

Department and Type		Fees	By-law/Policy/Resolution Reference	
1. Building		Effective March 1, 2023 - Increase by CPI - 6%		By-law - 2021-087
Class of Permits		Permit Fee		
		Fee (per square foot)	Fee (per square metre)	Fee (per unit)
Group A - Assembly	All Assembly Classifications Portable Classroom	\$2.12	\$22.81	\$530.00
Group B - Institutional	All Institutional Classifications	\$2.12	\$22.81	
Group C - Residential	Dwelling (SDD, Semi, Row, Duplex, Triplex, etc.) Finished Unfinished Creation of New Dwelling Unit within an Existing Building Garage, Carport, Shed, Deck	\$1.59 \$1.06 \$1.06 \$0.80	\$17.11 \$11.41 \$11.41 \$8.55	
Group D - Business and Personal Service	Shell Finished Finishing of Existing Shell	\$1.59 \$1.86 \$0.27	\$17.11 \$19.96 \$2.85	
Group E - Mercantile	Shell Finished Finishing of Existing Shell	\$1.33 \$1.59 \$0.27	\$14.26 \$17.11 \$2.85	
Group F - Industrial	Shell Finished Finishing of Existing Shell	\$0.80 \$0.95 \$0.27	\$8.55 \$10.26 \$2.85	
Agricultural	Farm Building Silo, Manure Tank or Pit, etc.	\$0.42	\$4.56	\$265.00
Miscellaneous	Fireplace / Wood Stove Retaining Wall Temporary Event Tent			\$265.00 \$132.50
Alterations / Renovations	Minor Major	\$0.27 \$0.42	\$2.85 \$4.56	
Change of use	No Construction Proposed			\$265.00
Alternative Solution	All Classifications			\$530.00
Plumbing	Each Fixture Each Service			\$27.03 \$42.40
Minimum fee for all classes of permits listed above				\$132.50
Demolition	Demolition of a Building or Part Thereof Demolition of a Building or Part Thereof which requires a Professional Engineer			\$132.50 \$159.00
Construction without a permit	Normal Fee will be doubled.	Fee x 2		
Revision to examined plans (All permit classifications)	Minor Revision Major Revision (Minimum Fee \$250.00)	\$0.05	\$0.57	\$106.00
Building permit transfer	All Classifications			\$212.00
Building permit renewal fee	All Classifications			\$212.00
Additional inspections	Fee per inspection deemed necessary by the Chief Building Official or for call-back inspections where the work was not complete/failed inspection (applicable to existing buildings or defective/deficient new/altered buildings)			\$159.00
Public swimming pools / spas	As defined in the O.B.C. section 3.11 and 3.12 respectively			\$530.00
Conditional Building Permit	10% of applicable fee to a maximum of \$1000.00			
Deferral of a revocation (Section 8)				\$159.00
Discharge of posted Order				Each \$53.00
Occupancy Permit for an unfinished building where occupancy occurred without an occupancy permit				\$132.50
Liquor Licence Review - new/re-established establishment	\$51.00 (in addition to Fire Dept. Charge)		\$51.00	Not subject to CPI

Department and Type		Fees	By-law/Policy/Resolution Reference	
2. Development Charges				By-law 2018-044
General Municipal	Residential development fee \$3,943.00 Commercial development fee \$1.85 square foot			A DC Study/Bylaw will be completed in 2023 and a new schedule of fees adopted upon expiry of the current By-law 2018-44 on September 11, 2023
Specific Municipal	Lakefield stormwater Fee no longer applies - since 2018 Lakefield south development lands (secondary planning area) \$12,127.00			

Department and Type		Fees	By-law/Policy/Resolution Reference	
3. Planning		Effective January 1, 2023 - Resolution 2023-004		Resolution 2023-004
Planning Application fees and deposits				

