



Date: October 16th, 2018

To: Mayor Mary Smith and Council Members

From: Kim Berry, HR Coordinator

Subject: Scale House Operator

Status: For Information

Recommendation

That the report of the HR Coordinator with regard to the recruitment of Sonya Van Beek as the new Scale House Operator be received for information.

Information

Earlier this year, we received notice from Sharon Young, of her intention to retire from her position of Scale House Operator, effective October 31st, 2018. In response to this upcoming vacancy an Internal Posting was conducted resulting in one (1) internal application being received from Sonya Van Beek. Sonya was interviewed by a committee consisting of myself, Rick Dunford, Manager of Public Works, and Randy Lean, Equipment Operator/ Landfill Site Supervisor.

After the interview it was evident that Sonya was an ideal candidate to fill the role of Scale House Operator and she will be taking on the position with the Township effective November 1st, 2018. Sonya has worked with the Township since April 2012 in different contract positions in both the Landfill and in the Recreation Services department. Sonya has proven herself to be an excellent worker, who is considerate, reliable and professional when dealing with fellow staff and the public. Sonya has provided back up support for the operation of the Scale House and is familiar with the role and the day-to-day operations of the Landfill. Sonya is looking forward to becoming a permanent employee with the Township and we look forward to working with her in her new role.

Strategic Plan Reference

- Achieve excellence in governance and service delivery.

Financial Impact

The cost of the position is included in the approved budget for the Public Works Department.



Attachment

None

Kim Berry

Prepared By: Kim Berry, HR Coordinator

Rick Dunford

Reviewed By: Rick Dunford, Manager of Public Works

Janice Lavalley

Reviewed By: Janice Lavalley, CAO