

**Selwyn Public Library Board  
Regular Meeting  
Tuesday, October 18, 2022 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, October 18, 2022 Downstairs Meeting Room, Municipal Office.

Present: Councillor and Board Member Donna Ballantyne  
Chairperson Julie Dillon  
Board Member Rosellen Hickey  
Vice Chairperson Judy Hyland  
Board Member Barb Jinkerson  
Mayor and Board Member Andy Mitchell  
Board Member Anna Thompson

Staff Present: Recording Secretary, Sarah Hennessey, CEO/Chief Librarian

Regrets: Treasurer, R. Lane Vance  
Board Member Kerri Davies  
Board Member Kathie Whiteley

**Declaration of Pecuniary Interest**

None.

**1. Call to Order**

The meeting was called to order by the Chairperson at 3:00 p.m.

**2. Land Acknowledgement**

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

**3. Minutes**

**Resolution No. 2022.093**

Moved by R. Hickey: seconded by B. Jinkerson

That the minutes of the regular meeting held on September 27, 2022 be approved as presented.

Carried.

**4. Deputations/Invited Persons**

None.

**5. Staff & Committee Reports**

- a) Staff Monthly Reports

**Resolution No. 2022.094**

Moved by R. Hickey: seconded by D. Ballantyne

That the following staff reports be received for information:

- i) Financial Statements (September 2022)
- ii) Activity Reports
  - i. Circulation Statistics (September 2022) – S. Hennessey
  - ii. Cloud Library (September 2022) – H. Eshikaty
  - iii. Hoopla (September 2022) – H. Eshikaty
- iii) CEO/Librarian – S. Hennessey

Carried.

**6. Correspondence**

- a) None

**7. Other, New & Unfinished Business**

- a) Policies
  - i) Art Display Policy 4.3.3 (Final)

**Resolution No. 2022.096**

Moved by B. Jinkerson: seconded by A. Thompson

That the report in regard to the Policy – Art Display (Final) and its attachments be received; and

That the Board adopts Art Display Policy 4.3.3 and its attachments; and

That the policy binders be updated as required.

Carried.

- ii) Green Events Policy 4.4.4 (Draft)

**Resolution No. 2022.097**

Moved by R. Hickey: seconded by A. Thompson

That the report in regard to the Green Events Policy 4.4.4 (Draft) be received; and

That the Board submits recommendations to the CEO/Chief Librarian prior to the next Board meeting.

Carried.

- b) 2023 Library Capital Budget

**Resolution No. 2022.098**

Moved by R. Hickey: seconded by A. Mitchell

That the 2023 Library Capital Budget report be received for information; and

That the 2023 Library Capital budget package recommended by the Library Ad Hoc Budget Committee be approved as presented; and

That the approved 2023 Library Capital budget package be forwarded to the Township Treasurer to be incorporated into the 2023 Township Capital Budget presentation.

Carried.

c) Legacy Document (Final)

**Resolution No. 2022.099**

Moved by D. Ballantyne: seconded by J. Hyland

That the Draft Legacy Document be received for information; and  
That the Board approves the Legacy Document as amended.

Carried.

a) 3<sup>rd</sup> Quarter Work Plan

**Resolution No. 2022.100**

Moved by R. Hickey: seconded by A. Thompson

That the 2022 Work Plan – 3rd Quarter be received for information.

Carried.

**8. Next Meeting**

The next regular Library Board meeting was set for Tuesday November 15, 2022 at 3:00 p.m.. Municipal office meeting room.

Reminder - the next Budget Sub-Committee meeting is set for November 1, 2022 at 10:00 a.m. in person and at the Township office meeting room.

Reminder- The Art Display Sub-Committee meeting is set for November 10, 2022 at 10:00 a.m. at the Bridgenorth Library.

**9. Adjournment**

**Resolution No. 2022.101**

Moved by R. Hickey: seconded by D. Ballantyne

That the meeting be adjourned. (4:25 p.m.)

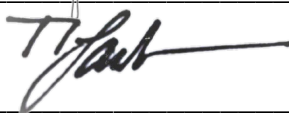
Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chair Person

  
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Secretary

  
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Approval Date

November 15th, 2022  
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