Township of Selwyn Municipal Heritage Committee Minutes
Monday, October 28, 2019 at 5:00 pm
Township Office

Present: Anita Locke, Councillor
        Stephen Gavard
        James (Jim) Forrester
        Grant Murphy
        Robert Lamarre, Manager of Building and Planning
        Tania Goncalves, Deputy Clerk

1. Call to Order

   Anita Locke called the meeting to order at 5:02pm.

2. Declaration of Pecuniary Interest

   None.

3. Minutes

   Resolution No. 2019-11 – Minutes
   Grant Murphy & Stephen Gavard
   That the minutes of the meeting held September 16, 2019, be approved.  
   Carried.

   Anita advised the Committee that the Township has agreed to process charitable tax
   receipts for the Lakefield Literary Festival for their historical art installation project.
   The fundraising project is expected to commence in early 2020.

4. Deputations/Presentations

   None.

5. Correspondence

   None.

6. New or Unfinished Business

   Whatley Barn: Jim clarified that the Whatley Barn is still within the boundaries of
   Douro Dummer and not within Selwyn as was reported in a recent local publication.
Westove House on Smith Street (also known as Catherine Parr Traill’s House/ Judge Collins House): Rob updated the Committee on a Planning application that was received for this property but advised that the property has subsequently been sold. The Committee had a general discussion regarding the historical value of the property and agreed that it should be considered for the Heritage Register.

**Action:** Staff to explore adding the Westove House to the Selwyn Heritage Register.

Doors Open 2020: Grant agreed to attend the information session on Wednesday, October 30, 2019. Grant will report back to the Committee with requirements for participation in order to determine the Committee’s availability for the event.

**Action:** Staff to RSVP to the City regarding the Doors Open 2020.

Tax Incentive Program: Rob provided Committee members with a brief overview of the program which provides a tax relief to eligible property owners to help maintain and restore their heritage properties. The tax relief is applicable to the municipal tax levy only. In 2018, there were three (3) properties that participated in the incentive program with a total tax refund of approximately $1900 accumulative. Rob advised that Township staff has been working with the County of Peterborough to determine if they would further incentivize the program by providing a refund on the County portion of the tax levy to eligible properties.

Rob noted that three (3) properties have applied for the program this year again.

**Action:** Rob and Anita will finalize the paperwork required to process their requests.

Work Plan Matrix: The work plan matrix was circulated for information. The Committee reviewed the various line items. Of note:

- The Committee expressed an interest in nominating an individual for the 2020 County Recognition Awards – Heritage Preservation - **Staff to determine the rules for nomination specifically with regards to past winners.**
- Staff will update the matrix to remove the Johnson/Bickell Designation as the project was completed.
- Steve will work with Rob to make a presentation to Council in the New Year to discuss Heritage Week as well as the Heritage Tax Incentive.
- Finalize Polarfest activities

Heritage Week Celebrations:
The Committee had a general discussion regarding the 2020 Selwyn Heritage Week Art Contest. Staff advised that to date there has been no up take.
Action: Staff will contact Township libraries to connect with homeschooling groups. Steve will forward information to the Bridgenorth Sparks groups.

New Business

Anita advised the Committee that the Township has applied for funding through the Investing in Canada Infrastructure Program for the rehabilitation of Memorial Hall, Lakefield to create an expanded Lakefield Library/Cultural Centre. The $2.5M project would create a larger library branch, which would include a complete renovation of the entire main floor as well as the renovation of the upper level for community/cultural space.

Grant requested that the next Committee meeting be hosted at Memorial Hall – Centennial Room to provide the Committee the opportunity to tour the building.

7. Next Meeting – December 13th at 11:00 a.m. at the Centennial Room in Lakefield. Christmas lunch to follow.

8. Adjournment

Resolution No. 2019-12
James Forrester & Grant Murphy
That the Committee be adjourned. (5:53 pm) Carried.