The Corporation of the
Township of Selwyn

By-law Number 2019-108

Being a By-law to Establish Rates of Remuneration for the Council and its Boards and Committees of the Township of Selwyn

Whereas the Ontario Municipal Act, 2001, S.O. 2001, c. 25, Section 283, as amended, states that a municipality may pay any part of the remuneration and expenses of the members…; and

Whereas the Council of the Township of Selwyn deems it advisable to pay remuneration to members of Council, and any members of a local Board or Committee of Council who are appointed by the Council by By-law;

Now Therefore the Council of the Corporation of the Township of Selwyn

Hereby Enacts as Follows:

1. That the base annual remuneration of the Council include remuneration for two (2) regular meetings and one (1) special meeting per month and that the base remuneration for 2020 be established as follows:

   | Year 2020 | Mayor | $40,580 |
   |           | Deputy Mayor | $27,276 |
   |           | Councillor | $22,448 |

   That each year thereafter, the base remuneration be increased by the Ontario Consumer Price Index (CPI) at October 31st at a minimum of a 1.5% increase annually and a maximum of a 3% increase annually.

2. That compensation for regular or special Council meetings over and above three (3) per month be $75.00 per half day (4 hours or less) and $150.00 per full day (in excess of 4 hours).

3. That staff be responsible to submit claims on behalf of Council members for additional compensation to the Payroll Coordinator for meetings defined in Section 2.

4. That the base annual remuneration for Board and Committee members appointed by By-law be paid a per diem with an annual cap as follows:

   | Maximum Annual Remuneration | $773 |
   | Per Diem | $77.30; and |

   That each year thereafter, the base remuneration be increased by the Ontario Consumer Price Index (CPI) at October 31st at a minimum of a 1.5% increase annually and a maximum of a 3% increase annually.

5. That, for Council members serving on any external Committee or Board, where remuneration is less than the amount established in Section 4, their remuneration be increased by the Township to the amount established in Section 4 for the respective year.

6. That, upon activation of the Emergency Control Group, Council members who are required to attend meetings of the Control Group as members thereof, receive compensation of $75.00 per half day (4 hours or less) and $150.00 per full day (in excess of 4 hours).
7. That Council members be permitted to attend up to two (2) conferences per year in Ontario and that the following expenses to be paid/reimbursed by the municipality include:

- Registration fees,
- Mileage and/or other transportation costs (bus, train, plane fare),
- Accommodation,
- Parking, and
- Meal expense in the amount of $60.00 per day.

Further conferences in addition to the normal allowance and conferences being held out of Province will be considered and approved by Council if in their opinion attendance at the conference would be of benefit to the Municipality and the individual attending.

Attendance at regular meetings of an association or specific training sessions hosted by an organization shall not be considered as a conference.

8. That Council members attending a conference in accordance with Section 7 receive compensation of $75.00 per half day (4 hours or less) and $150.00 per full day (in excess of 4 hours). Council members must submit a claim for compensation to the Payroll Coordinator.

9. That Council members attending meetings and/or training sessions being held by community or provincial organizations receive compensation of $75.00 per half day (4 hours or less) and $150.00 per full day (in excess of 4 hours). Council members must submit a claim for compensation to the Payroll Coordinator.

10. That, upon submission of a completed cheque requisition form including a copy of the relevant receipt, Council members be compensated for out-of-pocket expenses related to attendance at meetings and/or training sessions related to Township business.

11. That Council members receive an annual travel expense allowance for kilometres travelled within the County of Peterborough on Township business as follows:
   - Mayor and Deputy Mayor - 235 km/month based on the current mileage rate (2019 rate - $0.58/km)
   - Council members - 120 km/month based the current mileage rate (2019 rate - $0.58/km).
   - In the event that the mileage rate increases, the compensation shall be adjusted accordingly.
   - Mileage for travel outside of the County of Peterborough for Township purposes shall be compensated at the current approved rate.

12. That Council members be provided with an annual expense allowance for costs associated with purchasing tickets, excluding tickets for any guest, for community events where it is customary or expected that a member of Council attend; and that the annual expense allowance be as follows:
   - Mayor and Deputy Mayor - $400.00 annually
   - Councillor - $200.00 annually

13. That Council members be provided with the option to enroll in the extended health services and dental portions of the Township’s benefits plan with the Township paying 50% of the premium and the Council member paying 50% of the premium. Members of Council must decide to enroll, or not enroll, in the plan at the time of their swearing into office.
14. That Council members be provided with the opportunity to opt into the Township’s corporate mobile telecommunications plan. Members of Council will be required in December of each year to advise the Clerk of their intentions related to the corporate plan for budgeting purposes; and further that Township corporate email accounts be established for Council members.

15. That this By-law shall come into full force and effect as of January 1, 2020.

16. That By-law 2015-094 and 2019-077 be and are hereby repealed as of December 31, 2019.

Read a first, second and third time and finally passed this 10th day of December, A.D., 2019.

Mayor Andy Mitchell

Angela Chittick, Clerk

Corporate Seal