

Department 6 – Property and Facility Improvements

Overview

This department was established to meet present and future capital expenditures for replacement, modification, enhancements and major repairs of all municipal facilities. Land purchases for general municipal purposes are traditionally funded through this department.

As well, this cost centre captures revenues and expenses for those municipal buildings that are vacant or leased as rental properties.

Revenue

Traditional rental revenues include such rents as the former Ennismore Municipal Office (Ennis Road) to the Lions Club, the Police Services Building in Bridgenorth, the Lakefield Police Services Building – Main Floor with the Kawartha Chamber of Commerce and Tourism, 826 Ward Street in Bridgenorth for the Causeway Treasure Trove and Smith-Ennismore Historical Society, the former Ennismore Municipal Office (Tara Road) to the Ennismore Seniors and the lower level of Ennismore Library to the Optimist Club. These leases provide community organizations with ideal office locations to fulfill their mandate, while utilizing surplus municipal space. The rental of the residence at 108 Bridge Street (Unrau) is also captured in this Department.



For numerous years there was a transfer to reserve from OMPF to help build the reserve and help ensure that sufficient funds are set aside to complete required capital maintenance of the Township's many facilities. In addition to these reserve contributions OMPF has been used to fund numerous capital projects in this Department.

Expenditures

Typical administrative expenses for this department include the costs of the Facility Maintenance/Special Projects Coordinator. Project management consumes a large amount of time on an annual basis. In addition, this position supports special programs that focus on energy management projects, solar initiatives and 'green' strategies in support of our Strategic Plan.

Funding is included for the payment of insurance deductibles and those insurance matters that fall below the deductible level. The budget has been increased by \$12,500 for a total expense of \$62,500.

Capital Improvements/Maintenance

Council reviewed the draft Capital Budget on November 21, 2019.

An updated spreadsheet has been added under the Capital Projects tab. This spreadsheet has been updated to reflect Council's direction from the Capital

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Budget and other subsequent meetings as well as other amendments based on grants and funding. The following items have been updated:

Dept. 5 – General Government – Furniture and Fixtures

- New furniture to support the municipal office renovation were expensed in 2019 and as a result expenses have been removed from the 2020 Capital budget
- Technology Software – Council approved moving forward with the new financial services software and asset management software – these costs have been included in the Capital budget

Dept. 6 – Facilities and Properties

- The majority of the costs to support the municipal office renovation were expensed in 2019 and as a result these expenses have been removed from the 2020 Capital budget

Dept. 40 – Parks & Rec.

- Trail Construction - Bridgenorth to Peterborough – Phase 1 was completed in 2019 and as a result expenses have been removed from the 2020 Capital budget
- Trail Construction - Bridgenorth to Peterborough – Phase 2 and 3 – the construction costs have been removed as a result of lack of funding at this time. Costs for the Environmental Impact Study have been retained.

Studies – various departments

- The draft Capital budget included costs to update the Township's Strategic Plan and Trails Master Plan
- Council resolved to defer these plan updates in lieu of moving forward with a Cultural Master Plan Study and as a result the 2020 Capital budget reflects these changes

