

Department 20 – Roadways

Overview

This department captures expenses related to the Township road network related to maintenance and construction. Department 20 is also the 'home' cost center for road employees and reflects the department's overhead expenses such as vacation, sick time, retirement benefits, payroll benefits, benefit costs of retired employees, administrative expenses and building expenses.

Revenues

The primary source of revenue for this Department is taxation. Operating receipts and permits include those charges for entrance permits and culverts. Entrance Permit fees will increase in 2024 by CPI in accordance with the Township's Tarriff of Fees By-law. An aggregate production levy from privately owned pits in our Township is also received as revenue in this department.

The taxation level in this department continues to reflect the high priority placed on transportation in our Township. This budget accounts for approximately 22.5% of the net tax levy.

The Township is very reliant on the Community Capital Building Fund and additional conditional government grants for the continuation of the road's construction program.

An inter-fund transfer from Lakefield Water & Sewer is included as revenue to cover some of the overhead costs associated with the operation of those systems, specifically a portion of the salaries and benefits of the Manager of Public Works for time spent on duties in relation to these services. The transition to in-house water and wastewater services will be a major focus for the Department in 2024.

Expenditures

General overhead to operate the public works department and cost of buildings is included under the administration heading. General maintenance activities are continuing as required with a heavy emphasis on resurfacing, ditching, and sweeping.

Roads staff will place priority on the following projects in the 2024 construction season:

- 6th Line – drainage improvements, grading and surface treatment from dead end to dead end.
- Strickland drainage improvements and new road surface as well as various sections of sidewalk replacements.



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- Prepare for hard top resurfacing projects and complete shoulder maintenance in advance of future road construction projects outlined in the Roads Needs Study throughout the township.

Micro Surfacing offers a competitive alternative to traditional methods of restoring surface characteristics of roadways. This treatment process requires a reduced level of road preparation, less dust, “ices off” quicker in the winter and it maintains or improves the functional condition of roadways and can extend the service life of the pavement by four to eight years. This year, Gifford Drive, Clonakilty, Ennis Road, and the Waterford subdivision will receive Micro Surfacing.

Costs for the engineering, re-design and re-tendering for the Ennismore Community Improvement Plan are also included in the budget.

Activity Update – Beyond Budget and Dollars and Cents

Water Street Reconstruction – Phase 3

Phase 1 was completed in 2022 and included the reconstruction of Water Street from Concession to Reid Street, including King Street. Phase 1 also included the reconstruction of the boat launch (in-water and upland apron).

Phase 2 was completed in 2023. Construction addressed improvements to storm water drainage, additional/improved parking, upgrades to water main and Reid Street reconstruction from Charlotte to Water Street.

Phase 3 is the final phase for 2024. Roadside amenities, landscaping and the final lift of asphalt for the entire project area will be completed. Concession Street from Water Street at the arena entrance to the Tim Hortons driveway just before the Queen Street intersection will have the current asphalt surface milled and replaced with a new top layer of asphalt to enhance the reconstruction of Water Street and provide a smooth transition.

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GL Account	Details	2022 Year End Actuals	2022 Approved Budget	2023 Year to Date Actuals	2023 Approved Budget	2024 Proposed Budget
Revenues						
Grants and Receipts		531,124	681,000	312,871	339,551	722,308
Operating Sales - Revenues & Fees		45,182	41,072	22,632	27,888	31,557
Taxation		2,033,058	2,033,058	2,067,169	2,067,169	2,067,169
Transfers In		1,661,903	1,589,705	1,907,726	2,017,520	1,705,747
Total Revenues		4,271,266	4,344,835	4,310,398	4,452,127	4,526,781
Expenses						
Salaries & Benefits		849,832	889,022	896,050	929,726	984,505
Admin & Overhead		43,949	45,075	46,764	47,150	49,983
Services Hired		248,914	217,421	192,643	190,584	193,220
Communications		9,012	9,000	10,196	9,800	9,050
<u>General Maintenance</u>						
Bridges & Culverts		117,085	97,000	133,777	103,000	103,000
Grass Mowing and Weed Spray		19,055	30,800	23,516	30,800	25,800
Brushing & Tree Trimming		104,993	103,500	102,884	107,500	98,500
Debris & Litter Pick Up		382	1,550	1,463	1,550	1,550
Ditching		33,207	87,650	48,265	87,650	72,000
Non-Regulatory Signage (fr Dept #13)		2,022	2,800	1,016	2,800	2,450
Sidewalks		4,343	36,500	0	36,500	41,500
Storm Damage		185,669	0	0	0	0
Traffic Safety		46,543	48,900	46,756	50,500	55,500
<u>Hard Top Maintenance</u>						
Patch & Spray Patch		199,002	128,000	126,644	148,000	148,000
Sweeping & Clean Up		140,192	116,000	155,531	125,000	140,000
Shoulder Maintenance		37,722	52,600	52,519	49,500	48,500
Resurfacing		815,484	663,000	700,592	663,000	381,980
<u>Gravel Surface</u>						
Grading & Scarifying		4,076	4,800	6,860	4,800	5,600
Dust Layer		4,641	5,500	3,322	5,700	5,400
Gravel Resurfacing		46,833	31,000	29,138	30,000	21,500

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GL Account	Details	2022 Year End Actuals	2022 Approved Budget	2023 Year to Date Actuals	2023 Approved Budget	2024 Proposed Budget
<u>Roads Construction - 2024 Projects</u>						
Project # 1 - Strickland St		17,797	29,899	29,981	48,353	731,230
Project # 2 - Ward Street - Contribution to County		107,226	0	136,996	0	45,000
Project # 3 - Reid Street		3,811	0	119,758	133,750	42,861
Project # 4 - Microsurfacing		-2,219	102,500	145,739	205,000	281,603
Project # 5 - Ennismore CIP		62,587	44,265	17,353	2,000	18,000
Project # 6 - NA		0	0	49,260	73,239	0
Project # 7 - NA		214	0	78,571	96,564	0
Project # 8 - Concession St		43,496	236,882	132,338	228,067	55,390
Project # 9 - 6th Line		45,358	96,918	86,490	85,070	274,744
Project # 10 - Water Street		599,908	706,169	550,775	573,978	279,399
Sidewalk Construction		252,880	378,825	5,603	7,507	21,500
Building Expenses		64,204	60,710	66,139	65,294	66,818
Transfers Out		163,048	118,549	313,458	309,745	322,199
Total Expenses		4,271,266	4,344,835	4,310,397	4,452,128	4,526,780
Balance		0	0	0	0	0