

**Selwyn Public Library Board
Regular Meeting
Tuesday, January 25, 2022 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Tuesday, January 25, 2022. The Board made use of remote meeting video software which was hosted by the CEO/Chief Librarian.

Present: Councillor and Board Member Donna Ballantyne
Vice Chairperson Kerri Davies
Chairperson Julie Dillon
Board Member Rosellen Hickey
Board Member Judy Hyland
Board Member Barb Jinkerson
Mayor and Board Member Andy Mitchell (left @ 3:47 p.m.)
Board Member Anna Thompson (joined @ 3:17 p.m.)
Board Member Kathie Whiteley

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer/Recording Secretary, R. Lane Vance

Declaration of Pecuniary Interest

None.

1. Call to Order

The meeting was called to order by the Chairperson at 3:03 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2022.001

Moved by R. Hickey: seconded by D. Ballantyne

That the minutes of the regular meeting held on November 23, 2021 approved as presented.

Carried.

(the meeting scheduled for December 14, 2021 was cancelled due to lack of quorum)

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

Resolution No. 2022.002

Moved by R. Hickey: seconded by K. Whiteley

That the Year-to-Date 2021 Financial Statement review, updated 2022 Budget Numbers and related verbal updates be received for information.

Carried.

Resolution No. 2022.003

Moved by R. Hickey: seconded by K. Whiteley

That the following staff reports be received for information:

- i) Activity Reports
 - i. Circulation Statistics (December 2021) – S. Hennessey
 - ii. Cloud Library (December 2021) – H. Eshikaty
 - iii. Hoopla (December 2021) – H. Eshikaty
 - iv. 2021 Activity Report
- ii) 2021 Volunteer Hours
- iii) 2021 New-To-You Store Revenues
 - i. Thrift Shop
 - ii. Treasure Trove
- iv) CEO/Librarian – S. Hennessey

Carried.

b) Committee Reports

- i) Fundraising Sub-Committee Update – January 25, 2022

Resolution No. 2022.004

Moved by D. Ballantyne: seconded by R. Hickey

That the Board receives the Sub-Committee Report on the Online Auction Fundraising for information.

Carried.

6. Correspondence

a) FOPL Membership Renewal Letter

Resolution No. 2022.005

Moved by K. Whiteley: seconded by B. Jinkerson

That the FOPL renewal Letter be received for information.

Carried.

7. Other, New & Unfinished Business

a) Policies

i) Health & Safety Policy Updates

Resolution No. 2022.006

Moved by R. Hickey: seconded by K. Whiteley

That the Board receive this report for information; and

That the Selwyn Public Library Health & Safety Policy be brought back with amendments to the next regular Board meeting.

Carried.

ii) Volunteer Policy Review

Resolution No. 2022.007

Moved by R. Hickey: seconded by D. Ballantyne

That the Board receive this report for information; and

That Board Members review the Policy sub-committee's draft volunteer policies; 3.6 Principle of Volunteer Involvement, 3.6.2 Recruitment and Screening, 3.6.3 Orientation and Training; and

That Board Members submit recommendations to the Policy review sub-committee.

Carried.

iii) Truth and Reconciliation Position Statement

Resolution No. 2022.008

Moved by K. Davies: seconded R. Hickey

That the Board receive this report for information; and

That the Board receives the *Truth and Reconciliation: Position Statement and Land Acknowledgement* for review; and

That the final position statement with suggested amendments as determined at the meeting be adopted.

Carried.

b) Board Assembly Meeting

Resolution No. 2022.009

Moved by D. Ballantyne: seconded by K. Whiteley

That the report on the Board Assembly meeting be received for information

Carried.

c) Policy Review Timeline

Resolution No. 2022.010

Moved by R. Hickey: seconded by B. Jinkerson

That the Policy Review and Timeline 2022 report be received for information; and

That the proposed timeline for policy development in 2022 be approved as presented in the chart dated January 25, 2022; and

That the Policy Review Sub-committee remains in place to assist with the volunteer policies and policy binder updates.

Carried.

d) Board Succession Planning

Resolution No. 2022.011

Moved by R. Hickey: seconded by A. Thompson

That the Board Succession Planning report be received for information.

Carried.

8. Next Meeting

The next regular Library Board meeting was confirmed for Tuesday, February 22, 2022, at 3:00 p.m. via Zoom.

9. Adjournment

Resolution No. 2022.012

Moved by R. Hickey: seconded by K. Whiteley

That the meeting be adjourned. (4:39 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary



Chair Person



Secretary

Approval Date

_____ February, 22, 2022 _____