

## 2018 Work Plan – Public Works

4. a) 9.

Initiative/ Strategic Plan Reference	Actions	* Lead ** Support	Timing	Status
<p><b>Landfill Operations</b></p> <p>Achieve excellence in governance and service delivery.</p> <p>Cultivate partnerships and promote collaboration.</p>	<ul style="list-style-type: none"> <li>• Public Relation Day(s) – tours to promote clean landfill practice and encourage best recycling practice. Investigate opportunities to promote and have the Township participate in Earth Day.</li> </ul>	<p>*Jennifer McIlwain **Randy Lean ** Rick Dunford</p>	Q1-Q4	Ongoing
	<ul style="list-style-type: none"> <li>• Waste Free Ontario - continue education programs with the Ministry of Environment Strategy to inform future operations needs</li> </ul>	<p>Jennifer McIlwain Randy Lean Rick Dunford</p>	Q1-Q4	In Progress
	<ul style="list-style-type: none"> <li>• Waste Reduction Initiative Committee                             <ul style="list-style-type: none"> <li>○ pursue waste reduction initiatives and potential funding opportunities</li> <li>○ Consider alternatives to reduce the volume of waste going to landfill from curbside collection and at site</li> <li>○ Improve waste diversion programs at all Township facilities</li> </ul> </li> </ul>	<p>Jennifer McIlwain Randy Lean Rick Dunford</p>	Q1-Q4	In Progress
<p><b>Pit Rehabilitation</b></p> <p>Achieve excellence in governance and service delivery.</p> <p>Cultivate partnerships and promote collaboration.</p>	<ul style="list-style-type: none"> <li>• Plant up to 1200 trees in the Preston Pit in continuation of our rehabilitation/ tree planting initiative.</li> </ul>	<p>*Scott Shewfelt</p>	Q2-Q3	Closed
	<ul style="list-style-type: none"> <li>• Plant 10,000 trees in the Ennismore Pit in partnership with ORCA, guides, scouts and soccer associations.</li> </ul>	<p>Scott Shewfelt Mike Richardson</p>		Closed
<p><b>Charlotte Street Reconstruction</b></p> <p>Achieve excellence in governance and service delivery.</p>	<p>Completion of the engineering and design of Charlotte Street between Reid and Burnham Street, Lakefield, as well as preparation of the tendering documents with full reconstruction to take place in the spring</p>	<p>*Rick Dunford **Scott Shewfelt **Management Team</p>	Q1-Q4	In Progress

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<p><b>River Road &amp; Nathaway Drive, Youngs Point – CIP Initiative</b></p> <p>Achieve excellence in governance and service delivery.</p> <p>Foster a healthy engaged and connected communities</p>	<p>Complete design and construction cost estimates for the reconstruction of the business area of Young's Point at the intersection of River Road and Nathaway Drive to improve the efficiency of the intersection and provide continuity as part of the CIP throughout the township. A further staff report will be brought forward to Council that will include a funding plan and timing for tendering and construction.</p>	<p>*Rick Dunford **Scott Shewfelt **Management Team</p>	<p>Q1-Q4</p>	<p>In Progress</p>
<p><b>Oxford Street Drainage Improvements</b></p> <p>Achieve excellence in governance and service delivery.</p>	<p>Complete the engineering design for the drainage ditch on the north side of Oxford to minimize erosion and flooding issues at Concession St. Drainage in the catchment area comes from the east end of the Albert St development including drainage from the south side of Oxford. Construction scheduled for end of summer 2018 by township staff.</p>	<p>Rick Dunford **Scott Shewfelt</p>	<p>Q1-Q4</p>	<p>In Progress</p>
<p><b>Road Sign Inventory &amp; Retroreflectivity Analysis</b></p> <p>Achieve excellence in governance and service delivery.</p>	<p>Working with Advantage Specialties conduct signage inventory including mapping, inspection, condition rating, retroreflectivity analysis and report.</p> <p>Undertake necessary sign repair/ replacement for signs identified as deficient.</p> <p>Consider use of part-time, student or contract resources if necessary/feasible.</p>	<p>Rick Dunford **Scott Shewfelt</p>	<p>Q2-Q3</p>	<p>In Progress</p> <p>In Progress</p>
	<p>Queen Street - Sidewalk reconstruction of approximately 57</p>	<p>*Rick Dunford</p>	<p>Q1-Q3</p>	<p>Closed</p>