Severance Review	\$190.00	\$190.00	
Minor Variance Application (Committee of Adjustment)	\$1,580.00	\$1,580.00	
Amended Application	\$455.00	\$455.00	
Zoning By-law Amendment			
Residential - Minor	\$1,940.00	\$1,940.00	
Residential - Major	\$3,875.00	\$3,875.00	
Commercial - Minor	\$2,960.00	\$2,960.00	
Commercial - Major	\$4,800.00	\$4,800.00	
Removal of Holding Provision	\$920.00	\$920.00	
Amended Application	\$920.00	\$920.00	
Deposit on all Applications	\$5,000.00	\$5,000.00	Not subject to CPI
Site Plan Control Applications			
Minor	\$2,050.00	\$2,050.00	
Major	\$4,300.00	\$4,300.00	
Waterfront Lots	\$0.00	\$0.00	Removed Res No. 2023-034
Deposit on all Applications	\$5,000.00	\$5,000.00	Not subject to CPI
Amended Minor Application	\$450.00	\$450.00	
Amended Major Application	\$900.00	\$900.00	
Amended Waterfront Lot Application	\$0.00	\$0.00	Removed Res No. 2023-034
Registration Fee	\$636.09	\$636.09	
Plan of Subdivision			
Application Fee	\$6,435.00	\$6,435.00	
Deposit	\$10,000.00	\$10,000.00	Not subject to CPI
Agreement Fee	\$3,000.00	\$3,000.00	
Registration Fee	\$636.09	\$636.09	
Cash-in-lieu of Parkland			
	\$1,432.80	\$1,432.80	Resolution 2019-032
Telecommunications Tower			
Township Administrative Fee (Collected by CRINS on behalf of Twp)	\$564.67	\$564.67	Not subject to CPI
CRINS Fee Established by CRINS and collected by CRINS from the applicant			

Department and Type	Fees	By-law/Policy/Resolution Reference
4. Sign Permits	No rate increase in 2023	By-law 2012-092
Ground Signs	\$80.00	\$80.00
Awning or Fascia Sign	\$50.00	\$50.00
Sandwich Board Sign	\$30.00	\$30.00
Mobile Sign	\$50.00	\$50.00
All other signs	\$50.00	\$50.00
*When several permits are made concurrently one fee will apply (most expensive)		
Variance Application Fee	\$100.00	\$100.00

Department and Type	Fees	By-law/Policy/Resolution Reference
5. Dog Licences/Tags	Effective January 1, 2022	By-law 2019-104
Microchipped Dogs (With Proof) - One Time Fee		Total
- Spayed/neutered (with proof)	\$60.00	\$60.00
- Unaltered	\$100.00	\$100.00
Annual Renewal Life Time Tag (not microchipped)		
- Spayed/neutered (with proof) - Licence - Paid before March 31st	\$15.00	\$15.00
- Spayed/neutered (with proof) - Licence - Paid after March 31st	\$25.00	\$25.00
Annual Renewal Life Time Tag (not microchipped)		
- Unaltered - Licence - Paid before March 31st	\$20.00	\$20.00
- Unaltered - Licence - Paid after March 31st	\$30.00	\$30.00
Replacement Dog Tag (all Types)	\$10.00	\$10.00
New dog obtained after March 31st (not microchipped)	\$15.00	\$15.00
Licence - Kennel	\$125.00	\$125.00

All licence types - Effective January 1, 2022, there will be no refunds on a Dog Licence of any kind.

*Annual Tag Renewals - Effective January 1, 2022, dog owners requesting a licence type change must submit proof by December 31st to be eligible for the new rate the following year. There will be no refunds issued or additional charges billed in the current year.

