



**Date:** May 27, 2025

**To:** Mayor Sherry Senis and Council Members

**From:** Adam Tobin, Manager of Public Works  
R. Lane Vance, Manager of Financial Services

**Subject:** Lakefield Water & Sewer Budget 2025

**Status:** For Endorsement.

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## Recommendation

That the report related to the Lakefield Water & Sewer Budget 2025 be received for information; and

That Council adopt the Budget Compliance Report for expenses excluded from the 2025 Lakefield Water & Sewer budget as outlined in and as a requirement of Ontario Regulation 284/09; and

That the Department # 30 Lakefield Sewer and Department # 31 Lakefield Water and Department # 35 Water and Wastewater Equipment Budget 2025 be approved as presented; and

That staff bring forward the requisite by-laws for Council consideration at a future Council meeting to increase the water and sewer rates by 1% effective with the July 2025 billing cycle.

## Information

Staff are pleased to present the proposed budgets for department # 30 Lakefield Sewer and department # 31 Lakefield Water and department # 35 Water and Wastewater Equipment for Council's consideration.

As Council is aware, Selwyn Township has now been managing in-house operations of the Townships' Municipal Water and Wastewater systems since last July. This budget still builds upon last year's actuals in creating the in-house operations budget and projects in a number of areas since we do not yet have a full year of historical operating expenses.

The budget once again includes a number of capital investments in the systems as outlined in the Capital project Worksheets attached. While the Township has received an ICIP grant for water treatment plant improvements and standpipe design work, any additional amounts for capital are funded through the respective reserve.

The Corporation of the Township of Selwyn  
Budget Worksheets 2025

Department 30 - Sewer	2024 Year End Actuals	2024 Approved Budget	2025 Proposed Budget
Details			
<b><u>Revenues</u></b>			
Grants	14,858	34,231	0
Interest Receipts	113,849	103,254	77,981
Operating - Rates	1,128,078	1,118,808	1,133,718
Operating - Fees & Receipts	22,757	15,000	13,793
Transfers			
- From Other Departments	5,205	5,205	5,361
- From Accum. Revenue & Reserves	243,125	422,586	410,168
<b>Total Revenue</b>	1,527,872	1,699,084	1,641,022
<b><u>Expenditures</u></b>			
General Administration			
- Salaries & Benefits	130,503	138,463	167,895
- Supplies & Overhead	52,169	68,006	67,936
- Services Hired	41,247	45,357	29,558
Testing & Lab	11,380	10,366	12,000
Operating Agreement	219,662	231,660	0
Main Pumping Station	22,024	37,516	110,725
Pumping Stations	24,335	32,141	67,836
Lagoon	23,483	36,240	75,875
Collection System	20,352	33,836	39,616
Capital - Equipment & Tools	44,159	56,994	0
Capital - Main Pumping Station	0	95,146	106,339
Capital - Pumping Stations	0	0	8,400
Capital - Lagoon	13,168	24,790	62,439
Capital - Collection System	21,843	99,585	42,727
Transfers			
- to Other departments	38,287	38,287	54,853
- to Accum. Revenue & Reserves	865,263	750,697	794,823
<b>Total Expenditures</b>	1,527,872	1,699,084	1,641,022
<b>Balance</b>	0	0	0

## Department 35 – Water and Wastewater Equipment

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### Overview

This department captures revenues and expenses related to the two Water and Wastewater department vehicles.

### Revenues

There is an annual charge in place for each Water and Wastewater Department vehicle. The annual charge out is intended to fund, not only the repairs, licensing, insurance and fuel to operate the vehicles, but also their eventual replacement.

### Expenditures

Typical annual operating costs are included for 2025.

An annual transfer from operations to reserve will be made to ensure that adequate funding is available for the eventual replacement of equipment.



### Activity Update – Beyond Budget and Dollars and Cents

Operations staff are able to schedule in-plant and field work to efficiently coordinate shared vehicle use between four (4) staff.

The Corporation of the Township of Selwyn  
Budget Worksheets 2025

Department 35 - Water & Sewer Vehicles & Equipment

	2024 Yearend	2024 Approved	2025 Proposed
<b>Revenues</b>			
Operating Sales - Revenues & Fees	29,000	29,000	29,000
Transfers In	143,141	145,418	0
<b>Total Revenues</b>	172,141	174,418	29,000
<b>Expenses</b>			
Fuel, Oil, Insurance	2,697	11,800	12,000
Equipment Maintenance - Wages, Materials	5,884	2,500	2,500
Capital Purchases	143,141	145,418	0
Transfers Out	20,419	14,700	14,500
<b>Total Expenses</b>	172,141	174,418	29,000
<b>Balance</b>	0	0	0

## Department 30 – Lakefield Sewer

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### Overview

This Department captures all costs related to sanitary sewers in the Lakefield service area and is funded through user fees of the respective sewer ratepayers.

The system uses a combination of gravity sewer mains and five (5) local pumping stations, to collect and direct wastewater to the main pumping station. The main pumping station, located on Water Street, is equipped to pump wastewater through one of two force mains (pipes conveying pressurized wastewater) to the lagoon for treatment.

The lagoon consists of an aerated south pond and a non-aerated north pond. The aerated south pond accepts wastewater from the pumping station and facilitates most of the treatment through aerobic and anaerobic microbial activity and chemically assisted settling. The north cell operates as a polishing pond to allow for additional settling and passive chemical treatment. All treated effluent is directed through a bank of ultraviolet lights for disinfection before it is discharged to the environment in accordance with provincial and federal guidelines.

### Revenue

The sewer ratepayers of Lakefield pay their respective costs in their service area through utility billings provided directly by the Township. Most ratepayers are billed with a flat-rate fee structure. Large commercial, industrial, and institutional customers are billed based on volume of wastewater generated. This figure is based on flow captured by their drinking water meters.

The Lakefield College School and SGS Lakefield Research are billed directly by the Township based on longstanding agreements. The actual rates are updated annually based on sewer rates established by Council via by-law.

### Expenses

Most of the operating expenses that the Township must recover are those incurred via operating, maintaining, and managing the system, and providing related billing services. The Township is the full-time operating authority in 2025, as the previous agreement with Peterborough Utilities Services terminated as of July 2024.

In addition to costs related to the operation, maintenance, and management of the Lakefield sanitary sewer system, additional costs are also budgeted to offset unforeseen expenses, emergency call-ins and specific capital maintenance items. There are expected to be minor additional expenses related to the transition of service as the department continues to evaluate equipment and operational needs over the first full year as the operating authority.

Based on annual reserve contributions combined with efficiencies inherent in direct operational control of the system, the sewer utility will be prepared for future expenditures both planned and unplanned.

**The Corporation of the Township of Selwyn**  
**Budget Worksheets 2025**

**Department 30 - Sewer**

Details	2024 Year End Actuals	2024 Approved Budget	2025 Proposed Budget
<b><u>Revenues</u></b>			
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- From Accum. Revenue & Reserves	243,125	422,586	410,168
<b>Total Revenue</b>	<b>1,527,872</b>	<b>1,699,084</b>	<b>1,641,022</b>
<b><u>Expenditures</u></b>			
General Administration			
- Salaries & Benefits	130,503	138,463	167,895
- Supplies & Overhead	52,169	68,006	67,936
- Services Hired	41,247	45,357	29,558
Testing & Lab	11,380	10,366	12,000
Operating Agreement	219,662	231,660	0
Main Pumping Station	22,024	37,516	110,725
Pumping Stations	24,335	32,141	67,836
Lagoon	23,483	36,240	75,875
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Capital - Pumping Stations	0	0	8,400
Capital - Lagoon	13,168	24,790	62,439
Capital - Collection System	21,843	99,585	42,727
Transfers			
- to Other departments	38,287	38,287	54,853
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<b>Total Expenditures</b>	<b>1,527,872</b>	<b>1,699,084</b>	<b>1,641,022</b>
<b>Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Department 31 – Lakefield Water

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### Overview

This Department captures all costs related to drinking water in the Lakefield service area and is funded through user fees paid by the respective water ratepayers.