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<p><b>Sidewalk Improvements</b></p> <p><b>Achieve excellence in governance and service delivery.</b></p> <p><b>Foster a healthy engaged and connected communities</b></p>	metres between Stanley Street and Regent Street. Panels to be replaced for safer pedestrian travel.	**Scott Shewfelt		
	Concession Street - Engage Engineering to complete an analysis of options and provide costs to construct a sidewalk on Concession Street in Lakefield. Concession Street is missing a connecting sidewalk from Queen Street south to Reid Street.	*Rick Dunford **Scott Shewfelt **Management Team	Q1-Q3	In Progress
	Bridge Street - Design and engineering plans for sidewalk construction on the south side of Bridge Street from the Lakefield Athletic Club and McDonalds restaurant parking lots to the new Lakefield Public School. This sidewalk would connect with the existing sidewalk from the Clementi Street intersection across the parking area to the school. Construction cost estimates will be obtained from the engineer and a further staff report will be brought forward to Council that will include a full funding plan and timing for construction.	*Rick Dunford **Scott Shewfelt **Management Team	Q1-Q3	Closed
	Sidewalk Needs Study – Complete sidewalk inventory and needs analysis component of Road Needs Study.	*Rick Dunford **Scott Shewfelt	Q1-Q3	In Progress

<p><b>Hardtop Improvements</b></p> <p><b>Achieve excellence in governance and service delivery.</b></p> <p><b>Foster a healthy engaged and connected communities</b></p>	14 <sup>th</sup> Line – Northeys Rd to Buckhorn Rd – double surface treatment required to finish construction from 2017.	Rick Dunford **Scott Shewfelt	Q2-Q3	Closed
	Pine Hill / Pine Valley / Mapleview / West Communication Road - reshaping followed by an overlay of asphalt with surface treatment on some shoulders in erosion prone areas.			Closed

<b>Resurfacing Projects</b>	The following is a potential listing of resurfacing projects based	*Rick Dunford	Q2-Q3	
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<p><b>Achieve excellence in governance and service delivery.</b></p> <p><b>Foster a healthy engaged and connected communities</b></p>	<p>on the environmental conditions from the spring thaw and a general road review: (length in Kms). The forecast is based on completing approximately 25 kilometers of resurfacing projects in 2018.</p>	**Scott Shewfelt		
	Kawartha Dr .19			
	Grant Ave .15			
	Tara Rd (County Rd 16 to Gallivan Dr) .41			
	Long Point Road .72			
	<b>Birch Bend</b> .82			<b>Closed</b>
	Arnott (Gifford to the new portion) 1.20			
	<b>Boundary Rd</b> (Maloney to Edenderry) 3.42			<b>Closed</b>
	<b>Maitland Street</b> .16			<b>Closed</b>
	Millage Road 1.69			
	<b>Northey's Road</b> .44			<b>Closed</b>
	<b>Preston Road</b> 2.97			<b>Closed</b>
	Duggan Road .14			
	<b>11th Line</b> 3.56			<b>Closed</b>
	<b>Miller Road</b> 2.49			<b>Closed</b>
	<b>5th Line</b> 2.93			<b>Closed</b>
	<b>Orchard Road</b> .12			<b>Closed</b>
<b>Briar Place</b> .09			<b>Closed</b>	
<b>Brumwell Street</b> .24			<b>Closed</b>	
Pope Drive .36				
Turtle Bay .18				
<b>Gifford Drive</b> 2.6			<b>Closed</b>	
<b>Tipperary Road</b> .69			<b>Closed</b>	
<b>Total</b> <b>25.57</b>				

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<b>2019 Budget &amp; Work Plans</b>  <b>Achieve excellence in governance and service delivery</b>	<ul style="list-style-type: none"> <li>• Prepare draft capital and operations budgets for consideration as part of budget process                             <ul style="list-style-type: none"> <li>○ Draft Capital budget due September 18, 2018</li> <li>○ Draft Operations budget and narratives due December 14, 2018</li> </ul> </li> <li>• Prepare Draft work plans for 2019                             <ul style="list-style-type: none"> <li>○ Due November 30, 2018</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>* Rick Dunford</li> <li>** PW Dept.</li> </ul>	Q2-Q4  Q4	In Progress  In Progress
	<b>Support for other Department Initiatives</b>	Asset Management Planning ½ Ton Truck Tender – Parks and Recreation Council Communicator Business Process Review/Evaluation of Service Area(s) Waste Reduction Initiatives	<ul style="list-style-type: none"> <li>* Lane Vance</li> <li>* Mike Richardson</li> <li>* Tania Goncalves</li> <li>* Janice Lavalley</li> <li>* Janice Lavalley</li> </ul>	Closed Closed  In Progress

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