Recommendation

That the report of the Deputy Clerk regarding various By-laws be received for information; and

That By-law 2019-088, being a By-law to Regulate Waste Disposal in the Township of Selwyn; and that By-law 2012-082, the Waste By-law and all amendments thereto being By-laws 2014-063 and 2016-014 be repealed; and

That By-law 2019-105, being a By-law to authorize the execution of the agreement between the Township of Selwyn and Accurex Inc. for the reconstruction of Nathaway Drive; and

That By-law 2019-106, being a By-law to authorize the execution of an agreement between the Township and the Centre for Geographic Information Systems (CGIS) for providing Spatial Land Information Management System (SLIMS) Services; and

That By-law 2019-107, being a By-law to remove Stacy Knox from the Parks and Recreation Advisory Committee and to appoint Eric Thornley to the Parks and Recreation Advisory Committee; and

That By-law 2019-108, being a By-law to establish Council and Committee member Remuneration for 2019 - 2023 be forwarded to the By-law section of the agenda for consideration; and

That the following sections of the Township’s Organizational Policy be amended to establish the various compensation/benefit changes that were approved by Council at their November 27, 2019 Special meeting:

• Section 1.2 Hours of Work and Overtime
• Section 3.2 Employee Benefits
• Section 3.3 Salary Wage Administration
• Section 6.1 Reimbursable Expenses
Information

Consolidated Waste Disposal By-law
Further to Council’s request, staff has drafted a consolidated Waste Disposal By-law to enact the changes passed at the September 24, 2019 meeting pertaining to the Curbside Waste Collection – Clear Bag Program. By-law 2019-088 will include the following changes within the approved timeline/transition period:

- Require use of clear bags for garbage collection/disposal;
- Permit only one additional bag with a bag tag per property;
- Definitions of Clear Bag and Privacy Bag;
- Provide for a transition period from March 1, 2020 to August 31, 2021 during which time the new rules will not be strictly enforced.

By-law 2019-088, also deals with housekeeping amendments based on a previous resolutions of Council:

- Eliminating the free drop-off day for major appliances and large household furnishings;
- Adding reference to the Township’s consolidated User Fees and Charges By-law for applicable fees.

The consolidated By-law will also repeal By-law 2012-082, the Waste By-law and all amendments thereto being By-laws 2014-063 and 2016-014.

As part of the transition and education component of the new program, staff has compiled a "Frequently Asked Questions" sheet for the website. Staff is also working on a sorting guide and information letters to retailers. Public engagements will occur throughout the soft launch period and will include the use of all our social media platforms to engage residents as the program rolls out.

Authorizing By-law – Nathaway Drive Reconstruction (Young’s Point)
Council approved the tender results for the reconstruction of Nathaway Drive in Young’s Point at the November 26, 2019 regular meeting. The tender was awarded to Accurex Inc. in the amount of $854,283.11 (HST excluded). By-law 2019-105, is required to authorize the execution of the agreement between the Township and Accurex Inc. for completion of the project.

Authorizing By-law – CGIS Agreement
As part of the Provincial Modernization & Efficiency Grant report on November 12, 2019, Council approved working with the Centre for Geographic Information Systems (CGIS), on an asset management software system. By-law 2019-106, authorizes the execution of an agreement between the Township and CGIS for providing Spatial Land Information Management System (SLIMS) Services specifically, to provide and carry out technical mapping and data creation services as per the Township’s requirements.
Appointing By-law – Parks and Recreation Committee
The Parks and Recreation Advisory Committee regrettably received the resignation of committee member, Stacy Knox. In addition, Council will recall that at the November 26, 2019 Council meeting, a resolution was passed to recruit Eric Thornley, for the vacancy on the Committee. As such, By-law 2019-107 is required to officially remove Stacy Knox from the Parks and Recreation Advisory Committee and to formally appoint Eric Thornley.

Remuneration By-law and Organizational Policy Updates
During the Special meeting of Council held on November 27, 2019, Council approved a number of changes pertaining to remuneration and compensation for Council members, Committee members and staff. In addition, Council members approved amending the work schedule for the Public Works Department.

To reflect these changes, staff has drafted a new Remuneration By-law for Council and Committee members and updated the pertinent sections of the Organizational Policy which includes:
- Section 1.2 Hours of Work and Overtime
- Section 3.2 Employee Benefits
- Section 3.3 Salary Wage Administration
- Section 6.1 Reimbursable Expenses

Environmental Impact
No specific impact related to this recommendation.

Strategic Plan Reference
Achieve excellence in governance and service delivery.

Attachment
- By-law 2019-088 – Consolidated Waste Disposal By-law
- By-law 2019-108 – Council and Committee Remuneration By-law
- Organizational Policy 1.2 Hours of Work and Overtime
- Organizational Policy 3.2 Employee Benefits
- Organizational Policy 3.3 Salary Wage Administration
- Organizational Policy 6.1 Reimbursable Expenses

Tania Goncalves

Prepared By: Tania Goncalves, Deputy Clerk

Janice Lavalley

Reviewed By: Janice Lavalley, Chief Administrative Officer