

Department 40 – Parks & Public Spaces

Overview

This department includes all revenues and expenses to maintain the parks, sports fields, trails, open spaces and facility grounds within the municipality and all of the capital projects for these areas. In 2023, the multi-sport courts were completed and available for tennis, pickleball and basketball use in Ennismore and Lakefield by June.

In addition to the areas mentioned above, this department captures all of the revenues and expenses associated with revenue generating facilities including the Lakefield Marina, Lakefield Campground (operator agreement), Marshland Centre and Bridgenorth Community Hall.

The operations in this department were very busy with higher rentals than pre-COVID 19 in the community halls and in the arenas.

Revenues

The 2023, budgeted revenue for the community halls was significantly exceeded. Community rentals, small business rentals, such as; fitness classes, yoga, personal health classes and private bookings made up most of the increased rentals in these facilities. The 2024 budget has revenue projections that closely match the current use of these facilities.

The summer field rentals for 2023 were higher than expected with higher rental revenues than was budgeted. All youth leagues and most adult leagues returned to pre-COVID 19 play and are anticipated to grow slightly in 2024.

Included in the operating receipts for this department are operating fees payable by ORCA to operate the Lakefield Campground. 2023 was ORCA's first operating season in a five-year agreement. Net revenues are offsetting a portion of the general administration and operational expenses incurred by the Township related to opening and closing and other expenses, along with a contribution for capital replacement requirements at the campground. The 2023 Lakefield Campground financial statements will be finalized in early 2024.

The 2023 revenues for the Lakefield Marina (25 seasonal slips and 14 transient spaces) were slightly higher than budgeted. The updated and competitive rates for the Marina as recommended in the 2022 Marina Utilization Report are largely the reason for the positive revenue numbers. The three-year phase-in of rate increases will also positively affect 2024 budgeted revenues for the Marina for Seasonal and Transient boaters.

Twenty (20) non-serviced docking slips are rented seasonally along Hague Boulevard, also contributing to the Marina's revenue. The rental rates were increased by 5% in 2023 as part of the three-year phase-in for docking services.



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The 2024 rental rates for the Hague Docks will again be increased by 5% and there will be four new docking slips for the 2024, as recommended in the 2022 Marina Utilization Report.

Expenditures

General parks overhead includes typical operating expenses inclusive of manager's wages (100%), administrative costs for the department such as computer & associated costs, parks staffing expenses and parks equipment charge outs.

This department also includes the maintenance expenditures for sports fields, parks, park benches, trails and tree maintenance. Also included are campground maintenance responsibilities outlined in the new campground operating agreement.

The Marina operation continues to receive very positive feedback from local and visiting boaters alike. With stability in the operating hours along the Trent Severn Waterway and the continued increase in boating activity, a positive upward trend in terms of marina activity and impact on the local economy is expected to continue. Minor upgrades and repairs are planned while the intensive condition assessment is completed.

Transfers to Reserve include an annual contribution of \$5,000 to offset future playground equipment purchases, \$5,000 to offset future marina capital equipment replacement and \$5,000 to support the trail network.

As well, the Transfer to Deferred Revenues includes a contribution of approximately \$50,000 to the approved park (campground) reserve fund.

Capital Projects

Capital projects for the Parks and Recreation department are detailed under the Capital Projects tab. They include:

- Lakefield Marina condition assessment of wharf, docks and boardwalk
- Isabel Morris Park – New EZ Launch accessible kayak system.
- Lakefield Campground – Project cost, engineering and tendering of infrastructure replacement for October 2024.
- Hague Blvd. docks – 2 new docks for 4 slips being installed.
- Water Street – Boat Ramp docking
- Lakefield Campground – Accessible kayak and canoe launch system.
- Stanley Street Trail – paved surface on this connecting section of trail.

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Activity Update – Beyond Budget Dollars & Cents

Township staff will continue to support ORCA in their role as the operator of the Lakefield Campground, to ensure that new rules and regulations are adhered to. Staff will also work with the Township's engineer to tender and plan for the infrastructure replacements and repairs at the Campground, which are expected to take place in October/November 2024.

The popularity of pickleball continues to grow with all 8 courts being used at full capacity regularly throughout the week. There has also been a substantial increase in the use of the basketball courts in Ennismore and Lakefield since the June opening of these courts.

The Lakefield Campground operations saw a successful transition to 100% compliance on deck height regulations, motorized vehicle (ATVs and golf cart) use being halted and a major clean-up of non-compliant sites.

Arena and Recreation Managers meetings hosted throughout the region

The Kawartha Lakes Arena Manager's Association (KLAMA) is regularly meeting and communicating about all aspects of arena and parks operations. The membership includes community members from Peterborough County and the City of Kawartha Lakes and several other communities in this region. All of the municipalities in the County are invited to attend the quarterly meetings to discuss recreation trends, best practices, operational challenges and opportunities. They also ensure there is an opportunity to regularly share resources, operational techniques, reports and partner in training activities.

The support and cooperative efforts of the KLAMA members allows for a consistent approach to operations regionally and alignment with a variety of associations including the OHF, OMHA, OWHA and other community-based organizations.

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GL Account	Details	2022 Year End Actuals	2022 Approved Budget	2023 Year to Date Actuals	2023 Approved Budget	2024 Proposed Budget
Revenues						
Grants and Receipts		350,081	407,800	164,040	183,508	131,634
Operating Sales - Revenues & Fees		195,754	191,768	295,660	287,250	305,750
Taxation		493,162	496,700	510,434	510,434	510,434
Transfers In		262,078	269,171	243,676	202,201	60,604
Total Revenues		1,301,075	1,365,439	1,213,809	1,183,393	1,008,422
Expenses						
<u>General Parks Overhead</u>						
Salaries & Benefits		447,386	411,836	425,380	437,257	451,644
Committee Remuneration		4,016	12,120	0	0	0
Admin & Overhead		2,852	5,600	3,995	5,195	6,100
Services Hired		108,385	103,871	83,718	83,610	124,935
Communications		590	400	794	400	750
Change in Unfinanced		0	0	95,000	95,000	0
Sports Fields		13,016	10,500	16,334	11,725	14,250
Park Spaces		40,008	37,500	67,469	39,450	49,650
Campground		9,301	9,750	25,746	11,250	11,600
Marina		80,397	73,418	102,169	82,236	94,878
Marshland Centre		12,527	12,202	15,032	13,513	15,299
River Den		4,276	9,927	4,059	9,854	6,305
Bridgenorth Community Hall		14,977	13,852	20,915	18,366	21,817
<u>Capital Projects</u>						
Sports Fields		371,933	439,533	92,337	86,966	0
Park Spaces		105,611	97,635	51,956	34,039	111,000
Campground		30,416	38,400	166,301	184,934	0
Marina		12,708	15,000	0	0	29,000
River Den		10,777	12,000	0	0	0
Transfers Out		31,902	61,895	42,604	69,598	71,194
Total Expenses		1,301,075	1,365,439	1,213,810	1,183,393	1,008,422
Balance		0	0	0	0	0