The water treatment plant is located on Water Street North and consists of intake pipes from the Otonabee River, a low lift pumping system, and a treatment process that uses chemically assisted coagulation, flocculation, sedimentation, filtration, and disinfection. The plant has a two-celled baffled clearwell and a high lift pumping facility that delivers treated water to the distribution system.

The water distribution system consists of water mains, hydrants, a booster station, a standpipe, and an elevated storage tank. The standpipe and elevated storage tank allow the system to operate as one pressure zone, aside from a small area near the standpipe which operates in isolation with periodic assistance from the booster station.

### Revenue

The water ratepayers of Lakefield pay their respective costs in their service area through utility billings provided directly by the Township. Most ratepayers are billed with a flat-rate fee structure. Large commercial, industrial, and institutional customers are billed based on volume of water consumed, which is captured by Township-owned water meters.

The Lakefield College School is billed directly by the Township based on a longstanding arrangement at the request of the Ministry of the Environment. The rates are now updated annually based on water rates established by Council via by-law.

### Expenses

Most of the operating expenses that the Township must recover are those incurred via operating, maintaining, and managing the system, and providing related billing services. The Township is the full-time operating authority in 2025, as the previous agreement with Peterborough Utilities Services terminated as of July 2024.

In addition to costs related to the transition of service, operation, maintenance, and management of the Lakefield water system, additional costs are also budgeted to offset unforeseen expenses, emergency call-ins, and specific capital maintenance items.

In comparison to the sewer system, the water system typically includes more additional charges including auto-dialer call outs for system alarms, fluctuating readings, challenging conditions, watermain breaks, and related restoration costs.

There are expected to be minor additional expenses related to the transition of service as the department continues to evaluate equipment and operational needs over the first full year as the operating authority. Ongoing annual reserve contributions combined with efficiencies inherent in direct operational control of the system will ensure that the water utility will be prepared for future expenditures both planned and unplanned.

# **The Corporation of the Township of Selwyn** **Budget Worksheets 2025**

## **Department 31 - Water**

Details	2024 Year End Actuals	2024 Approved Budget	2025 Proposed Budget
<b><u>Revenues</u></b>			
Grants	582,893	924,127	94,461
Interest Receipts	266,682	263,711	159,676
Operating - Rates	1,194,630	1,191,083	1,200,603
Operating - Fees & Receipts	21,682	15,000	14,506
Transfers			
- Other Departments	29,909	29,909	25,455
- from Accum. Revenue & Reserves	560,215	763,956	791,717
<b>Total Revenue</b>	<b>2,656,011</b>	<b>3,187,786</b>	<b>2,286,418</b>
<b><u>Expenditures</u></b>			
General Administration			
- Salaries & Benefits	120,977	139,107	168,271
- Supplies & Overhead	47,653	55,771	60,768
- Services Hired	47,981	67,308	48,172
Testing & Lab	14,541	23,900	14,588
Operating Agreement	229,018	228,160	0
WTP	118,370	179,487	306,911
Distribution System	104,290	182,865	165,162
Capital - Equipment & tools	53,833	102,322	0.00
Capital - Water Treatment Plant	34,299	281,772	315,815
Capital - Water Tower/Standpipe	26,656	27,267	19,441
Capital - Distribution System	800,500	1,043,120	285,161
Transfers			
- to Other departments	38,287	38,287	54,853
- to Accum. Revenue & Reserves	1,019,607	818,420	847,277
<b>Total Expenditures</b>	<b>2,656,011</b>	<b>3,187,786</b>	<b>2,286,418</b>
<b>Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>



## Salaries and Wage Comparison

1-4000-5100	Salaries & Wages
1-4700-5100	Water Expenses - General - Salaries & Wages
1-4701-5100	Water Treatment Plant - Salaries & Wages
1-4703-5100	Water Tower/Standpipe - Salaries & Wages
1-4704-5100	Watermains & Connections - Salaries & Wages
1-4705-5100	Watermain Breaks - Salaries & Wages
1-4706-5100	Water Meters - Salaries & Wages
1-4707-5100	Water Hydrants - Salaries & Wages
Total	
4700-5100/4707-5100	

2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Proposed Budget
80,184.60	86,072.00	14,624.80	61,461.00
3,804.25	11,400.00	2,132.17	6,396.51
59,030.09	60,821.00	48,311.65	144,934.95
600.56	2,682.00	1,187.33	1,201.12
4,077.70	31,132.00	923.84	2,771.52
1,586.72	5,363.00	1,773.72	3,360.44
1,203.37	4,693.00	913.66	2,740.98
7,853.75	13,408.00	3,207.18	9,621.54
158,341.04	215,571.00	73,074.35	232,488.06

**Township of Selwyn**  
**For the Period Ending 4/22/2025**

4. a) Attach

**Department 31 - Lakefield Water**

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget
<b><u>Revenues</u></b>							
<b><u>Grants and Receipts</u></b>							
Provincial Grants:							
1-31-3100-3100	Provincial Grant	263,499.45	417,756.00	0.00	0.00	0.00	0.00%
	Total Provincial Grants	263,499.45	417,756.00	0.00	0.00	0.00	0.00%
Federal Grants:							
1-31-3110-3110	Federal Grants	319,393.28	506,371.00	0.00	0.00	0.00	0.00%
	Total Federal Grants	319,393.28	506,371.00	0.00	0.00	0.00	0.00%
<b><u>Operating Sales - Revenues &amp; Fees</u></b>							
Bank & Investment Interest:							
1-31-3200-3200	Bank & Investment Interest	266,682.00	263,711.00	0.00	0.00	0.00	0.00%
	Total Bank & Investment Interest	266,682.00	263,711.00	0.00	0.00	0.00	0.00%
Miscellaneous Receipts:							
1-31-3400-3400	Misc Receipts - Admin Fees	1,400.00	0.00	0.00	0.00	0.00	0.00%
	Total Miscellaneous Receipts	1,400.00	0.00	0.00	0.00	0.00	0.00%
Property Information Fees:							
1-31-3450-3450	Property Information Fees	40.00	0.00	55.00	0.00	-55.00	0.00%
	Total Property Information Fees	40.00	0.00	55.00	0.00	-55.00	0.00%
Flat Rate - Residential Water:							
1-31-3700-3701	Flat Rate - Residential Water	955,741.49	966,000.00	167,738.00	0.00	-167,738.00	0.00%
	Total Flat Rate - Residential Water	955,741.49	966,000.00	167,738.00	0.00	-167,738.00	0.00%
Water - LCS:							
1-31-3700-3703	Water - LCS	47,816.11	45,083.00	16,721.50	0.00	-16,721.50	0.00%
	Total Water - LCS	47,816.11	45,083.00	16,721.50	0.00	-16,721.50	0.00%
Penalty Charges:							
1-31-3700-3704	Penalty Charges	14,284.24	15,000.00	7,526.41	0.00	-7,526.41	0.00%
	Total Penalty Charges	14,284.24	15,000.00	7,526.41	0.00	-7,526.41	0.00%
Local Imprvt./Special Charges:							
1-31-3700-3705	Local Improvement/Special Charges	5,918.08	0.00	0.00	0.00	0.00	0.00%
	Total Local Imprvt./Special Charges	5,918.08	0.00	0.00	0.00	0.00	0.00%
Metered Rate - ICI Warer:							
1-31-3700-3712	Metered Rate - ICI Water	191,072.30	180,000.00	41,025.74	0.00	-41,025.74	0.00%
	Total Metered Rate - ICI Warer	191,072.30	180,000.00	41,025.74	0.00	-41,025.74	0.00%

