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[www.selwyntownship.ca](http://www.selwyntownship.ca)

## Application for Fence Variance

Applicants are advised to consult with the Township of Selwyn Building & Planning Department for a preliminary evaluation of the proposal prior to submission of this application.

The requirements for a completed application are as follows:

1. The completed application form signed by the owner(s) or authorized agent and witnessed by a Commissioner for taking affidavits and all required supporting material, e.g. sketch, drawing.
2. A letter of authorization from the owner(s) for applications that are signed by someone other than the owner(s).
3. The required application fee of **\$100.00** made payable to the Township of Selwyn by cash, cheque or money order.

The above must be filed with the Township of Selwyn Building & Planning Department.

Please note that applications will not be processed until they are complete.

The cost or preparation of any plans to be submitted with the application is the responsibility of the applicant and similarly the cost of any revisions to the plans are the responsibility of the applicant.

# Fence Variance Application

## Fence By-law 2016-032

Please type or use black ink:

File #

1. Registered Owner(s):

Mailing Address:		Postal Code:
Town:		Province:
Phone:	Fax:	Email:

Authorized Agent (if any):

Mailing Address		Postal Code:
Town:		Province:
Phone:	Fax:	Email:

Please Specify to Whom All Communications should be sent:

Owner Agent

2. Nature and Extent of the Proposed Fence Variance:

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3. Reason(s) why it is not possible to comply with the Provisions of the By-law:

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4. Description of Subject Land:

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Municipality (City/Town/Township):

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Former Municipality

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Concession #:

Lot #

Registered Plan #

Block/Lot:

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Street No.:

Street Name:

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Frontage:

Depth:

Area:

Width of Street:

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Assessment Roll #:

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5. Date Subject Land Was Acquired by the Current Owner:

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6. Type of Access to Subject Land:

Provincial Highway

Municipal Road (maintained all year)

Municipal Road (maintained seasonally)

Water Access

Regional Road

Other Public Road

Right of Way

Private Road

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If access is by water, describe parking and boat docking facilities used or proposed to be used and the approximate distance of these facilities from the subject land and the nearest public road:

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7. Current Zoning of the Subject Land:

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8. Existing Use(s) of the Subject Land and Length of Time Existing Use(s) Has/Have Continued:

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9. Existing Use(s) on Land that is Adjacent to the Subject Land:

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**Note** - Include the Following with the Application:

1. A sketch to scale (include graphic scale), one (1) full size copy and one (1) reduced copy (11 x 17 maximum) showing the following:
  - a) The boundaries and dimensions of the subject land
  - b) The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, the rear yard lot line and the side yard lot lines;
  - c) The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
  - d) The current uses on land that is adjacent to the subject land, such as residential agricultural and commercial uses;
  - e) The location width and name of any roads within or abutting the subject land, such as residential, agricultural and commercial uses;
  - f) If access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
  - g) The location and nature of any easement affecting the subject land.
2. If the applicant is not the owner of the subject land, the written authorization of the owner that the applicant is authorized to make the application.
3. An affidavit or sworn declaration by the applicant that the information provided by the applicant is true.

# Authorization

**Please Note:** This form is only to be used for applications that are to be signed by someone other than the Owner(s). If the applicant is a corporation, the Corporate Seal is to be affixed over the owner's signature(s).

\_\_\_\_\_  
Location of Subject Lands:

\_\_\_\_\_  
I/We, the undersigned, being the registered owner(s) of the above lands hereby authorize:

\_\_\_\_\_  
(Authorized Agent)

of the \_\_\_\_\_ of \_\_\_\_\_  
(City/Town)

to make application on my/our behalf to the Fence Variance Committee for the Township of Selwyn:

Dated at the \_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_  
of \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Name of Owner (Printed)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Name of Owner (Printed)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Name of Owner (Printed)

I/We \_\_\_\_\_

of the City/Town/Township of \_\_\_\_\_

in the County/District/Regional Municipality of \_\_\_\_\_

Solemnly Declare that all the statements contained in this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act:

DECLARED before me at the  
\_\_\_\_\_ of \_\_\_\_\_

To be signed in the presence of a  
Commissioner for taking Affidavits:

in the \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant(s) or  
Authorized Agent

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant(s) or  
Authorized Agent

\_\_\_\_\_  
A Commissioner, etc.

**PLEASE NOTE:** Personal information collected on this application will become part of a public record. Any questions regarding this collection should be directed to:

The Township of Selwyn  
P.O. Box 270  
Bridgenorth, Ontario  
K0L 1H0

Telephone: 705-292-9507