Department and Type		Fees			By-law/Policy/Resolution Reference
6. Fire	No rate increase in 2023		HST	Total	
Open Air Burning Permits	\$20.00/year			\$20/year	Resolution 2021-129
Contravention of the Open Air Burning Permit	1) Current MTO rate for service per truck for the 1st hour and 1/2 the hourly fee for every 1/2 hour thereafter PLUS additional costs for special supplies 2) Current MTO rate for service per truck for the 1/2 hour for a fire department officer required to attend an open air burning ** Interest on unpaid amounts (30 days from issuance) - 24% per annum, calculated monthly				By-law 2021-034
Propane Licence Level 1 - Inspection New Refill Facility	\$160.00			\$160.00	Resolution March 22/16
Propane Licence Level 2 - Inspection of New Facility (large)	\$160.00 plus an hourly charge for over 4 hours and cost recovery for additional expenses such as peer review costs				
Liquor Licence Review - new/re-established establishment	\$80.00 (in addition to Building Dept. Charge)			\$80.00	No subject to CPI
False Alarm Response	Fees based on 2 trucks for one hour (min)				By-law 2010-062
- 3rd Alarm	2 times the current MTO hourly rate				
- 4th Alarm	4 times the current MTO hourly rate				
- Each Alarm thereafter	8 times the current MTO hourly rate ** Interest on unpaid amounts (30 days from issuance) - 24% per annum, calculated monthly				
Motor Vehicle Accident Billing	Current MTO hourly rate X each responding apparatus				Resolution No. 2016-157
- Motor Vehicle Accidents / Extrication					
- Hazardous materials including but not limited to fires, spills and associated clean-up operations					
- Vehicle fires, danger of fire, accident, extrication, environmental spill or any other emergency situation					
Request for Fire Incident Report	\$50.00			\$50.00	Resolution March 22/16
Smoke Detectors - Type 2	\$44.25	\$5.75		\$50.00	Resolution Jan 20/17 - 2017-004
Department and Type		Fees			By-law/Policy/Resolution Reference
7. Licences	No rate increase in 2023				
Refreshment Vehicle Licences					
Refreshment Vehicle - Annual Fee	\$600.00			\$600.00	By-law 2011-117
Hot Dog Carts	\$200.00			\$200.00	
Ice Cream Carts	\$200.00			\$200.00	
Special Events - Per Day	\$25/day			\$25/day	
Bed and Breakfast Establishments					
Annual Licence Fee (Licence expires December 31st)	\$75.00 for the 1st bedroom; \$10.00 for each additional bedroom			\$75.00	By-law 2002-05
Late Filing Fee	\$50.00			\$50.00	
Trailer Park Licences					
Annual Fee	\$100.00			\$100.00	By-law 2022 -047 to amend 2013-083
New Campground Licence/Permit	\$200 plus \$10 for each new campsite			\$200.00	
Exhibitions for Hire or Gain - Application Fee					
	\$250.00			\$250.00	By-law 2002-060
Lottery Licence issuing Fee					
	3% of value of prizes				By-law 2001-003
Secondary Dwelling/Garden Suite Licence - Application Fee					
	\$250.00			\$250.00	By-law 2009-088
Marriage Licence					
	\$120.00			\$120.00	
Boarding, Lodging or Rooming House					
Licence/Initial Inspection Fee (effective May 1 st , 2022)	\$250.00			\$250.00	Resolution 2021-241
Renewal Fee	\$125.00			\$125.00	By-law 2021-065
Follow-up Inspection Fee	\$125.00			\$125.00	
Department and Type		Fees			By-law/Policy/Resolution Reference
8. General Fees - Municipal Office	No rate increase in 2023			Total	

By-law 2022-046 - general amendment for goods that are re-sold on a cost recovery basis - to be updated as required. Applies to smoke alarms too.

Blue Boxes - Short	\$5.31	\$0.69	\$6.00
Blue Boxes - Tall	\$6.19	\$0.81	\$7.00
Kitchen Composters	\$4.42	\$0.58	\$5.00
Commissioner of Oath Services	\$10.00		\$10.00
Burial Permit Registration	\$15.00/permit		\$15.00/permit
Fee for Processing of NSF Cheque	\$25.00		\$25.00
Photocopies	\$0.18/page	\$0.02	\$0.20/page
Township Pins	\$1.77	\$0.23	\$2.00
Ennismore Holy Land Book	\$17.70	\$2.30	\$20.00
Lakefield Historical Book	\$30.97	\$4.03	\$35.00
County Map	\$4.42	\$0.58	\$5.00
Fence Variance Fee	\$100.00		\$100.00
Digester	\$53.10	\$6.90	\$60.00
Composter	\$26.55	\$3.45	\$30.00