GL Account		2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	4, a) Attach + or (-) Variance	Year to Date as a % of Budget
Work Orders - Water:							
1-31-3710-3710	Work Orders	40.00	0.00	10.00	0.00	-10.00	0.00%
	Total Work Orders - Water	40.00	0.00	10.00	0.00	-10.00	0.00%
<u>Transfers In</u>							
From Other Departments:							
1-31-3900-3960	From Other Departments	29,909.00	29,909.00	0.00	0.00	0.00	0.00%
	Total From Other Departments	29,909.00	29,909.00	0.00	0.00	0.00	0.00%
From Accumulated Revenue:							
1-31-3900-3970	From Accumulated Revenue	233,602.58	233,603.00	265,761.24	0.00	-265,761.24	0.00%
	Total From Accumulated Revenue	233,602.58	233,603.00	265,761.24	0.00	-265,761.24	0.00%
From Reserves:							
1-31-3900-3990	From Reserves	326,612.24	530,353.00	0.00	0.00	0.00	0.00%
	Total From Reserves	326,612.24	530,353.00	0.00	0.00	0.00	0.00%
<b>Total Revenue</b>		<b>2,656,010.77</b>	<b>3,187,786.00</b>	<b>498,837.89</b>	<b>0.00</b>	<b>-498,837.89</b>	<b>0.00%</b>
<u>Expenditures</u>							
<u>Operations &amp; Overhead</u>							
Salaries & Wages:							
1-31-4000-5100	Salaries & Wages	80,184.60	86,072.00	14,624.80	0.00	-14,624.80	0.00%
	Total Salaries & Wages	80,184.60	86,072.00	14,624.80	0.00	-14,624.80	0.00%
Payroll Benefits:							
1-31-4000-5150	Payroll Benefits	40,792.20	53,035.00	19,187.64	0.00	-19,187.64	0.00%
	Total Payroll Benefits	40,792.20	53,035.00	19,187.64	0.00	-19,187.64	0.00%
Mileage:							
1-31-4000-5180	Mileage	551.25	1,500.00	0.00	0.00	0.00	0.00%
	Total Mileage	551.25	1,500.00	0.00	0.00	0.00	0.00%
Uniforms & Clothing:							
1-31-4000-5185	Uniforms & Clothing	2,557.60	2,200.00	0.00	0.00	0.00	0.00%
	Total Uniforms & Clothing	2,557.60	2,200.00	0.00	0.00	0.00	0.00%
Training & Seminars:							
1-31-4000-5190	Training & Seminars	7,170.34	15,000.00	2,007.93	0.00	-2,007.93	0.00%
	Total Training & Seminars	7,170.34	15,000.00	2,007.93	0.00	-2,007.93	0.00%
Postage & Delivery Charge:							
1-31-4000-6220	Postage & Delivery Charge	4,440.48	0.00	0.00	0.00	0.00	0.00%
	Total Postage & Delivery Charge	4,440.48	0.00	0.00	0.00	0.00	0.00%
Memberships:							
1-31-4000-6250	Memberships	825.81	2,000.00	0.00	0.00	0.00	0.00%
	Total Memberships	825.81	2,000.00	0.00	0.00	0.00	0.00%

GL Account		2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	4, a) Attach + or (-) Variance	Year to Date as a % of Budget
1-31-4000-6260	Office Supplies	0.00	3,000.00	516.83	0.00	-516.83	0.00%
	Total Office Supplies	0.00	3,000.00	516.83	0.00	-516.83	0.00%
Computer & Assoc. Costs:							
1-31-4000-6270	Computer & Assoc. Costs	2,316.97	5,000.00	0.00	0.00	0.00	0.00%
	Total Computer & Assoc. Costs	2,316.97	5,000.00	0.00	0.00	0.00	0.00%
Software Subscriptions & Licences:							
1-31-4000-6271	Software Subscriptions & Licences	315.46	1,000.00	476.28	0.00	-476.28	0.00%
	Total Software Subscriptions & Licences	315.46	1,000.00	476.28	0.00	-476.28	0.00%
IT Support & Maintenance:							
1-31-4000-6272	Software Subscriptions & Licences	589.38	2,000.00	0.00	0.00	0.00	0.00%
	Total IT Support & Maintenance	589.38	2,000.00	0.00	0.00	0.00	0.00%
Advertising:							
1-31-4000-6280	Advertising	1,294.61	2,000.00	0.00	0.00	0.00	0.00%
	Total Advertising	1,294.61	2,000.00	0.00	0.00	0.00	0.00%
Photocopying:							
1-31-4000-6290	Photocopying	13.25	0.00	4.20	0.00	-4.20	0.00%
	Total Photocopying	13.25	0.00	4.20	0.00	-4.20	0.00%
Audit Fees:							
1-31-4000-6310	Audit Fees	5,976.48	7,000.00	2,043.50	0.00	-2,043.50	0.00%
	Total Audit Fees	5,976.48	7,000.00	2,043.50	0.00	-2,043.50	0.00%
Consulting Fees:							
1-31-4000-6320	Consulting Fees	2,996.93	20,000.00	0.00	0.00	0.00	0.00%
	Total Consulting Fees	2,996.93	20,000.00	0.00	0.00	0.00	0.00%
Utility Billing Costs:							
1-31-4000-6326	Utility Billing Costs	12,760.69	15,000.00	0.00	0.00	0.00	0.00%
	Total Utility Billing Costs	12,760.69	15,000.00	0.00	0.00	0.00	0.00%
Insurance:							
1-31-4000-6330	Insurance	26,246.91	25,308.00	31,172.04	0.00	-31,172.04	0.00%
	Total Insurance	26,246.91	25,308.00	31,172.04	0.00	-31,172.04	0.00%
Equipment Rental:							
1-31-4000-6500	Equipment Rental	14,500.00	9,000.00	0.00	0.00	0.00	0.00%
	Total Equipment Rental	14,500.00	9,000.00	0.00	0.00	0.00	0.00%
Permits/Licences:							
1-31-4000-6515	Permits/Licences	738.78	739.00	0.00	0.00	0.00	0.00%
	Total Permits/Licences	738.78	739.00	0.00	0.00	0.00	0.00%
Communications:							
1-31-4000-6710	Communications	1,485.86	900.00	1,062.33	0.00	-1,062.33	0.00%
	Total Communications	1,485.86	900.00	1,062.33	0.00	-1,062.33	0.00%
Telephone:							
1-31-4000-6750	Telephone	1,704.25	1,500.00	1,050.22	0.00	-1,050.22	0.00%
	Total Telephone	1,704.25	1,500.00	1,050.22	0.00	-1,050.22	0.00%

