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Application to install a Permanent Sign

Location of Sign: _____

Property Owner/Authorized Agent: _____

(Please include a letter of authorization from the property owner.)

Address: _____

Telephone: _____ E-mail: _____

Contractor: _____

Type of sign: Sandwich board Ground Awning/Facia Other _____

Is the sign located in the CIP area? Yes No

Does the sign require County of Peterborough Approval? Yes No

If yes, is the approval attached? Yes No

Is the sign illuminated? Yes No

Does the sign require MTO approval? Yes No

If yes, is the approval attached? Yes No

A site plan must accompany this application

Note: The site plan must include sign setbacks/distances from existing property lines, buildings, driveways and neighbouring mobile signs.

A sign diagram must accompany this application

Diagrams must include sign message and sign dimensions (face and message).

Planning Department Provisions:

Sign location shall not impede the view of any intersection or any ingress/egress from private or public property.

 Date: _____, 20____

Signature of Owner or Agent

For Administrative Use Only

Planning Dept: Does the sign comply with the Sign by-law? Yes No

Comments: _____

Approved: Yes No Sign Permit No. _____

Reviewed by: _____ Date: _____, 20____