Chair, Andy Mitchell called the meeting to order at 6:00 PM.

Declaration of Pecuniary Interest

None.

1. Deputations and/or Invited Persons

Tracie Bertrand – Peterborough and Kawartha Tourism
Tracie provided an overview of the new Provincial Accommodation Tax legislation. The tax is similar to a ‘destination fee’. This is a tax that would be charged to visitors (not residents) and is intended to provide a revenue stream to municipalities and Destination Marketing Organizations (DMO) agencies who manage regional tourism. The tax that is collected in split 50/50. Municipalities can use the revenue to improve infrastructure that attracts tourists and tourism investment. The DMO would use the funds to promote and market the region to visitors. A municipality can choose to implement the tax and when passing the By-law, it must designate which overnight types of accommodations will collect the tax from their visitors (e.g. motels/hotels, resorts, Bed & Breakfasts etc.) The City of Peterborough just passed a By-law in October 2019 to allow the tax to be collected from hotel operators etc within the City.
PKED plans to have the Ontario Restaurant and Motel Association (ORMA) provide an information/training session for local Township Council members, relevant Township staff and hotel/resort operators about the Accommodation Tax. *Tentatively this information session is scheduled for Jan. 8 and 9th, 2020. Tracie will circulate details in the coming weeks.*

2. Minutes

The minutes of October 28, 2019 were reviewed for information purposes.

Moved by: Sherry; Seconded by: Donna;
That the EDBC minutes of October 28, 2019 be received for information.

Carried.

3. Question Period

None.

4. Correspondence for Discussion and/or Decision

Information Items
The following information items were received for information purposes:

a) 4th Annual Peterborough Aerospace Summit – November 28, 2019

b) Regional Development Program - Eastern Ontario Development Fund (EODF) – Business and Municipal Stream

5. Reports

a) Business News
Committee members provided updates on various businesses in Selwyn Township:

- Cozy Home – opened a 2nd location in Lakefield.
- Former Debbie’s Restaurant has been leased – restaurant relocating from Bobcaygeon (Shakers)
- Young’s Point Personal Fitness – plans to open its new Lakefield location – official opening is Nov. 30th
- The Village Inn has applied for a building permit to add 4 new suites where the Thirsty Loon was located
- Work is continuing at 150 Queen Street (old Spaghetti House) – the Thirsty Loon plans to locate here.
8. a) Economic Development and Business Committee  
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- Triple T has made application for the first of 3 – 20 unit apartment buildings in their Lilacs Lakefield Development. This application will come before Council for approval likely in the first quarter of 2020.
- Foundation permits for the development of the second phase of the Treescape Site at 586 Robinson Road. They are constructing 2 – 5000 s.f. self-storage buildings.
- Bridgenorth and Lakefield Tim Hortons – Hubbles have sold to a new owner who is from Lindsay
- The Site Plan Agreement with Central Smith Creamery will be before Council at its December 10, 2019 meeting. The agreement is required to support the redevelopment of the property to accommodate a 9,900 s.f. freezer and dry goods storage addition.
- Lakefield Home Hardware purchased the old RONA site in Lakefield – they plan to have a lumber yard at this location

6. Other, New and Unfinished Business

a) PKED Update – Gabi Dragomir
- Advised that a feasible study is being prepared to consider the possibility of locating a local food terminal to be built in the Peterborough region. The study will investigate if there is enough local supply (produce, meat, etc..) to support a local terminal. The Study is being funded through CFDC.
  - Surveying producers e.g. meat, dairy, vegetable, etc producers…
- The 3rd Quarter PKED Metrics Report was also provided to the Committee for information purposes.

b) Task Team Updates
EDBC members provided updates on their various Task Team initiatives:
- Natural Gas – Rick followed up again with Enbridge. Enbridge had no update at this time but did indicate that they are still reviewing the request.
- Broadband – presentation/update made at last meeting.
- Housing - no new updates.
- Tourism Marketing - nothing to report
- Business Attraction and Community Promotion Guide – task teams met with Adrienne Harrop of Strexer Harrop. Adrienne is preparing a draft Guide for the Task Teams to review. *Meaghan will set up a meeting to review the draft guide for the Task Teams sometime in January, after which the EDBC will also have an opportunity to comment.*
c) **Funding Opportunity – Eastern Ontario Development Fund - Municipal Stream**

The EODF program has a municipal stream and there may be an opportunity to submit a municipal application to develop business incubator space in the upper level of the current Lakefield Chamber/Police Station building located on Queen Street.

d) **Invitation for Guests to be Completed**

- Land Use Planning – Jeannette Thompson, Planner – future meeting
- CIP Public Realm Updates – Angie – future meeting.

7. **Adjournment and Next Meeting**

Moved by: Sherry; Second by: Rick.
- That the meeting of November 27, 2019 be adjourned. Carried.

**Next Meeting**

- The next EDBC meeting will be held on **Monday, January 27, 2020** at **6:00 p.m.** in the downstairs meeting room at the Township of Selwyn Municipal office.

The Committee meeting adjourned at 7:15 p.m.