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	4, a) Attach + or (-) Variance	Year to Date as a % of Budget
Internet Services:							
1-31-4000-6755	Internet Services	823.77	432.00	274.59	0.00	-274.59	0.00%
	Total Internet Services	823.77	432.00	274.59	0.00	-274.59	0.00%
Taxes/Easements/PILs:							
1-31-4000-6840	Taxes/Easements/PILs	7,881.14	9,500.00	0.00	0.00	0.00	0.00%
	Total Taxes/Easements/PILs	7,881.14	9,500.00	0.00	0.00	0.00	0.00%
Water Expenses - General - Salaries & Wages:							
1-31-4700-5100	Salaries & Wages	3,804.25	11,400.00	2,132.17	0.00	-2,132.17	0.00%
	Total Water Expenses - General - Salaries & Wages	3,804.25	11,400.00	2,132.17	0.00	-2,132.17	0.00%
Water Expenses - General - Consulting Fees:							
1-31-4700-6320	Consulting Fees - Lab	10,736.50	12,500.00	2,730.49	0.00	-2,730.49	0.00%
	Total Water Expenses - General - Consulting Fees	10,736.50	12,500.00	2,730.49	0.00	-2,730.49	0.00%
Water Expenses - General - PUS Operating Agreement:							
1-31-4700-6325	PUS Operating Agreement	229,018.00	231,660.00	0.00	0.00	0.00	0.00%
	Total Water Expenses - General - PUS Operating Agreement	229,018.00	231,660.00	0.00	0.00	0.00	0.00%
Water Expenses - General - Excess Flows:							
1-31-4700-6811	Excess Flows	0.00	-5,000.00	0.00	0.00	0.00	0.00%
	Total Water Expenses - General - Excess Flows	0.00	-5,000.00	0.00	0.00	0.00	0.00%
Water Treatment Plant - Salaries & Wages:							
1-31-4701-5100	Salaries & Wages	59,030.09	60,821.00	48,311.65	0.00	-48,311.65	0.00%
	Total Water Treatment Plant - Salaries & Wages	59,030.09	60,821.00	48,311.65	0.00	-48,311.65	0.00%
Water Treatment Plant - Materials/Supplies:							
1-31-4701-6200	Materials (Chemicals)	30,026.99	30,223.00	29,993.06	0.00	-29,993.06	0.00%
	Total Water Treatment Plant - Materials/Supplies	30,026.99	30,223.00	29,993.06	0.00	-29,993.06	0.00%
Water Treatment Plant - Building Maintenance:							
1-31-4701-6550	Building Maintenance	2,047.70	4,820.00	1,814.48	0.00	-1,814.48	0.00%
	Total Water Treatment Plant - Building Maintenance	2,047.70	4,820.00	1,814.48	0.00	-1,814.48	0.00%
Water Treatment Plant - Equipment Maintenance:							
1-31-4701-6560	Equipment Maintenance	21,129.55	26,995.00	588.11	0.00	-588.11	0.00%
	Total Water Treatment Plant - Equipment Maintenance	21,129.55	26,995.00	588.11	0.00	-588.11	0.00%
Water Treatment Plant - Hydro:							
1-31-4701-6800	Hydro	4,757.93	56,628.00	23,031.31	0.00	-23,031.31	0.00%
	Total Water Treatment Plant - Hydro	4,757.93	56,628.00	23,031.31	0.00	-23,031.31	0.00%
Water Booster Station - Hydro:							
1-31-4702-6800	Hydro	149.31	347.00	85.98	0.00	-85.98	0.00%
	Total Water Booster Station - Hydro	149.31	347.00	85.98	0.00	-85.98	0.00%
Water Tower/Standpipe - Salaries & Wages:							
1-31-4703-5100	Salaries & Wages	600.56	2,682.00	1,187.33	0.00	-1,187.33	0.00%
	Total Water Tower/Standpipe - Salaries & Wages	600.56	2,682.00	1,187.33	0.00	-1,187.33	0.00%
Water Tower/Standpipe - Equipment Maintenance:							

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	4, a) Attach + or (-) Variance	Year to Date as a % of Budget
1-31-4703-6560	Equipment Maintenance	0.00	3,500.00	0.00	0.00	0.00	0.00%
	Total Water Tower/Standpipe - Equipment Maintenance	0.00	3,500.00	0.00	0.00	0.00	0.00%
Water Tower/Standpipe - Hydro:							
1-31-4703-6800	Hydro	1,229.52	6,425.00	2,849.01	0.00	-2,849.01	0.00%
	Total Water Tower/Standpipe - Hydro	1,229.52	6,425.00	2,849.01	0.00	-2,849.01	0.00%
Watermains & Connections - Salaries & Wages:							
1-31-4704-5100	Salaries & Wages	4,077.70	31,132.00	923.84	0.00	-923.84	0.00%
	Total Watermains & Connections - Salaries & Wages	4,077.70	31,132.00	923.84	0.00	-923.84	0.00%
Watermains & Connections - Materials/Supplies:							
1-31-4704-6200	Materials/Supplies	179.46	5,500.00	72.57	0.00	-72.57	0.00%
	Total Watermains & Connections - Materials/Supplies	179.46	5,500.00	72.57	0.00	-72.57	0.00%
Watermains & Connections - Sub-Contract:							
1-31-4704-6360	Sub-Contract	8,446.35	7,715.00	921.29	0.00	-921.29	0.00%
	Total Watermains & Connections - Sub-Contract	8,446.35	7,715.00	921.29	0.00	-921.29	0.00%
Watermains & Connections - Equipment Maintenance:							
1-31-4704-6560	Equipment Maintenance	27.46	5,000.00	0.00	0.00	0.00	0.00%
	Total Watermains & Connections - Equipment Maintenance	27.46	5,000.00	0.00	0.00	0.00	0.00%
Watermain Breaks - Salaries & Wages:							
1-31-4705-5100	Salaries & Wages	1,586.72	5,363.00	1,773.72	0.00	-1,773.72	0.00%
	Total Watermain Breaks - Salaries & Wages	1,586.72	5,363.00	1,773.72	0.00	-1,773.72	0.00%
Watermain Breaks - Materials/Supplies:							
1-31-4705-6200	Watermain Breaks - Materials	152.64	0.00	0.00	0.00	0.00	0.00%
	Total Watermain Breaks - Materials/Supplies	152.64	0.00	0.00	0.00	0.00	0.00%
Watermain Breaks - Sub-Contract:							
1-31-4705-6360	Sub-Contract	78,054.60	95,600.00	30,992.66	0.00	-30,992.66	0.00%
	Total Watermain Breaks - Sub-Contract	78,054.60	95,600.00	30,992.66	0.00	-30,992.66	0.00%
Water Meters - Salaries & Wages:							
1-31-4706-5100	Salaries & Wages	1,203.37	4,693.00	913.66	0.00	-913.66	0.00%
	Total Water Meters - Salaries & Wages	1,203.37	4,693.00	913.66	0.00	-913.66	0.00%
Water Meters - Materials/Supplies:							
1-31-4706-6200	Materials/Supplies	190.00	1,500.00	0.00	0.00	0.00	0.00%
	Total Water Meters - Materials/Supplies	190.00	1,500.00	0.00	0.00	0.00	0.00%
Water Meters - Sub-Contract:							
1-31-4706-6360	Sub-Contract	81.38	0.00	0.00	0.00	0.00	0.00%
	Total Water Meters - Sub-Contract	81.38	0.00	0.00	0.00	0.00	0.00%
Water Hydrants - Salaries & Wages:							
1-31-4707-5100	Salaries & Wages	7,853.75	13,408.00	3,207.18	0.00	-3,207.18	0.00%
	Total Water Hydrants - Salaries & Wages	7,853.75	13,408.00	3,207.18	0.00	-3,207.18	0.00%
Water Hydrants - Materials/Supplies:							
1-31-4707-6200	Materials/Supplies	302.35	0.00	0.00	0.00	0.00	0.00%
	Total Water Hydrants - Materials/Supplies	302.35	0.00	0.00	0.00	0.00	0.00%

