Recommendation

That the report of the Chief Administrative Officer with regard to the proposed work plans prepared by each Department Manager be received for information and that the Departmental work plans be endorsed.

Information

Attached you will find the work plans for 2020 as prepared by each of the Department Managers. The plans have been prepared with a view to moving forward with initiatives that have been identified as priorities by Council, the Management Team and through the updated Strategic Plan and numerous other planning documents, as well as to meet various legislative requirements.

It must be recognized that the items in the work plans do not demonstrate the volume of work involved in day to day operations, contacts, meetings, professional development or management of other issues or opportunities which undoubtedly will arise throughout the year. While intended to keep us all very busy, the work plans attempt to provide a balance to ensure that we can maintain operations and manage new legislative requirements while still making progress on strategic plan and corporate initiatives.

The work plans are presented for your review and feedback. The intention is to ensure that we are moving forward in a way that addresses the priorities of Council. Staff look forward to discussing the work plans with you and to a productive year in 2020.

Financial Impact

The 2020 Budget will be drafted to provide the resources required for the completion of the projects noted on the work plans.
Strategic Plan Reference

The work plans seek to further the Mission, Vision, Values and Goals established in the updated Strategic Plan:

Vision  A progressive, sustainable community.
Mission  Leader in providing innovative and effective municipal services.
Values  Integrity
        Trust and Respect
        Environmentally-Responsible
        Professionalism and Accountability
        Inclusivity
Goals  Foster a healthy, engaged and connected community
       Achieve excellence in governance and service delivery
       Support a sustainable, balanced and investment-ready community
       Cultivate partnerships and promote collaboration

Attachment

Work Plans
- Chief Administrative Officer
- Building and Planning Department
- Corporate and Community Services
- Finance Department
- Fire Department
- Human Resources
- Library
- Public Works
- Recreation Department

Janice Lavalley

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