

**Selwyn Public Library Board
Regular Meeting
Tuesday, September 28, 2021 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, September 28, 2021. The Board made use of remote meeting video software which was hosted by the CEO/Chief Librarian.

Present: Councillor and Board Member Donna Ballantyne
Vice Chairperson Kerri Davies (left at 3:44)
Chairperson Julie Dillon
Board Member Rosellen Hickey
Board Member Judy Hyland
Board Member Barb Jinkerson
Mayor and Board Member Andy Mitchell
Board Member Anna Thompson
Board Member Kathie Whiteley

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer/Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The meeting was called to order by the Chairperson at 3:01 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2021.073

Moved by R. Hickey: seconded by D. Ballantyne

That the minutes of the regular meeting held on June 22, 2021 approved as presented.

Carried.

Resolution No. 2021.074

Moved by D. Ballantyne: seconded by K. Davies

That the minutes of the Special meeting held on July 20, 2021 be deferred until the next Library Board meeting.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

- a) Staff Monthly Reports

Resolution No. 2021.075

Moved by R. Hickey: seconded by K. Whiteley

That the following staff reports be received for information:

- i) Financial Statements August 2021 – R. Lane Vance
- ii) Activity Reports
 - i. Circulation Statistics (June, July, August 2021) – S. Hennessey
 - ii. Cloud Library (June, July, August 2021) – H. Eshikaty
 - iii. Hoopla (June, July, August 2021) – H. Eshikaty
- iii) CEO/Librarian – S. Hennessey (including D. Marshall - summer programming recap)

Carried.

Chairperson J. Dillon will send along special thanks to the staff on their extra efforts over these last months and the additional challenges experienced due to COVID19.

- b) Committee Reports

- i) Fundraising Sub-Committee Update – September 28, 2021

Resolution No. 2021.076

Moved by D. Ballantyne: seconded by B. Jinkerson

That the Board receives the Sub-Committee Report on Fundraising for information; and

That the Board approves including the selected Lakefield Artwork in the online auction with starting bids to be established by the Fundraising Sub Committee.

Carried.

6. Correspondence

None.

7. Other, New & Unfinished Business

- a) Policy

- i) Technology Policy 6.1.1 (Final)

Resolution No. 2021.077

Moved by R. Hickey: seconded by B. Jinkerson

That the report in regard to the Technology Policy (1.1.5) be received; and
That the Board approve the policies as amended; and
That staff be directed to update all Policy Manuals.

Carried.

K. Davies left the meeting.

ii) Volunteer Policies (Draft)

Resolution No. 2021.078

Moved by R. Hickey: seconded by K. Whiteley

That the report in regard to the Volunteer Policies (Draft) be received; and
That the Policy Review Sub-Committee convenes to begin review of the volunteer policies, and research findings from the Trent Volunteer Study and Volunteer Engagement Workshop.

Carried.

b) Truth and Reconciliation Committee

Resolution No. 2021.079

Moved by B. Jinkerson: seconded D. Ballantyne

That the Board receive this report for information; and
That the Board selects J. Hyland and A. Thompson to participate on the Truth and Reconciliation Committee along with the Chair and CEO; and
That the Chair will reach out to Board Member K. Davies to gauge her interest in participating; and
That the Committee reports back at the October Board meeting.

Carried.

c) Board Evaluation

Resolution No. 2021.080

Moved by R. Hickey: seconded by A. Thompson

That the Annual Board Evaluation Report be received for information and discussion purposes; and
That the results of the evaluation be used as a guide for Board improvement.

Carried.

8. Next Meeting

The next regular Library Board meeting was confirmed for Tuesday, October 26, 2021, at 3:00 p.m. (format to be determined by the CEO)

The Ad Hoc Budget Committee meeting for the Capital Budget was confirmed for Thursday October 7, 2021 10 a.m., in person meeting at the Township Office, downstairs meeting room.

9. Adjournment

Resolution No. 2021.081

Moved by R. Hickey: seconded by D. Ballantyne
That the meeting be adjourned. (4:11 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chair Person



Secretary



Approval Date _____October 26th, 2021_____