By-law 2016-032

Department and Type	Fees	By-law/Policy/Resolution Reference
9. Tax Certificates and Zoning Compliance	No rate increase in 2023	
Tax Certificate	\$40.00	\$40.00
Work Order and Building Permit Information	\$70.00	\$70.00
Zoning Information/Compliance	\$40.00	\$40.00
Subdivision Agreement Compliance	\$40.00	\$40.00
Rush Request/ Less than 10 days response	Add 25% to each request	
Tax Sale Tender Package	\$10.00	\$11.30
Capital Gains Request	\$45.00 (Additional \$7.50 per 15 minutes of research/preparation beyond 90 minutes)	\$45.00

Department and Type	Fees	HST	Total	By-law/Policy/Resolution Reference
10. Public Works - Township Roads				
Culvert Installation	Effective March 1, 2023 (annually indexed per CPI Ontario - All Items at Dec.)			
400mm x 8 m (apprx 16" Diametre X 26')	\$1,190.48		\$1,190.48	
450mm x 8m (apprx 18" Diametre X 26') - Standard	\$1,232.16		\$1,232.16	
600mm x 8m (apprx 24" Diametre X 26')	\$1,345.27		\$1,345.27	
800mm x 9m (apprx 30" Diametre X 30')	\$1,607.13		\$1,607.13	
900mm x 9m (apprx 36" Diametre X 30')	\$1,749.97		\$1,749.97	
	2m extensions add 25% to above		2m extensions add 25% to above	
	4m extensions add 50% to above		4m extensions add 50% to above	
	Additional 1 load of gravel for installation only \$190.39		\$180.98	
Used Culvert	\$4.70/ft	\$0.61	\$5.32	per foot
911 Sign Replacement (damaged)	\$100.00	\$13.00	\$113.00	Res No. 2023-034 - Not subject to CPI

Department and Type	Fees	By-law/Policy/Resolution Reference
11. Unopened Road Allowance		By-law 2009-02
Shoreline Road	\$2500 (min up to 100 feet); and \$25.00 each foot thereafter	plus applicable tax \$2,500
Inland Road	\$1000 (min up to 100 feet); and \$10.00 each foot thereafter	plus applicable tax \$1,000
Processing deposit	\$2,100	\$2,100
		up to 100' and \$25/ft thereafter
		up to 100' and \$10/ft thereafter
		includes \$150 admin fee

Department and Type	Fees	By-law/Policy/Resolution Reference
12. Landfill Rates		By-law 2019-088
General Tipping (Sorted) includes waste, large appliances, large furnishings, construction debris, brush, compactor waste		
Weighing Less Than 50 kgs (minimum charge)	\$5.00 - effective June 1, 2021 (no increase for a minimum of three years)	\$5.00
		Resolution 2021 – 095
Weighing More Than 50 kgs	\$130.00/tonne - effective June 1, 2022 \$145.00/tonne - effective June 1, 2023	\$130.00 \$145.00
		Resolution 2021 – 095 2023 Budget
Unsorted loads includes Opaque Bags as of Sept 1st , 2021	Double the applicable general tipping fee and minimum fee	
Leaf and Yard Waste		
Leaf and Yard Waste Less Than 100 kg's	No Charge	No Charge
Leaf and Yard Waste 100 kg's and More	\$65.00/tonne \$85.00/tonne - effective June 1, 2022	\$45.00 \$85.00
		Resolution 2021 – 095 Resolution 2021 – 095

\$100.00/tonne - effective June 1, 2023

\$100.00

Resolution 2021 – 095

Various Other Landfill Rates

Appliances containing Freon surcharge plus per tonne rate	Cost Recovery Fee – Fee is based on the "actual cost of Freon removal services" - effective June 1st, 2021	Cost Recovery	Resolution 2021 – 095
Aquatic Vegetation (including wild rice) - all weights	No Charge	No Charge	Resolution 2017-225
Asbestos material	\$250.00/tonne	\$250.00/tonne	
Bag Tags (each)	\$4.00	\$4.00	
Disaster Debris	40% of the current approved rates		
Mattresses and Box Springs	No longer accepted (must dispose of at the Bensfort Road landfill)	\$10.00	
Replacement Landfill Cards	\$10.00	\$10.00	
Vehicle Weights	\$10.00		