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	4, a) Attach + or (-) Variance	Year to Date as a % of Budget
	<u>Building Expenses</u>						
	<u>Capital Purchases</u>						
	Water Expenses - Tools & Equipment Purchases:						
2-31-4700-6400	Tools & Equipment Purchases	53,833.36	102,322.00	64.73	0.00	-64.73	0.00%
	Total Water Expenses - Tools & Equipment Purchases	53,833.36	102,322.00	64.73	0.00	-64.73	0.00%
	Water Treatment Plant - Sub-Contract:						
2-31-4701-6360	Sub-Contract	31,559.63	183,772.00	0.00	0.00	0.00	0.00%
	Total Water Treatment Plant - Sub-Contract	31,559.63	183,772.00	0.00	0.00	0.00	0.00%
	Water Treatment Plant - Engineering/Consulting:						
2-31-4701-6370	Engineering/Consulting	2,739.38	98,000.00	5,587.90	0.00	-5,587.90	0.00%
	Total Water Treatment Plant - Engineering/Consulting	2,739.38	98,000.00	5,587.90	0.00	-5,587.90	0.00%
	Water Tower/Standpipe - Sub-Contract:						
2-31-4703-6360	Sub-Contract	26,656.03	27,267.00	0.00	0.00	0.00	0.00%
	Total Water Tower/Standpipe - Sub-Contract	26,656.03	27,267.00	0.00	0.00	0.00	0.00%
	Watermains & Connections - Sub-Contract:						
2-31-4704-6360	Sub-Contract	686,960.40	954,240.00	6,374.24	0.00	-6,374.24	0.00%
	Total Watermains & Connections - Sub-Contract	686,960.40	954,240.00	6,374.24	0.00	-6,374.24	0.00%
	Watermains & Connections - Engineering/Consulting:						
2-31-4704-6370	Engineering/Consulting	113,539.16	88,880.00	3,209.55	0.00	-3,209.55	0.00%
	Total Watermains & Connections - Engineering/Consulting	113,539.16	88,880.00	3,209.55	0.00	-3,209.55	0.00%
	<u>Transfers Out</u>						
	To Other Depts:						
1-31-4900-6960	Transfer From Other Depts	38,287.00	38,287.00	0.00	0.00	0.00	0.00%
	Total To Other Depts	38,287.00	38,287.00	0.00	0.00	0.00	0.00%
	To Accumulated Revenue:						
1-31-4900-6970	Transfer To Accumulated Revenue	269,606.75	268,420.00	0.00	0.00	0.00	0.00%
	Total To Accumulated Revenue	269,606.75	268,420.00	0.00	0.00	0.00	0.00%
	To Reserves:						
1-31-4900-6990	Transfer To Reserves	750,000.00	550,000.00	0.00	0.00	0.00	0.00%
	Total To Reserves	750,000.00	550,000.00	0.00	0.00	0.00	0.00%
	<b>Total Expenses</b>	<b>2,654,034.65</b>	<b>3,186,286.00</b>	<b>239,185.29</b>	<b>0.00</b>	<b>-239,185.29</b>	<b>0.00%</b>
	<b>Balance</b>	<b>1,976.12</b>	<b>1,500.00</b>	<b>259,652.60</b>	<b>0.00</b>	<b>-259,652.60</b>	<b>0.00%</b>



Township of Selwyn  
For the Period Ending 4/22/2025

4. a) Attach

Department 31 - Lakefield Water

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
<b>Revenues</b>										
<u>Grants and Receipts</u>										
1-3100-3100	Provincial Grants	263,499.45	417,756.00	0.00	0.00	0.00	0.00%			
1-3110-3110	Federal Grants	319,393.28	506,371.00	0.00	0.00	0.00	0.00%			
<u>Operating Sales - Revenues &amp; Fees</u>										
1-3200-3200	Bank & Investment Interest	266,682.00	263,711.00	0.00	0.00	0.00	0.00%			
1-3400-3400	Miscellaneous Receipts	1,400.00	0.00	0.00	0.00	0.00	0.00%			
Property Information Fees:										
1-31-3450-3450	Invoice Entry 4/14/2025	0.00	0.00	55.00	0.00	0.00	0.00%	IVC008948	WILSON VUKELICH LLP	INVC00001291
1-31-3450-3450	Total Property Information Fees	40.00	0.00	55.00	0.00	-55.00	0.00%			
1-3450-3450	Total Property Information Fees	40.00	0.00	55.00	0.00	-55.00	0.00%			
Flat Rate - Residential Water:										
1-31-3700-3701										
	00838.00 1/6/2025	0.00	0.00	66.22	0.00	0.00	0.00%			UTLVY00000114
	2025 interim 1/16/2025	0.00	0.00	361.20	0.00	0.00	0.00%			PTLVY00000179
	01345.00 1/22/2025	0.00	0.00	38.13	0.00	0.00	0.00%			UTLVY00000118
	Utility Void 1/22/2025	0.00	0.00	-98.33	0.00	0.00	0.00%			UTVD000000026
	00655.00 1/27/2025	0.00	0.00	24.08	0.00	0.00	0.00%			UTLVY00000119
	01408.00 1/28/2025	0.00	0.00	28.09	0.00	0.00	0.00%			UTLVY00000120
	01375.01 1/28/2025	0.00	0.00	28.09	0.00	0.00	0.00%			UTLVY00000121
	Utility Void 1/30/2025	0.00	0.00	-120.40	0.00	0.00	0.00%			UTVD000000027
	Period 1 Total	0.00	0.00	327.08	0.00	0.00	0.00%			
	01048.00 2/10/2025	0.00	0.00	72.24	0.00	0.00	0.00%			UTLVY00000124
	01289.01 2/13/2025	0.00	0.00	62.21	0.00	0.00	0.00%			UTLVY00000125
	01145.00 2/21/2025	0.00	0.00	52.17	0.00	0.00	0.00%			UTLVY00000126
	2024-09-18 to 2025-02-28 2/28/2025	0.00	0.00	329.09	0.00	0.00	0.00%			UTLVY00000131
	Fiat Rate Billing 2/28/2025	0.00	0.00	162,772.77	0.00	0.00	0.00%			UTLVY00000128
	Period 2 Total	0.00	0.00	163,288.48	0.00	0.00	0.00%			
	Invoice Entry 3/13/2025	0.00	0.00	3,715.08	0.00	0.00	0.00%	IVC008738	SGS LAKEFIELD RESEARCH LTD	INVC00001261
	00288.00 3/20/2025	0.00	0.00	22.07	0.00	0.00	0.00%			UTLVY00000129
	00206.00 3/20/2025	0.00	0.00	26.09	0.00	0.00	0.00%			UTLVY00000130
	Period 3 Total	0.00	0.00	3,763.24	0.00	0.00	0.00%			
	00790.00 4/4/2025	0.00	0.00	56.19	0.00	0.00	0.00%			UTLVY00000132
	01262.00 4/4/2025	0.00	0.00	62.21	0.00	0.00	0.00%			UTLVY00000133
	Final bill to reflect monthly 4/4/2025	0.00	0.00	-2.01	0.00	0.00	0.00%			UTADJ000000005
	00168.00 4/7/2025	0.00	0.00	62.21	0.00	0.00	0.00%			UTLVY00000134
	01145.01 4/9/2025	0.00	0.00	28.09	0.00	0.00	0.00%			UTLVY00000136
	01288.01 4/10/2025	0.00	0.00	62.21	0.00	0.00	0.00%			UTLVY00000137
	Billing Adjustment 4/10/2025	0.00	0.00	-2.01	0.00	0.00	0.00%			UTADJ000000006
	00629.00 4/17/2025	0.00	0.00	92.31	0.00	0.00	0.00%			UTLVY00000138
	Period 4 Total	0.00	0.00	359.20	0.00	0.00	0.00%			
1-31-3700-3701	Total Flat Rate - Residential Water	955,741.49	966,000.00	167,738.00	0.00	-167,738.00	0.00%			
1-3700-3701	Total Flat Rate - Residential Water	955,741.49	966,000.00	167,738.00	0.00	-167,738.00	0.00%			
Water - LCS:										
1-31-3700-3703										
	Invoice Entry 3/31/2025	0.00	0.00	16,721.50	0.00	0.00	0.00%	IVC008933	LAKEFIELD COLLEGE SCHOOL	INVC00001283
1-31-3700-3703	Total Water - LCS	47,816.11	45,083.00	16,721.50	0.00	-16,721.50	0.00%			
1-3700-3703	Total Water - LCS	47,816.11	45,083.00	16,721.50	0.00	-16,721.50	0.00%			
Penalty Charges:										
1-31-3700-3704										
	Penalty for the month of Janua 1/7/2025	0.00	0.00	712.67	0.00	0.00	0.00%			UTPEN000000011
	Period 1 Total	0.00	0.00	712.67	0.00	0.00	0.00%			
	Penalty for the month of Feb 2/6/2025	0.00	0.00	4,249.03	0.00	0.00	0.00%			UTPEN000000012
	Adjustments 2/7/2025	0.00	0.00	-6.36	0.00	0.00	0.00%	1808	Adjustments	CRADJ000000331
	Period 2 Total	0.00	0.00	4,242.67	0.00	0.00	0.00%			
	Penalties for the month of Mar 3/6/2025	0.00	0.00	548.98	0.00	0.00	0.00%			UTPEN000000013
	Adjustments 3/11/2025	0.00	0.00	-332.42	0.00	0.00	0.00%	1854	Adjustments	CRADJ000000348
	Adjustments 3/13/2025	0.00	0.00	-269.51	0.00	0.00	0.00%	1864	Adjustments	CRADJ000000349
	Adjustments 3/18/2025	0.00	0.00	-209.03	0.00	0.00	0.00%	1871	Adjustments	CRADJ000000352
	Adjustments 3/19/2025	0.00	0.00	-12.35	0.00	0.00	0.00%	1875	Adjustments	CRADJ000000355
	Period 3 Total	0.00	0.00	-274.33	0.00	0.00	0.00%			
	Penalty for the month of April 4/7/2025	0.00	0.00	3,321.10	0.00	0.00	0.00%			UTPEN000000014
	Adjustments 4/8/2025	0.00	0.00	-23.83	0.00	0.00	0.00%	1890	Adjustments	CRADJ000000366
	Adjustments 4/8/2025	0.00	0.00	-356.58	0.00	0.00	0.00%	1891	Adjustments	CRADJ000000368

