Traffic Management Plan - REVISED

Kidd/Bray Farm Wedding and Event Venue
Part of Lot 9, West of Communications Road, Smith Ward, Township of Selwyn

Prepared for: A Rustic Event Barn c/o Kathy Bray

EcoVue Reference No.: 16-1658

Date: September 12, 2018
1. Introduction

This Traffic Management Plan (TMP) has been prepared to provide a strategy for accommodating guest and others attending events at the Rustic Event Barn at 832 Fifth Line (Smith) in the Township of Selwyn. The Plan is required to address traffic concerns resulting from the limited capacity of the intersection of County Road 18 and the 5th Line.

The TMP includes four distinct components:

- Guest transportation services
- Wedding party, service providers and seniors/handicapped accessibility
- Off-site parking availability
- Traffic control

Each prospective client of the Rustic Event Barn will be provided with a copy of the TMP Summary included as Appendix A to this Report. All contracts between the Rustic Event Barn and its clients will include a clause requiring the client to agree to the terms of this TMP.

2. Guest Transportation Services

All guest attending an event at the Rustic Events Barn will access the site by means of a shuttle bus. Parking for event guests will not be provided on site.

The use of a shuttle bus service is now a common approach to ensuring that wedding guests will get to and from a rural event venue safely. Shuttle buses have the advantage of ensuring that all guests arrive in time for the event, do not get lost on unfamiliar roads and have a designated driver in place for the trip back to their hotel or alternate location. As such, it is unlikely that potential clients will react negatively to the requirement for a shuttle bus to bring guests to the venue.
In this particular case, the approach is to provide a variety of potential shuttle bus pick-up locations. These include local hotels holding room bookings for the wedding guests, commuter parking lots, municipal parking lots, and school board/college parking lots.

3. Off-site parking availability

The off-site parking location would depend on the area that the majority of the guests are coming from.

3.1. Hotel Parking

Most common is for arrangements to be made for out-of-town guests of the wedding to stay at a local hotel. The hotel parking lot then serves as a pick-up point for the shuttle buses taking guests to the wedding. A second pick-up location can be used to supplement the hotel parking facility, depending on the number of guests.

3.2. MTO Carpool Lots

Ministry of Transportation Ontario (MTO) Carpool lots can be used by anyone and can accommodate overnight parking. There are four (4) lots in the surrounding area that would be able to accommodate guest parking. Theses lots are listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Distance to Venue (km)</th>
<th>No. of Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>Highway 7 and the Parkway</td>
<td>Crawford Drive at Harper Road</td>
<td>15</td>
<td>155</td>
</tr>
<tr>
<td></td>
<td>Peterborough, ON</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Highway 115 and County Road 10</td>
<td>Syer Line and County Road 10</td>
<td>28</td>
<td>120</td>
</tr>
<tr>
<td></td>
<td>Cavan Monaghan, ON</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Highway 7 – Highway 134</td>
<td>Hwy 7 &amp; Hwy 134 (Heritage Line)</td>
<td>22</td>
<td>35</td>
</tr>
<tr>
<td></td>
<td>Otonabee, ON</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Highway 7 – Television Road</td>
<td>Keene Road @ Highway 7</td>
<td>12</td>
<td>37</td>
</tr>
<tr>
<td></td>
<td>Peterborough, ON K9L 0B8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
3.3. **Municipal Parking Lots**

In addition to the MTO Carpool lots, the City of Peterborough has two (2) Municipal parking garages that would be suitable for guests to park at as well. The King Street Parkade is located downtown between George and Louis Street. The parking garage has space for 628 spaces and cars can be parked there all day. The second lot is known as the Simcoe Street Parking Garage. The parking garage is located between George and Aylmer Streets. Parking is free at both lots on the weekend.

3.4. **Other Off-site Parking Options**

If the above options are not sufficient, use of parking facilities at one of the City or Township’s elementary or secondary schools can be arranged. This would have to be done on an event by event basis. The contacts for the Catholic School Board and the Public School Board are listed below.

