Accessibility Advisory Committee
Minutes

Wednesday, February 27, 2019 at 3:00 p.m.
Peterborough County Courthouse - Boardroom

Present: Thomas Campbell
Alec Denys
Anita Locke, Township of Selwyn Councillor
Eric Thornley

Absent: Carolyn Amyotte, County Councillor

Resource: Angela Chittick, Manager of Community & Corporate Services/Clerk,
Township of Selwyn
Ashley Henderson, Acting Deputy Clerk, County of Peterborough
Patti Kraft, Director Human Resources, County of Peterborough

Guests: Lynn Holtz, Administrative Project Coordinator, Trent Lakes

Call to Order

The Deputy Clerk, County of Peterborough, called the meeting to order at 3:09 p.m.

Orientation and Terms of Reference

The Committee decided to postpone the review of the Terms of Reference, as
Councillor Amyotte was not present at the meeting.

Election of Officers

Angela Chittick opened the floor for nominations for the position of Chair.

Moved by: Ms. Locke
Seconded by: Mr. Denys

Be it resolved that Mr. Thornley be nominated for the position of Accessibility
Advisory Committee Chair. Carried

Mrs. Chittick called for further nominations a second and third time and, after receiving
no further nominations, called for a motion to close nominations.

Moved by: Mr. Denys
Seconded by: Ms. Locke

Be it resolved that nominations close for the position of Chair. Carried

Mr. Thornley accepted the nomination.
Mrs. Chittick opened the floor for nominations for the position of Vice Chair.

Moved by: Ms. Locke  
Seconded by: Mr. Thornley

Be it resolved that Mr. Denys be nominated for the position of Accessibility Advisory Committee Vice Chair. Carried

Mrs. Chittick called for further nominations a second and third time and, after receiving no further nominations, called for a motion to close nominations.

Moved by: Mr. Thornley  
Seconded by: Ms. Locke

Be it resolved that nominations close for the position of Vice Chair. Carried

Mr. Denys accepted the nomination.

Mrs. Chittick turned the meeting over to the Chair, Mr. Thornley

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

1. Deputations and/or Invited Persons

There were no deputations.

2. Minutes

Moved by: Mr. Denys  
Seconded by: Ms. Locke

Be it resolved that the minutes of the meeting held November 28, 2018 be approved as presented. Carried

Business arising out of minutes:

Letter to Minister of Accessibility

Mrs. Chittick advised that the letter regarding the Annual Accessibility Plan Update – Year 16 for the County of Peterborough and Township of Selwyn was sent on February 13, 2019 to the Ministry, advising that the Annual Accessibility Report was endorsed by both Councils.
3. **Question Period**

No questions were posed.

4. **Correspondence for Discussion and/or Decision**

   a) **Angus Reid Poll**

   Moved by: Mr. Thornley  
   Seconded by: Ms. Locke  

   Be it resolved that the Accessibility Advisory Committee receives the Angus Reid Poll and that it be posted to the Township of Selwyn website. **Carried**

5. **Reports**

There were no reports.

6. **Other, New and Unfinished Business**

   a) **Housing and Homelessness Joint Steering Committee**

   Mr. Denys advised he is on the Housing and Homelessness Joint Steering Committee. He advised that this is a new committee that works to manage the 10-year Housing and Homelessness Plan, with the goal of ending homelessness and making sure everyone in our community has a safe, affordable place to live.

   b) **Site Plan - 1700 5th Line - Warehouse for Overstock**

   The Committee reviewed the site plan for the warehouse location for Overstock Liquidation. Mrs. Chittick highlighted the accessible parking areas, exterior walkways, entrances and washroom locations.

   c) **Site Plan – 827 Robinson Road – Moher Storage Units**

   The Committee reviewed the site plan for the 8 (250 sq m) self-contained storage unit facility. Mrs. Chittick highlighted the accessible parking areas, exterior walkways and entrances.
d) Site Plan – County Road 19 (3rd Line Smith) – Storage Units

The Committee reviewed the site plan for the storage unit facility. Mrs. Chittick highlighted that the existing building will be demolished and that the standard accessibility comments (parking areas, exterior walkways, washrooms and entrances) will be submitted during the new build.

e) Year 16 Plan – circulate plan

The Committee reviewed the Year 16 Work Plan and provided updates and comments on various items. Mrs. Chittick will follow up with Peterborough Police regarding attendance at the Committee’s April or June meeting to discuss the “Time in My Shoes” school project in Buckhorn.

f) Nominations – County Recognition Awards

Mrs. Chittick advised that the deadline for nominations for the County Recognition Awards is March 15, 2019 by 4:30 p.m. The Committee agreed that the Peterborough Curling Club should be nominated as they meet all accessibility requirements.

g) Ministry Training Webinar for Municipal Accessibility Advisory Committees

Mrs. Chittick advised that an on-line webinar session is scheduled for March 27th, 2019 (same day as the committee’s next meeting) at 1:00 p.m. Committee members agreed to attend the training session and then start their scheduled meeting at 2:30 p.m. instead of 3:00 p.m. that day.

7. Adjournment and Next Meeting

Wednesday, March 27 - 3:00 p.m. - Township of Selwyn, Lower Boardroom

Moved by: Mr. Denys
Seconded by: Ms. Locke

Be it resolved that the Accessibility Advisory Committee meeting adjourn at 3:53 p.m. Carried

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Chair

Ashley Henderson  Acting Deputy Clerk