Department and Type	Fees			By-law/Policy/Resolution Reference
	Excluding Tax	HST	Total	
13. Arenas & Parks	Effective April 1, 2023 (3% used in lieu of high 2022 CPI)		CPI Increase All Items at Dec.	Original Resn 2019-349
Ice Rates				
Adult Prime Rate - Weekdays 5pm-11pm / Weekends 8am-11pm	\$193.40	\$25.14	\$218.55	
All Non-Prime (Adult/Minor) - Weekdays 7-9am / Weekends 7-8am & 11pm-12am	\$132.38	\$17.21	\$149.58	
Junior Hockey Club				
Practice	\$166.40	\$21.63	\$188.03	
Game	\$193.40	\$25.14	\$218.55	
Playoffs (15% increase over game rate)	\$222.41	\$28.91	\$251.33	By-law 2021-042
Minor (Prime) - Weekdays 5pm-11pm / Weekends 8am-11pm	\$166.40	\$21.63	\$188.03	
Lakefield College School - All hours	\$166.40	\$21.63	\$188.03	
Day Rate - Weekday 9am-3pm	\$92.95	\$12.08	\$105.03	
Youth Shiny (Per Person)	\$6.00		\$5.00	CPI not used
Public Skating (Per Person)	\$3.00		\$2.00	CPI not used
Summer Floor Rate (Sports)	Effective April 1, 2023 (3% used in lieu of high 2022 CPI)		CPI Increase All Items at Dec.	Resn 2019-349
Ennismore & Lakefield (Daily Floor Rental) - All hours	\$87.08	\$11.32	\$98.40	
Adult Lacrosse				
Practice	\$74.64	\$9.70	\$84.35	
Game	\$232.37	\$30.21	\$262.58	
Play-off Game	\$256.31	\$33.32	\$289.62	
Meeting Rooms	Effective April 1, 2023 (3% used in lieu of high 2022 CPI)		CPI Increase All Items at Dec.	Resn 2019-349
Meeting 1st Hour	\$35.68	\$4.64	\$40.32	
Meeting 2nd Hour	\$17.84	\$2.32	\$20.16	
Continuous Rentals	15% off total			
Receptions (to 1am) - includes the over 4 hour bartender fee in cost				
Auditorium - Ennismore	\$408.40	\$53.09	\$461.49	
Neils Pind Room	\$352.06	\$45.77	\$397.83	
Marshland Centre	\$337.98	\$43.94	\$381.92	
Arena Floor	\$643.10	\$83.60	\$726.70	
Bridgenorth Community Hall	\$436.57	\$56.75	\$493.32	
River Den	\$225.32	\$29.29	\$254.61	
Receptions (Ending by 11pm)				
Auditorium - Ennismore	\$215.94	\$28.07	\$244.01	
Neils Pind Room	\$183.07	\$23.80	\$206.87	
Marshland Centre	\$150.22	\$19.53	\$169.74	
River Den (same rate for full day or half day)	\$137.31	\$17.85	\$155.16	
Bridgenorth Community Hall	\$239.40	\$31.12	\$270.53	
Bartender Fee - Per Event (4 hours)	\$60	\$7.80	\$67.80	CPI not used
Bartender Fee - Per Event (over 4 hours)	\$85	\$11.05	\$96.05	CPI not used
Half Day Reception Rate (ALL Halls Except for River Den)	\$137.31	\$17.85	\$155.16	
Ball Fields (All)	Effective April 1, 2023 (3% used in lieu of high 2022 CPI)		CPI Increase All Items at Dec.	Resn 2019-349
Adult				
One day	\$192.47	\$25.02	\$217.49	
One hour	\$31.92	\$4.15	\$36.07	
One hour - with lights	\$67.60	\$8.79	\$76.39	
Child/Youth				
Minor Sports	N/C		N/C	
Minor Sports - with lights	\$33.33	\$4.33	\$37.66	
Soccer Fields	Effective April 1, 2023 (3% used in lieu of high 2022 CPI)		CPI Increase All Items at Dec.	Resn 2019-349
Adult - One hour	\$32.86	\$4.27	\$37.13	

