Peterborough Police Services Board

November 7th 2017 – Public Minutes

Minutes of the public meeting of the Peterborough Police Services Board held in the Hugh Waddell Boardroom.

Members Present: Mr. Bob Hall, Chair
Councillor Dan McWilliams, Vice Chair
Councillor Dave Haacke
Mr. Ken East
Mr. Jamie Tudhope

Also Present: Murray Rodd, Chief of Police
Tim Farquharson, Deputy Chief
Councillor Anita Locke, Advisor for Selwyn Township
Councillor Jordan Landry, Advisor for Cavan Monaghan Township
Niquel Pritchard Pataki, Executive Assistant

Regrets: Mayor Scott McFadden, Advisor for Cavan Monaghan Township

1. The Chair called the meeting to order. (5:05 PM)

Jeeti Sahota from the Ministry of Community Safety and Correctional Services was also present.

2. Approval To Go In-Camera

Moved by Dave Haacke
Seconded by Ken East

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. – CARRIED

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

(a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or

(b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

The public meeting reconvened at 7:35 PM.

3. Approval of the Agenda

Moved by Ken East
Seconded by Dan McWilliams

That the agenda of the Peterborough Police Services Board’s public meeting of November 7th 2017 be approved as amended. – CARRIED

The OAPSB’s request for input into Bill 175 was added.

4. A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Dan McWilliams
Seconded by Ken East

That the Minutes of the October 3rd public meeting be approved as circulated. – CARRIED
6. **Chief’s Remarks**

   Moved by Jamie Tudhope  
   Seconded by Dan McWilliams  

   That the Board receive the Chief’s verbal remarks. – CARRIED

   Chief Rodd discussed Crime Prevention Week and the various events taking place. He informed the Board that there were five overdoses over the course of 24 hours recently. Four survived while one person unfortunately passed away. Five overdoses within 24 hours is significant for a community of this size.

7. **Chair’s Remarks**

   Moved by Dave Haacke  
   Seconded by Dan McWilliams  

   That the Board receive the Chair’s verbal remarks. – CARRIED

   The Chair highlighted Crime Prevention Week, Remembrance Day and new the Safer Ontario Act.

8. **Delegations**

   **Dr. Spencer Harrison – Camp fYrefly**

   Moved by Dan McWilliams  
   Seconded by Jamie Tudhope  

   That the Board receive the verbal update and remarks from Dr. Spencer Harrison regarding the auction fund grant to Camp fYrefly. – CARRIED

   Dr. Spencer Harrison informed the Board that Camp fYrefly at Trent was a huge success. They didn’t quite make the target for the number of campers but it was extremely well run and enjoyed by everyone. There has already been a great deal of interest for next summer. A written report will be coming to the Board. He thanked the Members for their contribution.

9. **Correspondence:**

   Moved by Dan McWilliams  
   Seconded by Dave Haacke  

   That the Board receive the following correspondence in one omnibus motion:

10. **Ministry of Community Safety and Correctional Services**

    a) The 2017 Constable Selection System Symposium, iRecruit: The Next Generation, taking place at the Toronto Police College on November 28th.

    b) The basic constable training program at the Ontario Police College running from January 10th to April 6th, 2018.

    c) The information on the Domestic Violence Investigation course taking place from November 20th to 29th at the Ontario Police College.

    d) The information regarding Crime Prevention Week taking place from November 5th to 11th and its theme: “Building Safer Communities Together.”

    e) The information on the new legislation: Safe Access to Abortion Services Act, 2017. – CARRIED

11. **Blueline Magazine**

    Moved by Jamie Tudhope  
    Seconded by Ken East
12. **Ontario Civilian Police Commission (OCPC)**
   
   Moved by Dave Haacke  
   Seconded by Dan McWilliams

   The office relocation notice. – CARRIED

13. **Canadian Association of Police Governance (CAPG)**
   
   Moved by Dave Haacke  
   Seconded by Dan McWilliams

   The Request for Proposals for the 30th Annual Conference of the CAPG being held in 2019. Further, that Dave Haacke forward the information to Peterborough and the Kawarthas Economic Development. – CARRIED

14. **3rd Quarter Complaints Report**
   
   Moved by Jamie Tudhope  
   Seconded by Dan McWilliams

   That the Board receive the third quarter Complaints Report from S/Sgt. Davis and Chief Rodd. – CARRIED

15. **3rd Quarter Financial Report for the Service**
   
   Moved by Dave Haacke  
   Seconded by Ken East

   That the Board receive the third quarter Financial Report from Patricia Thomas and Chief Rodd. – CARRIED