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GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
	Adjustments 4/9/2025	0.00	0.00	-23.83	0.00	0.00	0.00%	1892	Adjustments	CRADJ00000367
	Adjustments 4/15/2025	0.00	0.00	-23.80	0.00	0.00	0.00%	1897	Adjustments	CRADJ00000371
	Adjustments 4/15/2025	0.00	0.00	-47.66	0.00	0.00	0.00%	1898	Adjustments	CRADJ00000372
	Period 4 Total	0.00	0.00	2,845.40	0.00	0.00	0.00%			
1-31-3700-3704	Total Penalty Charges	14,284.24	15,000.00	7,526.41	0.00	-7,526.41	0.00%			
1-3700-3704	Total Penalty Charges	14,284.24	15,000.00	7,526.41	0.00	-7,526.41	0.00%			
1-3700-3705	Local Imprvt./Special Charges	5,918.08	0.00	0.00	0.00	0.00	0.00%			
Metered Rate - ICI Warer:										
1-31-3700-3712										
	Accrue Dec metered to 2024 1/1/2025	0.00	0.00	-14,950.69	0.00	0.00	0.00%			GLREV00010347
	Meter reads as of 2025-01-02 1/2/2025	0.00	0.00	14,950.69	0.00	0.00	0.00%			UTLVY00000116
	Metered Billing 1/30/2025	0.00	0.00	14,824.83	0.00	0.00	0.00%			UTLVY00000123
	Period 1 Total	0.00	0.00	14,824.83	0.00	0.00	0.00%			
	Metered Billing 2/27/2025	0.00	0.00	14,114.46	0.00	0.00	0.00%			UTLVY00000127
	Period 2 Total	0.00	0.00	14,114.46	0.00	0.00	0.00%			
	Utility Void 3/4/2025	0.00	0.00	-2,906.09	0.00	0.00	0.00%			UTVD000000028
	Meter reads as of 2025-03-27 3/27/2025	0.00	0.00	14,992.54	0.00	0.00	0.00%			UTLVY00000135
	Period 3 Total	0.00	0.00	12,086.45	0.00	0.00	0.00%			
1-31-3700-3712	Total Metered Rate - ICI Water	191,072.30	180,000.00	41,025.74	0.00	-41,025.74	0.00%			
1-3700-3712	Total Metered Rate - ICI Warer	191,072.30	180,000.00	41,025.74	0.00	-41,025.74	0.00%			
Work Orders - Water:										
1-31-3710-3710										
	Utility Work Order 4/14/2025	0.00	0.00	10.00	0.00	0.00	0.00%			UTWO000000012
1-31-3710-3710	Total Work Orders	40.00	0.00	10.00	0.00	-10.00	0.00%			
1-3710-3710	Total Work Orders - Water	40.00	0.00	10.00	0.00	-10.00	0.00%			
1-3900-3960	<u>Transfers In</u> From Other Departments	29,909.00	29,909.00	0.00	0.00	0.00	0.00%			
From Accumulated Revenue:										
1-31-3900-3970										
	Record Accum Rev - Jan 1, 2025 1/1/2025	0.00	0.00	265,761.24	0.00	0.00	0.00%			GLTRX00010934
1-31-3900-3970	Total From Accumulated Revenue	233,602.58	233,603.00	265,761.24	0.00	-265,761.24	0.00%			
1-3900-3970	Total From Accumulated Revenue	233,602.58	233,603.00	265,761.24	0.00	-265,761.24	0.00%			
1-3900-3990	From Reserves	326,612.24	530,353.00	0.00	0.00	0.00	0.00%			
	<b>Total Revenue</b>	<b>2,656,010.77</b>	<b>3,187,786.00</b>	<b>498,837.89</b>	<b>0.00</b>	<b>-498,837.89</b>	<b>0.00%</b>			
<u>Expenditures</u>										
<u>Operations &amp; Overhead</u>										
Salaries & Wages:										
1-31-4000-5100										
	Accrue Bi-Weekly P/R to Dec 31 1/2/2025	0.00	0.00	-371.69	0.00	0.00	0.00%			GLREV00010058
	Canadian Payroll Summary Batch 1/16/2025	0.00	0.00	2,705.77	0.00	0.00	0.00%			CPY25B-P02
	Canadian Payroll Summary Batch 1/30/2025	0.00	0.00	1,936.69	0.00	0.00	0.00%			CPY25B-P03
	Period 1 Total	0.00	0.00	4,270.77	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 2/13/2025	0.00	0.00	1,696.06	0.00	0.00	0.00%			CPY25B-P04
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	2,643.36	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	4,339.42	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 3/13/2025	0.00	0.00	2,087.18	0.00	0.00	0.00%			CPY25B-P06
	Canadian Payroll Summary Batch 3/27/2025	0.00	0.00	1,956.67	0.00	0.00	0.00%			CPY25B-P07
	Period 3 Total	0.00	0.00	4,043.85	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	1,970.76	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	1,970.76	0.00	0.00	0.00%			
1-31-4000-5100	Total Salaries & Wages	80,184.60	86,072.00	14,624.80	0.00	-14,624.80	0.00%			
1-4000-5100	Total Salaries & Wages	80,184.60	86,072.00	14,624.80	0.00	-14,624.80	0.00%			
Payroll Benefits:										
1-31-4000-5150										
	Accrue Bi-Weekly P/R to Dec 31 1/2/2025	0.00	0.00	-391.16	0.00	0.00	0.00%			GLREV00010058
	Canadian Payroll Summary Batch 1/16/2025	0.00	0.00	2,347.82	0.00	0.00	0.00%			CPY25B-P02
	Canadian Payroll Summary Batch 1/30/2025	0.00	0.00	1,777.10	0.00	0.00	0.00%			CPY25B-P03
	Allocate Can Life - Jan 2025 1/31/2025	0.00	0.00	996.06	0.00	0.00	0.00%			GLTRX00010352
	Allocate Grn Shield - Jan 2025 1/31/2025	0.00	0.00	1,235.68	0.00	0.00	0.00%			GLTRX00010353
	Period 1 Total	0.00	0.00	5,965.50	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 2/13/2025	0.00	0.00	1,729.04	0.00	0.00	0.00%			CPY25B-P04
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	1,722.77	0.00	0.00	0.00%			CPY25B-P05
	Reallocate CL - Feb 2025 2/28/2025	0.00	0.00	996.06	0.00	0.00	0.00%			GLTRX00010815
	Reallocate GS premiums - Feb 2/28/2025	0.00	0.00	1,235.68	0.00	0.00	0.00%			GLTRX00010816
	Period 2 Total	0.00	0.00	5,683.55	0.00	0.00	0.00%			