Child/Youth Minor Sports	One Day \$193.40	\$25.14	\$218.55	
	N/C		N/C	
Parks	Effective April 1, 2023 (3% used in lieu of high 2022 CPI)	CPI Increase All Items at Dec. Resn 2019-349		
Picnic Area/Park Under 50 people	\$37.55	\$4.88	\$42.44	
Picnic Area/Park 50-100 people	\$72.30	\$9.40	\$81.69	
Picnic Area/Park 100+ people	\$160.55	\$20.87	\$181.42	
Major Event for profit	\$539.84	\$70.18	\$610.02	
Water	\$54.46	\$7.08	\$61.54	
Hydro	\$58.35	\$7.59	\$65.93	
Farmers' Market Fee (cost is per day)	Additional fees may be applicable for tables/chairs/insurance \$58.35	\$7.36	\$64.01	

Department and Type	Fees			By-law/Policy/Resolution Reference
Lakefield Marina	Effective April 1, 2023 (5% increase)			
25ft minimum charge				
Seasonal				
	30amp Electrical service \$54.73	\$7.11	\$61.84	
	50amp Electrical service \$63.65	\$8.27	\$71.93	
Nightly				
	30amp Electrical service \$2.26	\$0.29	\$2.55	
	50amp Electrical service \$3.02	\$0.39	\$3.42	
Weekly				
	30amp Electrical service \$9.28	\$1.21	\$10.49	
	50amp Electrical service \$10.58	\$1.38	\$11.96	
Monthly				
	30amp Electrical service \$24.80	\$3.22	\$28.03	
	50amp Electrical service \$30.93	\$4.02	\$34.95	
Day Rate - No Electrical service	\$18.94	\$2.46	\$21.40	
Pump-out				
	With slip rental \$18.94	\$2.46	\$21.40	
	Without slip rental \$26.32	\$3.42	\$29.75	
Mooring Wait List Fee (Lakefield Marina)	\$75.00		\$75.00	Res No. 2023-034 - Not subject to CPI
Refund of wait list - administration fee (removal from list)	\$10.00		\$10.00	Res No. 2023-034 - Not subject to CPI
Unserviced (Hague Boulevard) - Dock only, No services	\$526.40	\$68.43	\$594.83	
Mooring Wait List Fee (Hague Blvd)	\$75.00		\$75.00	Res No. 2023-034 -Not subject to CPI
Refund of wait list - administration fee (removal from list)	\$10.00		\$10.00	Res No. 2023-034 - Not subject to CPI
Facility Advertising Rates	Effective April 1, 2023 (3% increase except the marina advertising which went up 5%)			
Lakefield Marina - Exterior Map Board	\$168.71	\$21.93	\$190.65	
Lakefield-Smith Community Centre	Managed by Lakefield Jr. Chiefs through agreement			By-law 2021-042
Ennismore Community Centre				
	Wall Boards \$530.45	\$68.96	\$599.41	
	Ice Resurfacers (max. 4 spots) \$328.59	\$42.72	\$371.31	
	In-Ice Logos (max. 6 spots per rink) \$530.45	\$68.96	\$599.41	
	Arena Board Advertising \$530.45	\$68.96	\$599.41	
TV Room Assignment Monitors				
	Month to Month (per advertisement / per month) \$44.13	\$5.74	\$49.86	
	6 Months (per advertisement / per month) \$38.49	\$5.00	\$43.49	
	Annually (per advertisement / per month) \$32.86	\$4.27	\$37.13	

Department and Type	Fees			By-law/Policy/Resolution Reference
14. Municipal Inspection Fees - Regulatory By-laws	Rate increase in 2022	HST	Total	Approved Resn 2022-080
First Occurrence Inspection	No charge		No Charge	
Second Occurrence Inspection	\$500.00		\$500.00	
Third Occurrence Inspection	\$1,000.00		\$1,000.00	
Fourth Inspection Occurrence Inspection	\$1,500.00		\$1,500.00	
Fifth and further inspections	\$2,000.00		\$2,000.00	
	Further Occurrences Inspections Previous fee plus \$500.00			