The County of Peterborough
County Council

To: Warden and Members of Council

From: Sheridan Graham, Director, Corporate Projects & Services
Trena DeBruijn, Director of Finance/Treasurer

Date: October 18, 2017

Subject: FCM Asset Management Grant Application

Recommendation: Be it resolved that Council identifies our Asset Management Plan Project as a priority for the County of Peterborough; and

Be it resolved that Council directs the creation of an Asset Management Plan Project Fund and that the savings achieved through our 2017/2018 insurance program in the amount of $250,000 be directed to this fund; and

Be it resolved that the Corporation of the County of Peterborough directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program; and

Be it therefore resolved that the Corporation of the County of Peterborough commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

- The engagement of a consultant for a fulsome technical and financial update, data collection and analysis of our asset management plans and strategies including the integration of all corporate facilities into our asset management plans;
- A full analysis of present asset management systems and a future requirements analysis of software/applications requirements;
- Creation of a staff Asset Management Committee; and
- Fulsome training for staff related to asset management.

Be it further resolved that contingent upon approval of the Asset Management grant by FCM, the Corporation of the County of
Peterborough commits $50,000 from the Asset Management Plan Project Fund toward the costs of this initiative.

**Financial Impact:** It is staff’s recommendation that the County transfer $250,000 of the savings achieved ($335,000) in our 2017/2018 insurance program to an asset management project fund. Further that the County contribute $50,000 from that fund as the County’s contribution to this phase of our Asset Management Plan Project.

---

**Background:**

FCM’s new Municipal Asset Management Program is a five-year, $50-million program designed to help Canadian municipalities make informed infrastructure investment decisions based on sound asset management practices. The program is funded by the Government of Canada.

Some examples of the types of activities funded by the program are:
- Asset management assessments
- Asset management plans, policies and strategies
- Data collection and reporting
- Training and organizational development
- Knowledge transfer

**Analysis:**

The County of Peterborough sees that asset management is essential for the future resilience of our community. Municipalities need effective and fulsome plans to take care of their infrastructure over the long term. Although the County already has an Asset Management Plan for public works infrastructure and we have been conducting 10 year building conditions assessments of all of our facilities to compile a Facilities Asset Management Plan we are required to expand on these plans. Expanded asset management plans are needed so that the province, municipalities and federal government can work together to address challenges posed by aging infrastructure and increasing renewal pressures. Improved municipal asset management planning will assist with providing the foundation for long term sustainability of infrastructure. This is a three-pronged project with complete dates:

First Phase – January 1, 2020
Would address core infrastructure assets

Second Phase – January 1, 2021
Would expand on Phase I by including all infrastructure assets in the plan

Third Phase – January 1, 2022
Would require further details to be provided for all infrastructure assets

Furthermore, these plans will be required to be reviewed and updated every five years. The asset management plan needs to be tied to the development of the municipal budget and any long term financial plans. These plans will be used to develop best practices regarding asset management planning and these are needed as a component of any plan in the future and will be directly tied to our ability to get funding (including federal gas tax funding). These will need to include the cost of
capital expenditures as well as any significant operating costs tied to levels of service.

To this end, we have created a County Asset Management Team of staff to move the County forward on this project. Our team will be compiling an application for funding from FCM asking for the full allowable $50,000.00 towards our project.

With these increasing requirements with respect to asset management, staff feel it is appropriate to seek this funding for:

- The engagement of a consultant for a fulsome technical and financial update, data collection and analysis of our asset management plans and strategies including the integration of all corporate facilities into our asset management plans;
- A full analysis of present asset management systems and a future requirements analysis of software/applications requirements;
- Creation of a staff Asset Management Committee; and
- Fulsome training for staff related to asset management.

It is anticipated the grant application will be reviewed and a response will be provided to the County within one month’s time.

Respectfully submitted,

Original signed by

Sheridan Graham,
Director, Corporate Projects & Services

Respectfully submitted,

Original signed by

Trena DeBruijn,
Director of Finance/Treasurer