

**Selwyn Public Library Board
Regular Meeting
Tuesday, June 22, 2021 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, June 22, 2021. The Board made use of remote meeting video software which was hosted by the CEO/Chief Librarian.

Present: Councillor and Board Member Donna Ballantyne
Vice Chairperson Kerri Davies
Chairperson Julie Dillon
Board Member Rosellen Hickey
Board Member Judy Hyland
Board Member Barb Jinkerson
Mayor and Board Member Andy Mitchell
Board Member Anna Thompson
Board Member Kathie Whiteley

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer/Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The meeting was called to order by the Chairperson at 3:02 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2021.059

Moved by R. Hickey: seconded by B. Jinkerson

That the minutes of the regular meeting held on May 25, 2021 be approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

Resolution No. 2021.060

Moved by K. Whiteley: seconded by D. Ballantyne

That the following staff reports be received for information:

- i) Financial Statements May 2021 – R. Lane Vance
- ii) Activity Reports
 - i. Circulation Statistics (May 2021) – S.Hennessey
 - ii. Cloud Library (May 2021) – H.Eshikaty
 - iii. Hoopla (May 2021) – H.Eshikaty
- iii) CEO/Librarian – S.Hennessey

Carried.

b) Committee Reports

i) Fundraising Sub-Committee Update – June 22, 2021

Resolution No. 2021.061

Moved by R. Hickey: seconded by K. Davies

That the Board receives the Sub-Committee Report on Fundraising for information; and

That the Board approves the attached donation request letter that will be distributed to staff, volunteers, and Board members; and

That the Board endorses the feasibility of pop-up sale tables as Board members may be available to run a pop-up sale table throughout the summer, subject to Peterborough Public Health guidelines.

Carried.

ii) Performance and Development Committee Report

Resolution No. 2021.062

Moved by R. Hickey: seconded by K. Whiteley

That the Board receives the June 22, 2021 Performance and Development report for information.

Carried.

6. Correspondence

Resolution No. 2021.063

Moved by R. Hickey: seconded by K. Davies

That the following correspondence be received for information:

- i) Report received from Amber Colibaba, on behalf of the Trent Centre for Aging & Society, Rural Older Volunteers & the COVID-19 Pandemic
- ii) Ontario Library Service – Going Fine Free – June 10, 2021

Carried.

7. Other, New & Unfinished Business

a) Policy

i) Advocacy Policy 1.15 (Final)

Resolution No. 2021.064

Moved by D. Ballantyne: seconded by A. Thompson

That the report in regard to the Advocacy Policy (1.1.5) be received; and

That the Board approve the policies as amended; and

That staff be directed to update all Policy Manuals.

Carried.

ii) Integrated Library System Policy 6.2.1 (Final)

Resolution No. 2021.065

Moved by K. Whiteley: seconded by R. Hickey

That the report in regard to the Integrated Library System Policy (6.2.1) be received; and

That the Board approve the policies as amended; and

That staff be directed to update all Policy Manuals.

Carried.

iii) Technology Policy 6.1.1 (Draft)

Resolution No. 2021.066

Moved by D. Ballantyne: seconded by J. Hyland

That Board Members review the attached Technology Policy 6.1.1 and submit recommendations to the CEO/Chief Librarian prior to the next Board meeting; and

That the Final policies be considered at the next regular meeting.

Carried.

b) 2022 Ad Hoc Budget Committee

Resolution No. 2021.067

Moved by R. Hickey: seconded by J. Hyland

That the report on the 2022 Ad Hoc Budget Committee Appointment be received for information; and

That the Board selects B. Jinkerson to participate on the 2022 Ad Hoc Budget Committee along with the Chair, Council representative D. Ballantyne and staff; and

That the Board requests the Committee convene meetings as required and make the required budget recommendations at the Board's October and November meetings.

Carried.

c) Truth and Reconciliation

Resolution No. 2021.068

Moved by A. Thompson: seconded K. Davies

That the Board receive this report for information; and

That the Board endorses the CFLA Library & Literacy Services for Indigenous (First Nations, Métis & Inuit) Peoples of Canada Position Statement.

Carried.

d) Board Evaluation

Resolution No. 2021.069

Moved by D. Ballantyne: seconded by R. Hickey

That Board members review the online self-evaluation survey; and

That Board members complete a self-evaluation of Board governance over the summer.

Carried.

8. Next Meeting

The next regular Library Board meeting was confirmed for Tuesday, September 28, 2021, at 3:00 p.m.

The Ad Hoc Budget Committee meetings were confirmed Capital Budget - Thursday October 7, 2021 at 10 a.m. and Operations Budget - Wednesday November 10, 2021 at 2:00 p.m.

9. Adjournment

Resolution No. 2021.070

Moved by R. Hickey: seconded by K. Whiteley

That the meeting be adjourned. (4:09 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chair Person _____

Secretary



Approval Date _August 17th, 2021_____