A regular meeting of the Council of the Township of Selwyn was held on Tuesday, March 26, 2019 at the Council Chambers, 1310 Centre Line.

Present: Mayor Andy Mitchell  
Deputy Mayor Sherry Senis  
Councillor Gerry Herron  
Councillor Anita Locke

Regrets: Councillor Donna Ballantyne  

Staff Present: Janice Lavalley, Chief Administrative Officer  
Angela Chittick, Manager of Community & Corporate Services/Clerk  
R. Lane Vance, Manager of Finance/Treasurer (left at 8:55 PM)  
Robert Lamarre, Manager of Building and Planning  
Jeannette Thompson, Planner (left at 8:55 PM)  
Michelle Thornton, Deputy Treasurer/IT Coordinator (left at 8:55 PM)  
Tania Goncalves, Deputy Clerk (left at 8:55 PM)

The Council meeting commenced at 6:15 PM with Mayor Mitchell in the Chair.

A moment of silence was observed in memory of Irene May Fredenburg, mother of Councillor Donna Ballantyne.

Declaration of Pecuniary Interest

Councillor Anita Locke declared a pecuniary interest as it relates to New Business item 10. a) regarding a letter of support provided to AON Inc. from the Township pertaining to long-term care beds. Councillor Locke declared a direct pecuniary interest as she is an employee of AON Inc. and has a relative who currently resides at an AON Inc. property.

Minutes

Resolution No. 2019 – 074 – Minutes  
Deputy Mayor Sherry Senis – Councillor Gerry Herron –  
That the minutes of the special Council meeting of March 12, 2016 and the regular Council meeting of March 12, 2019 be adopted.  
Carried.

Deputations and/or Invited Persons and/or Public Meeting

Julie Davis, VP External Relations & Advancement at Trent University made a presentation to Council to provide an update on current initiatives as well as information on the Trent Lands and Nature Areas Plan.

Resolution No. 2019 – 075 – Trent University Presentation  
Deputy Mayor Sherry Senis – Councillor Anita Locke –  
That the presentation by Julie Davis, VP External Relations & Advancement at Trent University providing an update on current initiatives as well as information on the Trent Lands and Nature Areas Plan be received for information.  
Carried.

Chair of the Peterborough Regional Health Centre Board Adair Ireland-Smith and President & CEO Dr. Peter McLaughlin made a presentation to Council to provide an annual update.
Resolution No. 2019 – 076 – Peterborough Regional Health Centre Annual Update  
Councillor Anita Locke – Councillor Gerry Herron –  
That the presentation by the Chair of the Peterborough Regional Health Centre Board Adair Ireland-Smith and President & CEO Dr. Peter McLaughlin regarding an annual update be received for information.  
Carried.

Ron Boyce made a presentation to Council regarding concerns about the proposed rezoning at 832 Fifth Line.

Ecovue Consultant Heather Sadler, who has been retained to work on behalf of the Bray/Kidd rezoning application for 832 Fifth Line, made a presentation to Council supporting the rezoning application specifically the event venue proposal.

Mike Telford made a presentation to Council supporting the proposed rezoning of 832 Fifth Line.

Brian Telford made a presentation to Council supporting the proposed rezoning of 832 Fifth Line.

Question Period  
Council entertained questions from the public from 8:19 PM – 8:21 PM.

Municipal Officers & Staff Reports – Direction

Councillor Gerry Herron – Councillor Anita Locke –  
Whereas the Township of Selwyn received an Official Plan and Zoning By-law Amendment application related to a proposed seasonal wedding and event venue and storage facility on lands described as Part Lot 9, Concession WCR in the Smith Ward - File Nos. 15OP-17013 & C-19-17; and  
Whereas the Council of the Township of Selwyn supports, in principle, the application for a site specific Official Plan/Zoning By-law related to a wedding and event venue and further agrees that an event venue is a legitimate use under the On Farm Diversification criteria as defined through the Ontario Ministry of Agriculture, Food and Rural Affairs;  
Now therefore be it resolved that Council directs staff to work with the proponent to explore ways to support the development of a wedding and event venue based on the following provisions/conditions:

- Limiting the maximum number of guests to 138 per event in accordance with Peterborough Public Health’s permitting;  
- Scoping the type of events, e.g. limiting the use to only weddings/defining the type of event;  
- Scoping the number of events permitted per week;  
- Scoping the event venue operations e.g. to certain days of the week such as Friday, Saturday and Sunday; or number of days per week such as 1-2 days per week;  
- Defining the operating season of the event venue to not interfere with the prime agricultural uses on the property, e.g May long weekend to Labour Day;  
- Requiring that individual event licences be issued by the Township which include a contract and a traffic plan;  
- Requiring 3rd party enforcement, which is to be paid by the proponent;  
- Requiring that the On Farm Diversified use ceases should farming activity cease;
With respect to traffic and parking mitigation:

- Establishing a parking By-law for the 5th Line;
- Limiting onsite parking to nine (9) spaces, two (2) of which are to be accessible;
- Requiring a site plan that details plans for bus discharge and pick-up locations;
- Requiring that the applicant complete a further analysis of traffic impacts and mitigation to better define remote parking and bus options;
- Requiring that the applicant engage a professional to establish a suitable site specific noise decibel level;
- Using professional expertise to measure sound decibels at each event, reporting results to the Township;
- Requiring that a failure to meet noise and other conditions may result in further events not being licenced;
- Establishing a noise curfew that is earlier than 1 AM;
- Requiring onsite security/3rd party enforcement paid by the proponent for parking/traffic enforcement;
- Exploring compliance with Minimum Separation Distance under publication 853, guideline 35 to provide relief under MDS 1 by up to 14%; and

That a staff report that provides Council with the opportunity to review in more detail these provisions/conditions be provided ideally at the next Council meeting.

Carried.

Resolution No. 2019 – 078 – 5th Line Rezoning By-law – Storage Facility
Deputy Mayor Sherry Senis – Councillor Gerry Herron –
That the report of the Planner regarding Official Plan and Zoning By-law Amendments related to lands described as Part Lot 9, Concession WCR in the Smith Ward - File Nos. 15OP-17013 & C-19-17 be received for information; and

That the Township of Selwyn advise the County of Peterborough that the Township supports the proposed Official Plan Amendment No. 51 which establishes a storage facility within the existing barn on the subject lands, and is described in the document prepared by the County Planning Department; and

That By-law 2019-061, being a By-law to rezone certain lands described as Part of Lot 9, Concession WCR in the Smith Ward from Agricultural (A) Zone to Agricultural Exception 574 (A-574) Zone which would permit a storage facility within the existing barn on the subject lands, be forwarded to the By-law section of the agenda for consideration.

Carried.

Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the report of the Manager of Financial Services entitled PSAB Budget 2019 Compliance Report be received for information; and

That the Township of Selwyn adopt the Budget Compliance Report for expenses excluded from the 2019 budget as outlined in and as a requirement of Ontario Regulation 284/09.

Carried.

Resolution No. 2019 – 080 – Procedure By-law – Proposed Amendments
Councillor Gerry Herron – Councillor Anita Locke –
That the report of the Manager of Community & Corporate Services /Clerk regarding the updated Procedure By-law be received for information; and

That Council supports the proposed changes to the Procedure By-law that incorporate:

- New Council Portfolio structure
- Bill 68 changes, that include: updated definition of a meeting, additional closed meeting exceptions, vacancies as a result of pregnancy leave
- Municipal Act changes to amend the date of the inaugural meeting
- Disclosure of Pecuniary Interest – requirement to keep a registry; and

That a final version of the updated Procedure By-law be brought forward to the April 9, 2019 meeting for adoption and that the By-law come into effect on April 23, 2019.

Carried.

**Resolution No. 2019 – 081 – Communications/Marketing Coordinator – Additional Information**

Councillor Gerry Herron – Deputy Mayor Sherry Senis –
That the report of the Manager of Community and Corporate Services/Clerk related to the proposed position of Communications/Marketing Coordinator be deferred.

Carried.

**Resolution No. 2019 – 082 – Animal Control By-law Development**

Deputy Mayor Sherry Senis – Councillor Gerry Herron –
That the report of the Manager of Building and Planning regarding the development of an Animal Control By-law be received for information; and

That the Council of the Township of Selwyn approves moving forward with the development of the new Animal Control By-law modelled after the By-law currently in place in the City of Peterborough; and

That the Council of the Township of Selwyn approves moving forward with the engagement plan and quantitative survey questions as proposed with the addition; that questions be included in the survey pertaining to the licencing of cats; and

That the timeframe available to the public to provide input end on May 3, 2019; and

That a staff report which provides a summary of the public input, complete with corresponding recommendations, be brought back to Council for consideration at the May 28, 2019 Council meeting.

Carried.

**Consent Items**

**Resolution No. 2019 – 083 – Municipal Officer’s and Staff Reports – Information/Housekeeping/Non-Controversial**

Councillor Anita Locke – Councillor Gerry Herron –
That the report from the Manager of Building and Planning regarding the Johnson Bickell Cemetery Designation be received for information; and that By-law 2019-033, being a By-law to designate the Johnson Bickell Cemetery under the Heritage Act be brought forward to the By-law section of the agenda for consideration; and

That the report of the Deputy Treasurer/I.T. Coordinator with respect to the Statement of Remuneration for the year 2018 for the Township of Selwyn Council members be received for information; and

That the report of the Human Resources Coordinator regarding updates to the Organizational Policy be received for information; and that the Township’s Organizational Policy be updated to include the amendments to Policy No. 2.3 - Technology Use Policy (formerly the E-mail, Internet and Computer Use Policy) and that Policy No. 2.5 - On-line Media Policy and Policy No. 6.1 - Reimbursable Expenses Policy be amended to include any
required housekeeping changes that include reference to the updated Technology Policy; and