**Kelly O’Boyle**  
*Community Use of Schools - Outreach Coordinator*  
Peterborough Victoria Northumberland and Clarington Catholic District School Board  
1355 Lansdowne Street West  
Peterborough ON K9J 7M3  
koboyle@pvnccdbsb.on.ca  
(P) 705-748-4861 Ext. 184  
(F) 705-748-4293  
www.pvnccdbsb.on.ca

**Susan Pickett**  
*Community Use of Schools Coordinator*  
Kawartha Pine Ridge District School Board  
1994 Fisher Dr.  
Peterborough, ON K9J 7A1  
rentals@kprdsb.ca  
(P) 705-742-9773  
http://www.kprschools.ca/en.html

Parking lots for City of Peterborough parks may also be used on an event by event basis. To use a park parking lot, the appropriate City Department would need to be contacted in advance. For example, to use the parking lot at the Memorial Centre or Morrow Park, you would need to contact the Memorial Centre to ensure there would not be a conflict. If the plan was to use the Morrow Park parking lot, the Kawartha Gymnastics Club should also be contacted to avoid any parking conflicts.

As such there are many opportunities for guests of the Event Venue to park off-site and be bussed to the subject property.
4. On-Site Parking

The Traffic Impact Assessment has identified that there is a small residual capacity at the intersection of CR 18 and the 5th Line. This capacity is sufficient to accommodate the traffic volume associated with travel to the site for the members of the wedding party, service providers such as caterers, photographer, music/entertainment, and those requiring barrier-free access. A parking area is proposed to be located to the south of the barn, to include 8 parking stalls for event staff, and vehicles and 2 barrier-free parking spaces (see Figure 1 below).

Figure 1 - Proposed On-Site Parking
5. Traffic Control

At least 1 hour prior to each event ‘No Parking’ signs will be posted along both sides of the Fifth Line in the vicinity of the event venue. In addition, the entrance to the farm will be attended by private security guard, directing any unauthorized traffic away from the property.

6. Summary

This TMP provides a multi-faceted approach to safely accommodating traffic associated with the Rustic Event Venue. Given the capacity issues at the intersection of County Road 18 and the 5th Line, it is not possible for guests attending events at the facility to arrive by private car. Rather, guests will be required to access the facility by means of a shuttle bus, arranged by the client in consultation with the Owner of the facility. This is a condition which must be accepted by the client of A Rustic Event Venue, as part of a legal contract between the two parties.

On-site parking will be limited to event staff/service providers, wedding party members and those requiring barrier-free parking facilities. Options for off-site parking include guest parking at a hotel which is accommodating event guests, parking lots, municipal parking structures, MTO - carpool lots or other locations arranged for specifically by the client and acceptable to the Owner. A Traffic Control Plan, involving signage and a privately contracted security guard will be in place to ensure that the TMP is enforced for all events taking place at the facility.
Appendix A

Sample Traffic Management Plan
Information Sheet
Dear Client:

Rustic Event Venue operates within the limits of a Traffic Management Plan, approved by the Township of Selwyn and the County of Peterborough. The Key Features of this Traffic Management Plan are:

• There are no on-site parking facilities available to accommodate guests.

• We do not permit guests attending events at the facility to arrive by private car.

• Guests will be required to access the facility by means of a shuttle bus, arranged by the client to the satisfaction of the Owner of the facility.

• On-site parking will be available for event staff/service providers, wedding party members and those requiring barrier-free parking facilities.

• Options for off-site parking include guest parking at a hotel which is accommodating your event guests, parking lots, municipal parking structures, MTO carpool lots or other locations. Rustic Event Venue will work with you to determine the most convenient locations for pick-up and drop-off for your guests.

• A Traffic Control Plan, involving signage along the local road and a privately contracted security guard will be in place to ensure that the TMP is enforced for all events taking place at our facility.

This will be a condition which must be accepted by each client of A Rustic Event Venue, as part of a legal contract between the two parties.

We appreciate your understanding and very much look forward to hosting your special day at Rustic Event Venue

Sincerely,

Kathy Bray Kidd