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		2024	2024	2025	2025	Year to Date		4. a) Attach		
GL Account	Details	Year End Actuals	Approved Budget	Year to Date Actuals	Approved Budget	+ or (-) Variance	as a % of Budget	Invoice #	Name	Audit Code
	Canadian Payroll Summary Batch 3/13/2025	0.00	0.00	1,737.85	0.00	0.00	0.00%			CPY25B-P06
	Canadian Payroll Summary Batch 3/27/2025	0.00	0.00	1,835.84	0.00	0.00	0.00%			CPY25B-P07
	Adjust CL premiums Mar 2025 3/31/2025	0.00	0.00	1,006.44	0.00	0.00	0.00%			GLTRX00010848
	Adjust GS premiums - Mar 2025 3/31/2025	0.00	0.00	1,235.68	0.00	0.00	0.00%			GLTRX00010849
	Period 3 Total	0.00	0.00	5,815.81	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	1,722.78	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	1,722.78	0.00	0.00	0.00%			
1-31-4000-5150	Total Payroll Benefits	40,792.20	53,035.00	19,187.64	0.00	-19,187.64	0.00%			
1-4000-5150	Total Payroll Benefits	40,792.20	53,035.00	19,187.64	0.00	-19,187.64	0.00%			
1-4000-5180	Mileage	551.25	1,500.00	0.00	0.00	0.00	0.00%			
1-4000-5185	Uniforms & Clothing	2,557.60	2,200.00	0.00	0.00	0.00	0.00%			
Training & Seminars:										
1-31-4000-5190										
	Provincial Workshop Water Qual 1/15/2025	0.00	0.00	1,078.66	0.00	0.00	0.00%	3084447	WALKERTON CLEAN WATER CENTRE	PMTRX00000998
	Period 1 Total	0.00	0.00	1,078.66	0.00	0.00	0.00%			
	Apples, Bananas, Cookies 2/5/2025	0.00	0.00	49.14	0.00	0.00	0.00%	1357	LAKEFIELD FOODLAND	PMTRX00001001
	Maple Leaf, Ontario RDS 2/21/2025	0.00	0.00	72.50	0.00	0.00	0.00%	2881-FEB/25	US BANK NATIONAL ASSOCIATION	PMTRX00001018
	Period 2 Total	0.00	0.00	121.64	0.00	0.00	0.00%			
	Tim Hortons, MECP 3/19/2025	0.00	0.00	70.00	0.00	0.00	0.00%	2881-MAR/25	US BANK NATIONAL ASSOCIATION	PMTRX00001034
	Tim Hortons, MECP 3/19/2025	0.00	0.00	70.00	0.00	0.00	0.00%	2881-MAR/25	US BANK NATIONAL ASSOCIATION	PMTRX00001034
	Field Training Chemical Pumps 3/19/2025	0.00	0.00	527.63	0.00	0.00	0.00%	2604735	FLOWMETRIX TECHNICAL SERVICES INC	PMTRX00001031
	Period 3 Total	0.00	0.00	667.63	0.00	0.00	0.00%			
	MECP, Home Depot, MTO 4/8/2025	0.00	0.00	140.00	0.00	0.00	0.00%	2881-APR/25	US BANK NATIONAL ASSOCIATION	PMTRX00001048
	Period 4 Total	0.00	0.00	140.00	0.00	0.00	0.00%			
1-31-4000-5190	Total Training & Seminars	7,170.34	15,000.00	2,007.93	0.00	-2,007.93	0.00%			
1-4000-5190	Total Training & Seminars	7,170.34	15,000.00	2,007.93	0.00	-2,007.93	0.00%			
1-4000-6220	Postage & Delivery Charge	4,440.48	0.00	0.00	0.00	0.00	0.00%			
1-4000-6250	Memberships	825.81	2,000.00	0.00	0.00	0.00	0.00%			
Office Supplies:										
1-31-4000-6260										
	Outbound Shipment 1/15/2025	0.00	0.00	8.91	0.00	0.00	0.00%	0000AW7757025	UPS CANADA	PMTRX00000998
	Outbound Shipment 1/15/2025	0.00	0.00	28.67	0.00	0.00	0.00%	0000AW7757045	UPS CANADA	PMTRX00000998
	Period 1 Total	0.00	0.00	37.58	0.00	0.00	0.00%			
	Toner 4/8/2025	0.00	0.00	479.25	0.00	0.00	0.00%	5017246-0	BRANT OFFICE SUPPLIES	PMTRX00001045
	Period 4 Total	0.00	0.00	479.25	0.00	0.00	0.00%			
1-31-4000-6260	Total Office Supplies	0.00	3,000.00	516.83	0.00	-516.83	0.00%			
1-4000-6260	Total Office Supplies	0.00	3,000.00	516.83	0.00	-516.83	0.00%			
1-4000-6270	Computer & Assoc. Costs	2,316.97	5,000.00	0.00	0.00	0.00	0.00%			
Software Subscriptions & Licences:										
1-31-4000-6271										
	Fortinet Co-Term Renewal 2025 3/31/2025	0.00	0.00	476.28	0.00	0.00	0.00%	INV29951	ISA CYBERSECURITY INC.	PMTRX00001036
1-31-4000-6271	Total Software Subscriptions & Licences	315.46	1,000.00	476.28	0.00	-476.28	0.00%			
1-4000-6271	Total Software Subscriptions & Licences	315.46	1,000.00	476.28	0.00	-476.28	0.00%			
1-4000-6272	IT Support & Maintenance	589.38	2,000.00	0.00	0.00	0.00	0.00%			
1-4000-6280	Advertising	1,294.61	2,000.00	0.00	0.00	0.00	0.00%			
Photocopying:										
1-31-4000-6290										
	Monthly Services 31Dec-31Jan25 2/5/2025	0.00	0.00	0.79	0.00	0.00	0.00%	A280006	DCB BUSINESS SYSTEMS GROUP INC	PMTRX00000999
	Period 2 Total	0.00	0.00	0.79	0.00	0.00	0.00%			
	Monthly Services 31Jan-28Feb25 3/4/2025	0.00	0.00	1.63	0.00	0.00	0.00%	A281555	DCB BUSINESS SYSTEMS GROUP INC	PMTRX00001021
	Period 3 Total	0.00	0.00	1.63	0.00	0.00	0.00%			
	Monthly ServicesFeb28-Mar31/25 4/3/2025	0.00	0.00	1.78	0.00	0.00	0.00%	A283076	DCB BUSINESS SYSTEMS GROUP INC	PMTRX00001043
	Period 4 Total	0.00	0.00	1.78	0.00	0.00	0.00%			
1-31-4000-6290	Total Photocopying	13.25	0.00	4.20	0.00	-4.20	0.00%			
1-4000-6290	Total Photocopying	13.25	0.00	4.20	0.00	-4.20	0.00%			
Audit Fees:										
1-31-4000-6310										
	Audit, Full Scope 2/21/2025	0.00	0.00	2,005.08	0.00	0.00	0.00%	9118374	NSF INTERNATIONAL STRATEGIC REGISTRATIONS CANADA COMPANY	PMTRX00001017
	Period 2 Total	0.00	0.00	2,005.08	0.00	0.00	0.00%			
	Annual Water Report 3/4/2025	0.00	0.00	38.42	0.00	0.00	0.00%	61280	LAKEFIELD HERALD LTD	PMTRX00001021
	Period 3 Total	0.00	0.00	38.42	0.00	0.00	0.00%			
1-31-4000-6310	Total Audit Fees	5,976.48	7,000.00	2,043.50	0.00	-2,043.50	0.00%			
1-4000-6310	Total Audit Fees	5,976.48	7,000.00	2,043.50	0.00	-2,043.50	0.00%			
1-4000-6320	Consulting Fees	2,996.93	20,000.00	0.00	0.00	0.00	0.00%			
1-4000-6326	Utility Billing Costs	12,760.69	15,000.00	0.00	0.00	0.00	0.00%			