That the report of the Manager of Community & Corporate Services/Clerk regarding the 2019 fees consolidation update be received for information; and that Schedule A to By-law 2016-026 be updated to reflect the following amendment:

- Section 6. Fire – Smoke Detectors Type 2 - $44.25 plus $5.75 HST = $50.00; and

Correspondence for Direction:

That the following items of correspondence be received for information and that staff proceed with the recommended direction therein:

1. Community Care - Tag Days June 14 & 15, 2019

That the correspondence from Community Care regarding their annual tag day fundraising be received for information; and that permission be granted to Community Care, to conduct tag days in the Township of Selwyn during their annual fundraising campaign taking place on June 14 and 15, 2019; and

Correspondence for Information:

That the following items of correspondence be received for information:

3. Association of Municipalities of Ontario - Rural and Northern Infrastructure Projects - Intake Announced and Will Open for Eight Weeks
4. Association of Municipalities of Ontario – Bill 68 – Comprehensive Ontario Police Services Act, 2019
5. Ministry of Infrastructure – Ontario Launches $30 Billion Infrastructure Funding Program
7. Peterborough Public Health – Board Meeting – March 13, 2019
8. Kawartha Chamber of Commerce – Newsflash March 2019; and

County Correspondence for Information:

That the following items of correspondence from the County of Peterborough be received for information:

1. Second Units Official Plan Amendment (OPA No. 48)
2. Official Plan Amendment No. 47 (OPA No. 47) – 26 Edward Street, Lakefield
3. 2018 Council Remuneration and Expenses
4. Minutes – March 6, 2019; and

Committee Reports

That the minutes of the Peterborough Police Services Board of March 5, 2019 be received for information.

Carried.

Petitions

None.

Other, New & Unfinished Business
Councillor Anita Locke left the meeting due to her earlier stated declaration of pecuniary interest.

**Resolution No. 2019 – 084 – AON Inc. – Letter of Support**
Councillor Gerry Herron – Deputy Mayor Sherry Senis –
That the letter of support provided to AON Inc. from the Township of Selwyn for the development of 180 long-term care beds in Lakefield South be received for information.

Carried.

Councillor Anita Locke returned to the meeting.

**Resolution No. 2019 – 085 – Closed Session**
Councillor Gerry Herron – Deputy Mayor Sherry Senis –
That the next portion of the meeting be closed to the public pursuant to Section 239 (2)(b) of the Ontario Municipal Act, 2001, S.O. 2001, c.25, as amended, in order that Council may discuss matters regarding identifiable individuals (Building & Planning Adhoc Committee and Short Term Ad-hoc Rental Group applications) and Section 239. (2) (e) Litigation/potential litigation affecting the municipality. (8:55 PM).

Carried.

**Resolution No. 2019 – 086 – Rise Closed Session**
Councillor Anita Locke – Councillor Gerry Herron
That Council now rise from closed session (9:16 PM).

Carried.

**Resolution No. 2019 – 087 – Appointments - Short-term Accommodation Stakeholder Consultation Group**
Deputy Mayor Sherry Senis – Councillor Anita Locke –
That the Township of Selwyn appoint Mike Fortin to the Short-Term Accommodation Stakeholder Consultation Group in lieu of Mike Hendren who is no longer available to participate in the Adhoc Group.

Carried.

**Resolution No. 2019 – 088 – Appointments – Building & Planning Department Review Ad-hoc Committee**
Councillor Anita Locke – Councillor Gerry Herron –
That the Township of Selwyn appoint the following members to the Building & Planning Department Review Ad-hoc Committee: Dan Caldwell; Cindy Windover; Richard Hagg; Roger Glover and Thomas Sayer.

Carried.

**By-laws**

**Resolution No. 2019 – 089 – By-laws First, Second & Third Reading**
Deputy Mayor Sherry Senis – Councillor Anita Locke –
That By-law 2019-033, being a By-law to designate the Johnson Bickell Cemetery under the Heritage Act; and

That By-law 2019-034, being a By-law to authorize a zoning By-law amendment for a storage facility at 832 Fifth Line; and

That By-law 2019-035, being a By-law to delegate authority to the Assessment Review Board to review applications for tax relief be read a first, second and third time and finally passed.

Carried.

**Resolution No. 2019 – 090 – Confirming By-law**
Councillor Anita Locke – Deputy Mayor Sherry Senis –
That By-law 2019-036, a By-law to confirm the proceedings of the meeting of Council held on March 26, 2019 be read a first, second and third time and finally passed.

Carried.
Adjournment

Resolution No. 2019 – 091 – Adjournment
Councillor Gerry Herron – Councillor Anita Locke –
That the meeting be adjourned. (9:20 PM)

Carried.