

**Selwyn Public Library Board**  
**Regular Meeting**  
**Tuesday, March 23, 2021 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, March 23, 2021. The Board made use of remote meeting video software which was hosted by the CEO/Chief Librarian.

Present: Councillor and Board Member Donna Ballantyne  
Vice Chairperson Kerri Davies  
Chairperson Julie Dillon  
Board Member Rosellen Hickey  
Board Member Judy Hyland  
Board Member Barb Jinkerson  
Mayor and Board Member Andy Mitchell  
Board Member Anna Thompson  
Board Member Kathie Whiteley

Staff Present: CEO/Chief Librarian, Sarah Hennessey  
Treasurer/Recording Secretary, R. Lane Vance

**Declaration of Pecuniary Interest**

None.

**1. Call to Order**

The meeting was called to order by the Chairperson at 3:02 p.m.

**2. Minutes**

**Resolution No. 2021.025**

Moved by D. Ballantyne: seconded by R. Hickey

That the minutes of the regular meeting held on January 19, 2021 be approved as amended.

Carried.

**Resolution No. 2021.026**

Moved by R. Hickey: seconded by K. Davies

That the minutes of the regular meeting held on February 23, 2021 be approved as amended.

Carried.

**3. Deputations/Invited Persons**

None.

#### **4. Staff & Committee Reports**

##### **Resolution No. 2021.027**

Moved by K. Whiteley: seconded by R. Hickey

That the following staff reports be received for information:

- a) Financial Statements February 2021 – R. Lane Vance
- b) Activity Reports
  - i. Circulation Statistics (February 2021) – S.Hennessey
  - ii. Cloud Library (February 2021) – H.Eshikaty
  - iii. Hoopla (February 2021) – H.Eshikaty
- c) CEO/Librarian – S.Hennessey

Carried.

#### **5. Correspondence**

##### **Resolution No. 2021.028**

Moved by D. Ballantyne: seconded by R. Hickey

That the correspondence related to the Webinar – Library Budgets & Municipal Relationships be received for information.

Carried.

#### **6. Other, New & Unfinished Business**

##### a) Policies

- i) Scent Free Policy 4.1.6 (Final)

##### **Resolution No. 2021.029**

Moved by B. Jinkerson: seconded by A. Thompson

That report in regard to the Scent Free Policy (Final) be received; and

That the Board approve the policy as amended; and

That staff be directed to update all Policy Manuals.

Carried.

- ii) Community Space & Public Meeting Rooms Policy 4.4.1 (Final)

##### **Resolution No. 2021.030**

Moved by D. Ballantyne: seconded by J. Hyland

That report in regard to the Community Space & Public Meeting Rooms Policy 4.4.1 (Final) be received; and

That the Board approve the policy as amended; and

That staff be directed to update all Policy Manuals.

Carried.

##### b) Policy Digitization

##### **Resolution No. 2021.031**

Moved by B. Jinkerson: seconded by K. Whiteley

That the Policy Digitization Report be received for information; and

That the Board approves posting the Library Board policies, and their corresponding attachments, onto the Library website.

Carried.

c) Volunteer Recognition

**Resolution No. 2021.032**

Moved by D. Ballantyne: seconded by R. Hickey

That the Board receives the Volunteer Appreciation 2021 report for information;  
and

That the Board members move forward with the purchase of restaurant gift cards  
as discussed.

Carried.

d) Annual Report 2020

**Resolution No. 2021.033**

Moved by D. Ballantyne: seconded by R. Hickey

That the Annual Report 2020 be received for information; and

That the Board comments and suggested amendments regarding the attached  
annual report be approved; and

That the Board Chair make a presentation to Council, highlighting the amended  
2020 report on May 11, 2021.

Carried.

e) Implementation of Truth and Reconciliation Commission's Calls to Action

**Resolution No. 2021.034**

Moved by R. Hickey: seconded by J. Hyland

That the Implementation of Truth and Reconciliation Commission's Calls to Action  
report be received; and

That the Board adopt the following recommendations:

- Review the 94 Calls to Action.
- Participate in an information/education session with Anne Taylor from Curve Lake First Nation.

Carried.

## 7. Next Meeting

The next regular Library Board meeting was confirmed for Tuesday, April 27, 2021, at 3:00 p.m. using remote meeting video software to be hosted by the CEO/Chief Librarian.

The next regular meeting of the Fundraising Sub-Committee was confirmed for Thursday April 1, 2021, at 3:00 p.m. using remote meeting video software to be hosted by the CEO/Chief Librarian.

## 8. Adjournment


**Resolution No. 2021.035**

Moved by R. Hickey : seconded by J. Hyland

That the meeting be adjourned. (4:37 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chair Person   
\_\_\_\_\_

Secretary   
\_\_\_\_\_

Approval Date \_\_\_\_\_ May 18, 2021 \_\_\_\_\_