

**Selwyn Public Library Board
Regular Meeting
Tuesday, October 26, 2021 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, October 28, 2021. The Board made use of remote meeting video software which was hosted by the CEO/Chief Librarian.

Present: Councillor and Board Member Donna Ballantyne
Vice Chairperson Kerri Davies
Chairperson Julie Dillon
Board Member Rosellen Hickey (arrived at 3:25 p.m.)
Board Member Judy Hyland
Board Member Barb Jinkerson
Mayor and Board Member Andy Mitchell
Board Member Anna Thompson
Board Member Kathie Whiteley

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer/Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The meeting was called to order by the Chairperson at 3:05 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2021.082

Moved by K. Whiteley: seconded by J. Hyland

That the minutes of the special meeting held on July 20, 2021 be approved as presented.

Carried.

Resolution No. 2021.083

Moved by K. Davies: seconded by A. Thompson

That the minutes of the regular meeting held on September 28, 2021 approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

Resolution No. 2021.084

Moved by K. Davies: seconded by D. Ballantyne

That the following staff reports be received for information:

- i) Financial Statements September 2021 – R. Lane Vance
- ii) Activity Reports
 - i. Circulation Statistics (September 2021) – S. Hennessey
 - ii. Cloud Library (September 2021) – H. Eshikaty
 - iii. Hoopla (September 2021) – H. Eshikaty
- iii) CEO/Librarian – S. Hennessey (including)

Carried.

b) Committee Reports

- i) Fundraising Sub-Committee Update – October 26, 2021

Resolution No. 2021.085

Moved by R. Hickey: seconded by K. Whiteley

That the Board receives the Sub-Committee Report on Fundraising for information.

Carried.

6. Correspondence

Resolution No. 2021.086

Moved by R. Hickey: seconded by J. Hyland

That the following correspondence be received for information:

- i) OLS Board Assembly Meeting for November 10, 2021
- ii) Correspondence from Tiffany Taylor, Indigenous Awareness Coordinator CLFN for Lunch and Learn events in November 2021.

Carried.

7. Other, New & Unfinished Business

a) Policy

- i) Vaccination Policy Statement 7.0.2 (Final)

Resolution No. 2021.087

Moved by J. Hyland: seconded by D. Ballantyne

That the correspondence from staff related to the Library's proposed vaccination policy be received with thanks for information.

Carried.

Resolution No. 2021.088

Moved by R. Hickey : seconded by K. Davies

That the Selwyn Public Library COVID-19 Vaccination Policy Statement 7.0.2 (Final) be received for information; and

That the Board approves the Selwyn Public Library COVID-19 Vaccination Policy Statement and its corresponding attachments; and

That the Board adopts the Townships COVID-19 Vaccination Policy 1.10; and

That staff be directed to update all Policy Manuals.

Carried.

b) 2022 Library Capital Budget

Resolution No. 2021.089

Moved by R. Hickey: seconded A. Thompson

That the 2022 Library Capital Budget report be received for information; and

That the 2022 Library Capital budget package recommended by the Library Ad Hoc Budget Committee be approved as presented; and

That the approved 2022 Library Capital budget package be forwarded to the Township Treasurer to be incorporated into the 2022 Township Capital Budget presentation on November 18, 2021.

Carried.

c) 3rd Quarter Work Plan

Resolution No. 2021.090

Moved by R. Hickey: seconded by D. Ballantyne

That the 2021 Work Plan – 3rd Quarter be received for information.

Carried.

8. Next Meeting

The next regular Library Board meeting was confirmed for Tuesday, November 23, 2021, at 3:00 p.m. as an in-person meeting at the Council Chambers (*space to be confirmed*)

That the regular Library Board meeting in December tentatively be scheduled for December 14, 2021.

The following Subcommittee meetings were confirmed:

- Ad Hoc Budget Committee meeting for the Operations Budget was confirmed for Wednesday November 10, 2021 2:00 p.m., in person meeting at the Township Office, downstairs meeting room.
- Volunteer Policy Subcommittee meeting was confirmed for Wednesday November 17, 2021 9:30 a.m.
- TRC Position Statement Subcommittee meeting was confirmed for Thursday November 25, 2021 9:30 a.m.

9. Adjournment

Resolution No. 2021.091

Moved by R. Hickey: seconded by B. Jinkerson
That the meeting be adjourned. (4:32 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chair Person _____

Secretary _____

Approval Date _____