Call to Order

Mr. Thornley, Chair, called the meeting to order at 11:51 a.m.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

1. Deputations and/or Invited Persons

Warden Taylor, County of Peterborough, joined the Committee for the Christmas lunch.

2. Minutes

   Moved by: Ms. Locke
   Seconded by: Mr. Fallis

   Be it resolved that the minutes of the meeting held September 27, 2017 be approved as presented. Carried

Business arising out of minutes:

Mrs. Chittick advised the following items have been added to the Year 15 Work Plan:

- Site meeting with Kendra Reid regarding the Audible Pedestrian Signals at Queen and Albert Streets - Lakefield
- Welcome Wagon package with information regarding accessibility services
- Buckhorn Public School Follow-up – Time in my Shoes Program for 2018
A query was made regarding the status of the crosswalk in Bridgenorth. It was suggested this matter be discussed once the Engineering & Design staff of Public Works provide their update early in 2018.

3. **Question Period**

The committee congratulated Mr. Denys on receiving a Peterborough Rotary Club Paul Harris Fellow Award for Community Service presented at the Peterborough Golf and Country Club on Monday, November 20th.

Mr. Denys advised the Active Together Program through Council for Persons with Disabilities has ended. He advised there is a social event held on Tuesdays from 10 a.m. – 11:30 a.m. for people with disabilities held at the Peterborough Legion (Branch 52).

4. **Correspondence for Discussion and/or Decision**

a) Federal Accessibility Legislation – Proposed Legislation Spring 2018

Kent Hehr, Federal Minister responsible for Canada’s first national accessibility legislation announces the law should be ready by the Spring, 2018. He intends to focus on the issues disabled Canadians identified as priorities during an eight-month consultation process which includes high unemployment and accessibility of federal services and buildings.

b) Site Plan Riverview Park and Zoo

Mrs. Chittick advised the Riverview Park and Zoo is proposing to make accessibility improvements to the existing playground which is located beside the parking area and the Committee is provided with the opportunity to review the site plan. The proposed changes include a senior play viewing area with ramp, an accessible change room and super slide ramps and junior play area.

This site plan was provided through the City of Peterborough AAC.

c) Accessibility Directorate of Ontario – webinar Dec. 4th – Noon to 2 PM. Topic: Shifting Culture of Accessibility in the Non-Profit Sector

The Accessibility Directorate of Ontario is holding a webinar on December 4th from 12:00 p.m. to 2:00 p.m. entitled “Shifting Culture of Accessibility in the Non-Profit Sector.”

5. **Reports**
There were no reports.

6. **Other, New and Unfinished Business**

a) Site Plan Review – Pioneer Park Resort – 2560 Westview Road

There is a proposed expansion of the trailer park site to include additional sites to Pioneer Park Resort in the Smith Ward of Selwyn Township. Due to timelines, the standard comments were provided on behalf of the Committee.

b) Site Plan Review – Robinson Road, Ennismore

Treescape has created some new lots in Ennismore and is proposing to build a warehouse, which is to include washrooms (including accessible washroom), general office space with retail component, 3 smaller office spaces, utility room, locker area and storage area for tools.

Due to timelines, the standard comments were provided on behalf of the committee. The comments addressed that accessible parking is required and is to include at least one Type A and one Type B parking spot.

c) Year 14 Plan – Accomplishments

The Year 14 Summary of Accomplishments appeared in the agenda package for the Committee’s review.

Mrs. Chittick advised the Lakefield Parking By-law is from 1988 has been on the Work Plan for a few years. If the fines were increased, it would require the by-law to be re-written. The current by-law has the provision for fines to be issued for those parking in disabled parking spots, however the fine is low.

After some discussion it was determined that the Parking By-law would remain status quo and to remove it from the Work Plan.

d) Year 15 Plan – Ideas

All matters identified on the Year 14 Work Plan which have not been completed will be carried forward to the Year 15 Work Plan. The following items have been added to the Work Plan:

1. Site Visit - Queen and Albert Street Intersection - Audible Pedestrian Signals
2. Welcome Wagon Package – Accessibility awareness
3. Time in My Shoes – Buckhorn School
4. Site Visit/Audit – Camp Kawartha  
   - Mr. Denys and Ms. McGowan will conduct the site audit on behalf of the Committee.

5. Review ways to improve accessibility as part of 2018 Municipal Election process

6. Deliver workshop regarding accessibility aimed towards Planners, Developers, Contractors, etc.

7. Promote StopGap Foundation’s Ramp Project to businesses with steps at store entrance

The Committee reviewed the Year 14 Summary of Accomplishments (Appendix “A” attached) and approved the Year 15 Work Plan (Appendix “B” attached) and agreed to provide to the Councils of the Township of Selwyn and County of Peterborough for endorsement.

e) Joint AAC meeting with the City of Peterborough AAC – October 4th

Positive feedback was received from those members who attended the Joint Accessibility Advisory Committee with the City of Peterborough on October 4th.

Mrs. Chittick will follow-up with the Bridgenorth Fire Department regarding accessible parking spot.

7. **Adjournment and Next Meeting**

Wednesday, January 24 - 3:00 p.m. - Township of Selwyn, Lower Boardroom  
Wednesday, February 28 - 3:00 p.m. - County Court House, Boardroom  
Wednesday, March 28 - 3:00 p.m. - Township of Selwyn, Lower Boardroom  
Wednesday, April 25 - 3:00 p.m. - County Court House, Boardroom  
Wednesday, May 23 - 3:00 p.m. - Township of Selwyn, Lower Boardroom  
Wednesday, June 27 - 3:00 p.m. - County Court House, Boardroom  
Wednesday, September 26 - 3:00 p.m. - Township of Selwyn, Lower Boardroom  
Wednesday, October 24 - 3:00 p.m. - County Court House, Boardroom  
Wednesday, November 28 - 11:30 a.m. - Meeting/Christmas Lunch to follow (Chemong Lodge)

   Moved by: Mr. Campbell  
   Seconded by: Mr. Fallis

   Be it resolved that the Accessibility Advisory Committee meeting adjourn at 12:38 p.m.  

   ________________________________  
   Chair
Accessibility Advisory Committee
November 22, 2017
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Lynn Fawn
Deputy Clerk