16. **3rd Quarter Financial Report for the Board**
   
   Moved by Dan McWilliams  
   Seconded by Jamie Tudhope

   That the Board receive the third quarter financial report from the Executive Assistant regarding the Board’s operating accounts. – CARRIED

17. **3rd Quarter Crime Statistics Report**
   
   Moved by Jamie Tudhope  
   Seconded by Dave Haacke

   That the Board receive the third quarter Crime Statistics report from Inspector Charmley. – CARRIED

18. **3rd Quarter Calls for Service and Non-Offense Statistics Report**
   
   Moved by Dan McWilliams  
   Seconded by Jamie Tudhope

   That the Board receive the third quarter Calls for Service and Non-Offense Statistics from Inspector Smith. – CARRIED

19. **3rd Quarter Contract Policing Reports: Cavan Monaghan and Lakefield**

   a) **Cavan Monaghan**
Moved by Dave Haacke  
Seconded by Jamie Tudhope  
That the Board receive the 3rd quarter policing report for Cavan Monaghan from Inspector Smith and Chief Rodd. –  
CARRIED

b) Comments from Councillor Landry  
Moved by Dave Haacke  
Seconded by Dan McWilliams  
That the Board receive the verbal remarks from Councillor Landry. –  
CARRIED

Councillor Landry informed the Board, Chief Rodd and Deputy Chief Farquharson of the parking concerns on King St.

Chief Rodd said Inspector Dan Smith discussed the matter with Mayor McFadden and the issue is the municipality does not have a bylaw.

c) Lakefield  
Moved by Dan McWilliams  
Seconded by Dave Haacke  
That the Board receive the 3rd quarter policing report for Lakefield from Inspector Smith and Chief Rodd. –  
CARRIED

d) Comments from Councillor Anita Locke  
Moved by Jamie Tudhope  
Seconded by Ken East  
That the Board receive the verbal remarks from Councillor Anita Locke. –  
CARRIED

Councillor Locke was pleased with how things were going in Lakefield.

Ken East left the meeting at 8:50 PM.

20. List of Community Groups to Make a Presentation to the Board in 2018  
Moved by Jamie Tudhope  
Seconded by Dan McWilliams  
That the Board receive the report from the Executive Assistant listing the various community agencies it may wish to receive a presentation from. Further, that the Board approve the list and direct the Executive Assistant to contact the organizations to make arrangements for a presentation in 2018. –  
CARRIED

21. Potential Meeting Locations for 2018  
a) Moved by Dave Haacke  
Seconded by Dan McWilliams  
That the Board receive the report from the Executive Assistant regarding potential meeting locations and budget implications. –  
CARRIED

Ken East returned to the meeting at 8:53 PM.

Dave Haacke left the meeting at 8:53 PM.
b) Moved by Dan McWilliams
   Seconded by Jamie Tudhope

   That the Board use the Ann Cuthbertson Room or the Briefing Room for the public meetings. –
   CARRIED

22. Amendment to the 2018 Operating Budget

   Moved by Jamie Tudhope
   Seconded by Dan McWilliams

   That the Board receive the information from the Chief of Police, Murray Rodd, regarding the
   amendments to the 2018 Police Operating and Capital Budget approved August 23rd 2017 in the
   amount of $25,710,171.

   Further, that the Board approve the amended 2018 Operating and Capital Budget for the police service
   in the amount of $25,670,202. –
   CARRIED

Dave Haacke returned to the meeting at 8:55 PM.

23. Space Needs/Facility Review Study

   Moved by Dan McWilliams
   Seconded by Ken East

   That the Board receive the report from the Executive Assistant regarding the Space Needs/Facility
   Review Study and authorize the Chair to correspond with the City and Associations informing them that
   the Board is commencing with the study and ask if they would like to have representation on the
   Steering Committee. –
   CARRIED

24. Policy Committee

   a) Summary of the October 30th Policy Committee Meeting

   Moved by Dave Haacke
   Seconded by Ken East

   That the Board receive the summary of the October 30th policy committee meeting. –
   CARRIED

   b) Proposed Amendments to the Limousine Bylaw

   Moved by Jamie Tudhope
   Seconded by Dave Haacke

   That the Board approve the revised limousine bylaw to include:

   - The amended definition of a limousine.
   - The insurance is to be commercial coverage.
   - The required insurance for vehicles with seating for 10 or more passengers is set at a
     minimum of five million dollars.

