

Departmental Budget Set Up

Overview

The Township budget, and resulting operational financial statements, are laid out based on the Ministry of Municipal Affairs Financial Information Return (FIR). The revenue and expenditure areas are set out below.

In 2020, two new departments have been added:

- Department 25 – Community Transportation Pilot
- Department 34 – Stormwater Management

General Government:

This area includes Department 5 – General Government, Department 6 – Property and Facilities, Department 7 - Economic Development and Department 8 – Solar Initiatives.

General government includes all administrative, finance and emergency planning staff, as well as expenses related to Council and Committees of Council.

Department 6 includes administrative costs related to facility maintenance coordination, Township owned properties that are leased to others, as well as significant facility capital maintenance projects.

Economic Development includes coordination of community development initiatives, and programs for the betterment of the community related to physician recruitment and financial incentives under the community improvement plan.

Department 8 - Solar Initiatives reflects revenues and expenses for the three (3) microFIT installations, the three (3) FIT installations and the URSP installation.

Protection of Persons & Property:

This area includes Department 10 – Fire Department, Department 11 – Police, Department 12 - Conservation Authority and Department 13 – Protective Inspection and Control and Department 14 Building Department Equipment.

Department 11 includes both the OPP and the Peterborough Police Services. The cost for police services are area rated by Ward as the OPP provides service in Ennismore and Smith Wards and the Peterborough Police provides service to Lakefield Ward.

Department 12 includes the ORCA levy specific to our municipality. Otonabee Conservation's budget is established by the Board of Directors and then allocated based on assessment across the watershed. *This levy is billed as a separate tax rate apart from the local municipal rate.*



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Department 13 includes building permits & inspection, bylaw enforcement services, small animal control services, source water protection costs and 911 numbering.

Department 14 captures the expenses of the vehicles used by the inspectors.

Transportation Services:

This area includes Department 20 – Roadways, Department 21 - Winter Control, Department 22 - Fleet Equipment, Department 23 – Street lighting, Department 24 - Gravel Pits and Department 25 – Community Transportation.

This area includes the costs related to regular maintenance, winter maintenance, construction and surface treatment of all Township roadways. It also includes the cost associated with operation and maintenance of vehicles and equipment, streetlights and gravel pit operations and rehabilitation.

Department 25 has been added to the budget to account for expenses and revenues for the Community Transportation Pilot. This department will include revenues from the Provincial MTO grant and fares as well as administration costs, contract expenses, materials and supplies etc..

Environmental Services:

This area includes Department 30 - Lakefield Sewer, Department 31 - Lakefield Water and Department 32 - Woodland Acres Water & Sewer. The users of the respective systems pay for all costs for these areas and these budgets are brought forth for Council's consideration at a later date.

Department 33 - Landfill Sites covers the operations of the landfill site in Smith and monitoring costs for the former Ennismore landfill site. Public Works staff that are associated with the ongoing cover and maintenance of the sites are reflected here. As well, the direct costs of local waste diversion efforts are included in this department.

Department 34 – Stormwater Management has been added to the budget to account for expenses for the Township's stormwater management assets. Expenses for stormwater systems and infrastructure will be consolidated into this new department. Expenses for catch basin maintenance that were previously recorded in Department 20 will be allocated to Dept. 34. In addition capital stormwater projects as well as costs to maintain the Township's stormwater management ponds will also be allocated here.



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Parks, Recreation and Culture:

This area includes Department 40 – Parks & Sports Fields, Department 42 – Lakefield-Smith Community Centre, Department 43 – Ennismore Arena, Department 44 – Library Service (*governed by the Library Board*), Department 45 - Parks Equipment and Department – 46 Ennismore Multi-Use Building (Curling Club).

Department 41 - Recreation Supported Festivals includes the operations of numerous sub-committees such as the Shamrock Festival and Tractor Pull, the Jazz, Art & Craft Festival, Trail Stewardship events and Polarfest.

