

**Selwyn Public Library Board
Regular Meeting
Tuesday, November 15, 2022 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, November 15, 2022. The Board made use of remote meeting video software which was hosted by the CEO/Chief Librarian.

Present: Board Member Kerri Davies
Chairperson Julie Dillon
Board Member Rosellen Hickey
Vice Chairperson Judy Hyland
Board Member Barb Jinkerson
Board Member Anna Thompson
Board Member Kathie Whiteley

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Regrets: Councillor & Board Member Donna Ballantyne (term expired)
Mayor and Board Member Andy Mitchell (term expired)

Declaration of Pecuniary Interest

None.

1. Call to Order

The meeting was called to order by the Chairperson at 3:05 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2022.102

Moved by R. Hickey: seconded by A. Thompson

That the minutes of the regular meeting held on October 18, 2022 be approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

Resolution No. 2022.103

Moved by R. Hickey: seconded by K. Whiteley

That the following staff reports be received for information:

- i) Financial Statements (October 2022) – R. Lane Vance
- ii) Activity Reports – S.Hennessey
 - i. Circulation Statistics (October 2022) – S. Hennessey
 - ii. Makerspace Statistics
 - iii. Cloud Library (October 2022)
 - iv. Hoopla (October 2022)
- iii) CEO/Librarian – S. Hennessey

Carried.

b) Art Display Sub-Committee

Resolution No. 2022.104

Moved by R. Hickey: seconded by B. Jinkerson

That the Art Review and Display Schedule report dated November 15, 2022 be received for information; and

That the Art Display Sub-Committee, having completed their mandate be dissolved and thanked for their service.

Carried.

6. Correspondence

a) Note from D. Ballantyne

Resolution No. 2022.105

Moved by K. Davies: seconded by K. Whiteley

That the thank you card from D. Ballantyne be received for information.

Carried.

7. Other, New & Unfinished Business

a) Policies

- i) Green Event Policy Statement 4.4.4 (Final)

Resolution No. 2022.106

Moved by R. Hickey: seconded by A. Thompson

That the report in regard to the Green Event Policy 4.4.4 (Final) be received; and

That the Board adopts the Green Event Policy 4.4.4 (Final); and

That the policy binders be updated as required.

Carried.

- ii) Programming Policy 4.3.1 (Draft)

Resolution No. 2022.107

Moved by K. Whiteley: seconded R. Hickey

That the Programming Policy 4.3.1 (Draft) be received; and

That the Board submits recommendations to the CEO/Chief Librarian prior to the next Board meeting.

Carried.

b) 2023 Library Operations Budget

Resolution No. 2022.108

Moved by R. Hickey: seconded K. Whiteley

That the 2023 Library Operating Budget report be received for information: and
That the 2023 Library Operating budget package recommended by the Library Ad
Hoc budget committee be approved as presented: and

That the approved 2023 Library budget package be forwarded to the Township
Treasurer to be incorporated into the 2023 Township Budget presentations.

Carried.

Resolution No. 2022.109

Moved by K. Davies: seconded A. Thompson

That the Ad Hoc Budget Committee, having completed their mandate for the 2023
budget process, be dissolved and thanked for their service.

Carried.

c) 2023 Work Plan

Resolution No. 2022.110

Moved by R. Hickey: seconded A. Thompson

That the Work Plan 2023 (Draft) report be received; and
That the Board adopts the 2023 Work Plan.

Carried.

d) Fundraising Sub-Committee Final Report

Resolution No. 2022.111

Moved by : seconded

That the Board receives the Fundraising Sub-Committee Final Report
for information; and

That the Final Report be included as an addendum to the Legacy Report

Carried.

Resolution No. 2022.112

Moved by K. Davies : seconded B. Jinkerson

That the Fundraising Sub-Committee, having completed their mandate for the
2018-2022 term be dissolved and thanked for their service.

Carried.

e) 2021 Audited Financial Statement

Resolution No. 2022.113

Moved by R. Hickey: seconded J. Hyland

That the report regarding the 2021 Audited Financial Statements be received for
information; and

That the Board receives and approves the Financial Statements for the year
ended December 31, 2021 as completed by Baker Tilly KDN LLP Chartered
Accountants.

Carried.

8. Next Meeting

The next regular Library Board meeting was confirmed for Tuesday December 13, 2022 at 3:00 p.m. via remote video software.

9. Adjournment


Resolution No. 2022.114

Moved by R. Hickey: seconded by B. Jinkerson
That the meeting be adjourned. (4:06 p.m.)


Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chair Person



Secretary



Approval Date

December 16, 2022
