Accessibility Advisory Committee
Minutes
Wednesday, September 27, 2017 at 3:00 p.m.
Peterborough County Courthouse – Committee Room

Present: Thomas Campbell
         Alec Denys, Vice Chair
         John Fallis, County Councillor
         Anita Locke, Township of Selwyn Councillor
         Eric Thornley, Chair

Resource: Angela Chittick, Manager of Community & Corporate Services/Clerk,
          Township of Selwyn
         Elizabeth Hope, Administrative Services Assistant/Recording Secretary
         County of Peterborough
         Lynn Fawn, Deputy Clerk, County of Peterborough (Arrived at
         3:15 p.m.)
         Meaghan McGowan, Administrative Assistant - Community &
         Corporate Services, Township of Selwyn
         Sally Saunders, Clerk, County of Peterborough

Call to Order

Mr. Thornley, Chair, called the meeting to order at 3:00 p.m.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

1. Deputations and/or Invited Persons

There were no deputations.

2. Minutes

   Moved by: Ms. Locke
   Seconded by: Mr. Fallis

   Be it resolved that the minutes of the meeting held June 21,
   2017, be approved as presented.  Carried

Business arising out of minutes:

The Committee discussed the Accessible Audible Signals located at Queen and
Albert Streets in Lakefield as well as the CNIB Audible Signal Position document.
Ms. Locke advised that the system is working up to code and there are no issues with the noise of the signals. Mr. Campbell advised that the system does not seem to be auto adjusting the volume of the signal to other noises such as large trucks. Ms. Locke recommended that a subsequent meeting be held in Lakefield to visit the intersection and see the signals at work and that Kendra Reid, Senior Engineering Technologist, be invited to the Committee Meeting.

Mr. Denys recommended that communities provide a program for new residents with disabilities to ensure they are aware of the services and programs provided in the area. He suggested a Welcome Wagon type program. Mr. Thornley advised this idea will be added to the Workplan.

Mr. Fallis asked whether or not it is County of Peterborough policy to include in the Accessible Audible Signal technology for Smart Phone interaction. Mrs. Saunders will check with County Public Works staff and bring back to a future meeting.

Mr. Thornley advised that the CNIB document was not accessible and he had a difficult time reading the entire document. Mrs. Chittick advised she would investigate the CNIB website for a fully accessible version.

3. **Question Period**

No questions were posed.

4. **Correspondence for Discussion and/or Decision**

   a) Rick Hansen Foundation – Accessibility Assessor Training – consider a letter of support

The Committee agreed to send a letter of support to the Rick Hanson Foundation supporting the AAT presently occurring at the Vancouver Community College.

   Moved by: Mr. Thornley  
   Seconded by: Mr. Campbell

   Be it resolved that a letter of support be sent to the Rick Hanson Foundation for the Accessibility Assessor Training.  
   Carried.

5. **Reports**

There were no reports.
6. **Other, New and Unfinished Business**

a) **Year 14 Plan – Updates**

Mrs. Chittick provided an update on the Buckhorn Public School Time in My Shoes event. She advised that she has been unable to connect with anyone at the school yet. Mrs. Chittick will work with Mr. Denys to contact the school and arrange for the Time in My Shoes event.

b) **Year 15 Plan – Ideas**

Mrs. Chittick will add the Accessible Audible System to the Year 15 Plan along with other areas/locations for an audible system.

Mrs. Saunders will check with the County of Peterborough Public Works department to see if the system is compatible with Smartphone technology.

The program for new residents with disabilities advising of programs/services will be added to the Year 15 Plan for discussion.

c) **Joint AAC meeting with the City of Peterborough AAC – October 4th – 4:00 p.m., City of Peterborough – Doris Room, City Hall**

Mrs. Chittick advised she would not be in attendance at the Joint AAC meeting with the City of Peterborough. She distributed copies of the agenda.

7. **Adjournment and Next Meeting**

The Committee agreed to cancel the October 25, 2017 meeting.

Wednesday, November 22 - 11:30 a.m. – Meeting/Christmas Lunch to follow (Chemong Lodge)

Moved by: Mr. Denys  
Seconded by: Ms. Locke

Be it resolved that the Accessibility Advisory Committee meeting adjourn at 3:47 p.m. Carried

__________________________________________________________  Chair