

**Selwyn Public Library Board
Regular Meeting
Monday, November 27, 2023 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, November 27, 2023 in person at the Bridgenorth Branch.

Present: Board Member Donna Hayes
Vice Chairperson Rosellen Hickey
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member Catherine Praamsma
Board Member and Mayor Sherry Senis
Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The meeting was called to order by the Chairperson at 3:06 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2023.040

Moved by R.Hickey: seconded by C.Praamsma

That the minutes of the regular meeting held on October 23, 2023 be received and approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for received:

- i) Financial Statements (October 2023) – R. Lane Vance
- ii) Activity Report – S. Hennessey
 - a. October 2023 - Circulation
 - b. October 2023 - Cloud Library/Hoopla
- iii) CEO/Librarian – S. Hennessey with attachments; and

b) That the Fundraising Sub-Committee update report be received for information

6. Correspondence for Information and/or Direction

That the following correspondence items be received for information:

- a) Council Resolution - ROMA Delegation – Library Funding
- b) Book Recycling concerns in Peterborough
- c) Board Assembly meeting – November 15, 2023 – C. Praamsma

Resolution No. 2023.041

Moved by B.Jinkerson: seconded by R.Hickey

That correspondence be sent to specified book publishers with regards to the Book Recycling issues and their lack of participation related to producer responsibility and encouraging them to be part of the recycling solution.

Carried

Resolution No. 2023.042

Moved by R.Hickey : seconded by D.Hayes

That the staff and committee reports outlined above in 5 a) & b) and

That the correspondence outlined above in 6 a) thru c) be received for information.

Carried.

7. Other, New & Unfinished Business

a) Policies

- i) Planning Policy 1.3.1 (Final)

Resolution No. 2023.043

Moved by R.Hickey : seconded by L.Yonemitsu

That the Planning Policy 1.3.1 (Final) be received; and

That the Library Board adopts the Planning Policy 1.3.1 (Final); and

That the policy binders be updated as required.

Carried.

b) 2024 Library Operations Budget

Resolution No. 2023.044

Moved by R.Hickey: seconded by L.Yonemitsu

That the 2024 Library Operating Budget report be received for information: and

That the 2024 Library Operating budget package recommended by the Library Ad Hoc budget committee be approved as presented: and

That the approved 2024 Library budget package be forwarded to the Township Treasurer to be incorporated into the 2024 Township Budget presentations.

Carried.

c) 2024 Library Services Work Plan

Resolution No. 2023.045

Moved by C.Praamsma: seconded by D.Hayes

That the 2024 Library Services Work Plan report be received for information; and

That the Board adopts the 2024 Library Services Work Plan as presented.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Monday January 22, 2024 at 3:00 p.m. at the Bridgenorth Community Hall.

Sub-Committee and Workshop Date Reminders:

Art Display Sub-committee

- Tuesday, November 28 @ 10:30 a.m.

Fundraising Subcommittee meeting

- TBD

9. Adjournment

Resolution No. 2023.046

Moved by B.Jinkerson: seconded by S.Senis

That the meeting be adjourned. (4:20 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson

AM

Secretary

T. J. Vance

Approval Date

January 22, 2024