

# Municipal Grant Application

**Submission Deadline: March 31<sup>st</sup>, 2022**

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1. Group Name: \_\_\_\_\_

2. Group Mailing Address: \_\_\_\_\_

\_\_\_\_\_

3. Group Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

4. Financial Information **to be included:**

Fully completed and signed "Financial Information Return" (attached to this application) and/or most recent Financial Statements.

5. Mission Statement of your organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. What are these funds to be used for?

(Note: Funds are being granted on the condition that funds must be used for activities or services within the Township of Selwyn)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. What benefits will be provided to the community?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Submission Dates and Location:

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**Fully completed and signed Applications and Financial Documents are to be submitted to:**

Township of Selwyn  
P.O. Box 270  
Bridgenorth, Ontario  
K0L 1H0  
Re: Municipal Grant Application

Note:

- Brochures or promotional materials which describe the organization and its activities may be provided along with the application.
- No Grant will be made retroactively to fund deficits or shortfalls.
- Commitments made by an applicant prior to, or in anticipation of official written notification that a Grant has been approved, are done at the applicant's risk.
- In the event that an application is rejected, the Township will not be responsible for expenditures already incurred.

9. Conditions of Grant

As a condition of the award of a Grant, the applicant agrees to allow the Township Treasurer, or her delegate, to examine any records of the applicant to ascertain that the funds granted by the Township to the applicant have been properly expended for the purpose herein described.

I / We certify that the information in the application is true and correct.

**Signature of two (2) authorized Principal Officers of the Organization required.**

\_\_\_\_\_  
President/Chairman

\_\_\_\_\_  
Treasurer

**Checklist:**

- Fully completed the Municipal Grant Application
- Municipal Grant Application signed by two(2) official officers authorized by the organization
- Fully completed the Financial Information Return and/or attached your most recent Financial Statements
- Financial Information Return signed by two (2) official officers authorized by the organization
- Included any brochures or promotional materials

# Municipal Grant Application "Financial Information Return"

**Please complete this form and/or attach your most recent Financial Statements**

<b>Organization Name:</b> _____			
<b>Revenue</b>	<b>2021 - Budget</b>	<b>2021 - Actual</b>	<b>2022 - Projected</b>
Grants - Township of Selwyn			
Grants - Other			
Memberships/Sponsorships			
Donations/Fundraising			
Other Revenue (Specify)			
Total Revenue			
<b>Expenditures</b>	<b>2021 - Budget</b>	<b>2021 - Actual</b>	<b>2022 - Projected</b>
Salaries/Benefits			
Rental Fees			
Insurance			
Light, Heat, Water			
Telephone/Internet			
Advertising			
Office Supplies & Printing			
Other - Specify			
<b>Total Expenditures</b>			
Excess (deficiency) of revenue over expenditures for the year			
<b>Bank Balance At December 31, 2021</b>			
<p><b>I/We certify that to the best of our knowledge, the information provided in this community funding request is accurate and reasonable and is endorsed by the organization which we represent.</b>  <b>Signature of two (2) authorized Principal Officers of the Organization required.</b></p>			
<p><b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____</p>			
<p><b>Name:</b> _____ <b>Title:</b> _____ <b>Date:</b> _____</p>			