Planning and Land Use:

This area includes Department 50 - Planning and Land Use. This includes applications for Minor Variances to the Committee of Adjustment and planning applications such as Zoning Amendments and Official Plan Amendments, Site Plan approvals and Plans of subdivision & condominium.

Township of Selwyn
Summary by Department

Department	2020 Total Revenues	2020 Total Expenditures	2020 Taxation Required	2019 Taxation Received	Taxation Increases/ (Decreases)	2020 Taxation dept % of total
General Government	1,626,430	2,887,849	1,261,419	1,206,774	54,645	16.76%
Facility Improvements	481,992	764,136	282,144	269,644	12,500	3.75%
Economic Development	244,923	475,171	230,248	189,462	40,786	3.06%
Solar Initiatives	159,607	159,607	0	0	0	0.00%
Fire Services	628,445	1,876,014	1,247,569	1,194,642	52,927	16.57%
Protective Inspection & Control	750,743	796,688	45,945	45,945	0	0.61%
Bldg. Dept Equipment	42,520	42,520	0	0	0	0.00%
Roadways	2,237,938	4,217,460	1,979,522	1,948,400	31,122	26.30%
Winter Control	-3,758	667,968	671,726	599,572	72,154	8.92%
Public Works Equipment	1,145,654	1,145,654	0	0	0	0.00%
Street Lighting	227,957	333,015	105,058	105,058	0	1.40%
Gravel Pit	163,200	163,200	0	0	0	0.00%
Community Transportation	310,447	310,447	0	0	0	0.00%
Waste Management	553,674	987,652	433,978	418,978	15,000	5.77%
Stormwater Management	296,943	359,111	62,168	33,600	28,568	0.83%
Parks	343,222	804,121	460,899	449,899	11,000	6.12%
Recreation Programs	95,239	95,239	0	0	0	0.00%
Lakefield-Smith Arena	338,075	394,158	56,083	36,270	19,813	0.75%
Ennismore Arena	428,551	501,331	72,780	49,472	23,308	0.97%
Parks Equipment	69,250	69,250	0	0	0	0.00%
Ennismore Multi-Use Centre	16,370	16,370	-0	0	-0	0.00%
Libraries	260,641	749,879	489,238	478,658	10,580	6.50%
Planning	176,580	305,447	128,867	128,867	0	1.71%
Totals	10,594,642	18,122,287	7,527,645	7,155,241		100.00%
Tax Levy Difference before adjustment				5.20%	372,404	
Adjust for Real Assessment Growth					-131,401	
Net Tax Levy Increase				3.37%	241,003	

Township of Selwyn
Summary by Department

Department	2020 Operations Expenditures	2020 Capital Expenditures	2020 Total Expenditures
General Government	2,513,719	374,130	2,887,849
Facility Improvements	496,886	267,250	764,136
Economic Development	310,257	164,914	475,171
Solar Initiatives	159,607	0	159,607
Fire Services	1,513,221	362,793	1,876,014
Protective Inspection & Control	796,688	0	796,688
Bldg. Dept Equipment	37,520	5,000	42,520
Roadways	2,459,167	1,758,293	4,217,460
Winter Control	667,968	0	667,968
Public Works Equipment	840,654	305,000	1,145,654
Street Lighting	135,015	198,000	333,015
Gravel Pit	163,200	0	163,200
Community Transportation	310,447	0	310,447
Waste Management	987,652	0	987,652
Stormwater Management	33,600	325,511	359,111
Parks	771,821	32,300	804,121
Recreation Programs	95,239	0	95,239
Lakefield-Smith Arena	354,158	40,000	394,158
Ennismore Arena	466,331	35,000	501,331
Parks Equipment	48,750	20,500	69,250
Ennismore Multi-Use Centre	16,370	0	16,370
Libraries	699,335	50,544	749,879
Planning	305,447	0	305,447
Totals	<u>14,183,053</u>	<u>3,939,235</u>	<u>18,122,287</u>