   Further, that the Executive Assistant be directed to inform the limousine industry of these changes
   and that the Board anticipates the first and second readings of the new bylaw will occur at the
   January 23rd meeting with the final reading and enactment occurring at the February 21st meeting.
   – CARRIED

   c) Blaze Ride Systems and Uber

   Moved by Ken East
   Seconded by Dave Haacke
That the Board receive the email from Stefan Pietrobono regarding Blaze Ride and their request to test launch their services in Peterborough. – CARRIED

d) Report from Woody McKaig

Moved by Jamie Tudhope
Seconded by Dan McWilliams

That the Board authorize Woody McKaig to draft a report with respect to regulating the ride sharing industry and that this information be discussed at the December 5th meeting. – CARRIED

e) Dual License Fees, Concern from Dave Ramey

Moved by Dan McWilliams
Seconded by Jamie Tudhope

That the Board direct the Chair and Chief Rodd to draft a letter regarding the dual licensing fees for Dave Ramey. – CARRIED

Consensus of the Board was that it is two different licenses and more work for staff.

25. Hexagon Software

Moved by Dan McWilliams
Seconded by Jamie Tudhope

That the Board receive the verbal update from Chief Rodd regarding the Hexagon software and implementation. – CARRIED

Chief Rodd informed the Board that the issue with the software has been resolved and we can now move forward.

26. Recruiting a New Chief of Police

a) Decisions to be Made Regarding the Terms of Reference

i) Information from the Executive Assistant

Moved by Jamie Tudhope
Seconded by Dan McWilliams

That the Board receive the information from the Executive Assistant regarding the decisions to be made for the Terms of Reference for a recruitment firm to assist with the hiring of a new Chief. – CARRIED

ii) Salary Range

The Board decided to remove the salary range in the Terms of Reference.

iii) Timeline

Moved by Dan McWilliams
Seconded by Dave Haacke

That the Board approve the proposed time line in the report for retaining the recruitment firm. – CARRIED

iv) Date for the Short List of Candidates for the Chief of Police Position

Moved by Dan McWilliams
Seconded by Dave Haacke

That the Board approve May 31st 2018 as the date for the recruitment firm to provide the short
list of candidates to the Board. – CARRIED

b) Cover Letter and Authorization

Moved by Dave Haacke
Seconded by Jamie Tudhope

That the Board approve the draft cover letter to accompany the Terms of Reference and authorize the
Executive Assistant to advertise the Terms of Reference and to send it to the firms on the approved
distribution list. – CARRIED

27. Occupational Health and Safety Minutes

Moved by Dave Haacke
Seconded by Jamie Tudhope

That the Board receive the September 19th Minutes of the Occupational Health and Safety Committee
meeting. – CARRIED

28. Committee of the Whole Approach

Moved by Dave Haacke
Seconded by Ken East

That the Board receive the verbal update from the Chair regarding the Committee of the Whole
approach. – CARRIED

The Chair informed the Board of the following:

- The intent is not to pass something and then revisit it.
- All Board Members are Members of the Committees.
- Members will still be named a Committee Chairs.
- Ratification will occur at the end of these meetings.
- Chief Rodd will need to know who should be in attendance in advance of the Committee of the
  Whole meetings.
- There is a concern about doubling up the work load. It may take a while to adjust to this new
  process.

29. Collision Services

Moved by Dan McWilliams
Seconded by Dave Haacke

That the Board directs the Chief to bring forward a report regarding the Financial Policy and collision
work on the police vehicles. – CARRIED

The Chair explained that he was contacted by a local firm asking about the collision work done to the
police vehicles and the process for applying.

30. 2018 Budget Presentation to Council

Ken East and Bob Hall will attend the meeting. The Chair will provide opening remarks and Ken East
will do the presentation.
31. **Input Requested from the OAPSB Regarding Bill 175, The Safer Ontario Act**

   Moved by Dave Haacke  
   Seconded by Dan McWiliams  

   That the Chair’s remarks will do if the OAPSB requires the input before the December meeting. – CARRIED  

   The Chair’s main concern was the financial funding to meet the requirements in the Regs which will accompany the new legislation.  

   The Chair recessed the public meeting at 10:07 PM.  
   The Chair reconvened the public meeting at 10:38 PM.  

32. **Ratification and Adjournment**  

   Moved by Ken East  
   Seconded by Dave Haacke  

   That the Board ratify all actions of today’s date. – CARRIED  

   Moved by Dan McWilliams  
   Seconded by Jamie Tudhope  

   That the public meeting be adjourned. (10:38 PM) – CARRIED  

   Read and approved this 5th day of December 2017.  

___________________________________  
Niquel Pritchard Pataki, Executive Assistant  

___________________________________  
Bob Hall, Chair