Insurance:

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GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
1-31-4000-6330	Expense & Liability Renewal 2/11/2025	0.00	0.00	31,172.04	0.00	0.00	0.00%	1232608	BROKERLINK INC	PMTRX00001003
1-31-4000-6330	Total Insurance	26,246.91	25,308.00	31,172.04	0.00	-31,172.04	0.00%			
1-4000-6330	Total Insurance	26,246.91	25,308.00	31,172.04	0.00	-31,172.04	0.00%			
1-4000-6500	Equipment Rental	14,500.00	9,000.00	0.00	0.00	0.00	0.00%			
1-4000-6515	Permits/Licences	738.78	739.00	0.00	0.00	0.00	0.00%			
Communications:										
1-31-4000-6710	Accrue AP Batch to 2024 1/17/2025	0.00	0.00	-236.80	0.00	0.00	0.00%			GLREV00010213
	Dec1-31/24 Message Centre 1/17/2025	0.00	0.00	236.80	0.00	0.00	0.00%	975647-010125	TAS-PAGE COMMUNICATIONS & TELECATOR KAWARTHA	PMTRX00000991
	Period 1 Total	0.00	0.00	0.00	0.00	0.00	0.00%			
	Jan 1-31 2025 2/5/2025	0.00	0.00	182.61	0.00	0.00	0.00%	975647-020125	TAS-PAGE COMMUNICATIONS & TELECATOR KAWARTHA	PMTRX00001001
	Period 2 Total	0.00	0.00	182.61	0.00	0.00	0.00%			
	Feb 1-28/25, March 1014 3/19/2025	0.00	0.00	294.46	0.00	0.00	0.00%	975647-030125	TAS-PAGE COMMUNICATIONS & TELECATOR KAWARTHA	PMTRX00001031
	Period 3 Total	0.00	0.00	294.46	0.00	0.00	0.00%			
	April 2024 Mar1-31/25 4/8/2025	0.00	0.00	585.26	0.00	0.00	0.00%	975647-040125	TAS-PAGE COMMUNICATIONS & TELECATOR KAWARTHA	PMTRX00001045
	Period 4 Total	0.00	0.00	585.26	0.00	0.00	0.00%			
1-31-4000-6710	Total Communications	1,485.86	900.00	1,062.33	0.00	-1,062.33	0.00%			
1-4000-6710	Total Communications	1,485.86	900.00	1,062.33	0.00	-1,062.33	0.00%			
Telephone:										
1-31-4000-6750	Accrue AP batch 2024 1/10/2025	0.00	0.00	-40.97	0.00	0.00	0.00%			GLREV00010149
	December 2024 1/10/2025	0.00	0.00	40.97	0.00	0.00	0.00%	503852238-DEC/24	BELL MOBILITY CELLULAR	PMTRX00000979
	January 2025 1/13/2025	0.00	0.00	41.62	0.00	0.00	0.00%	503852238-JAN/25	BELL MOBILITY CELLULAR	PMTRX00000983
	Period 1 Total	0.00	0.00	41.62	0.00	0.00	0.00%			
	7056523737 2/5/2025	0.00	0.00	223.49	0.00	0.00	0.00%	X000963170250107	BELL CANADA	PMTRX00001001
	February 2025 2/12/2025	0.00	0.00	43.28	0.00	0.00	0.00%	503852238-FEB/25	BELL MOBILITY CELLULAR	PMTRX00001010
	7056523737 2/12/2025	0.00	0.00	216.51	0.00	0.00	0.00%	X000963170250207	BELL CANADA	PMTRX00001010
	Period 2 Total	0.00	0.00	483.28	0.00	0.00	0.00%			
	March 2025 3/11/2025	0.00	0.00	42.32	0.00	0.00	0.00%	503852238-MAR/25	BELL MOBILITY CELLULAR	PMTRX00001028
	7056523737 3/31/2025	0.00	0.00	216.51	0.00	0.00	0.00%	X000963170250307	BELL CANADA	PMTRX00001036
	Period 3 Total	0.00	0.00	258.83	0.00	0.00	0.00%			
	April 2025 4/11/2025	0.00	0.00	42.78	0.00	0.00	0.00%	503852238-APR/25	BELL MOBILITY CELLULAR	PMTRX00001049
	7056523737 4/11/2025	0.00	0.00	223.71	0.00	0.00	0.00%	X000963170250407	BELL CANADA	PMTRX00001049
	Period 4 Total	0.00	0.00	266.49	0.00	0.00	0.00%			
1-31-4000-6750	Total Telephone	1,704.25	1,500.00	1,050.22	0.00	-1,050.22	0.00%			
1-4000-6750	Total Telephone	1,704.25	1,500.00	1,050.22	0.00	-1,050.22	0.00%			
Internet Services:										
1-31-4000-6755	1310 Centre 94498090 2/5/2025	0.00	0.00	91.53	0.00	0.00	0.00%	103-6870-FEB/25	NEXICOM	PMTRX00001001
	Period 2 Total	0.00	0.00	91.53	0.00	0.00	0.00%			
	1310 Centre 94498090 3/4/2025	0.00	0.00	91.53	0.00	0.00	0.00%	103-6870-MAR/25	NEXICOM	PMTRX00001021
	Period 3 Total	0.00	0.00	91.53	0.00	0.00	0.00%			
	1310 Centre 94498090 4/3/2025	0.00	0.00	91.53	0.00	0.00	0.00%	103-6870-APR/25	NEXICOM	PMTRX00001043
	Period 4 Total	0.00	0.00	91.53	0.00	0.00	0.00%			
1-31-4000-6755	Total Internet Services	823.77	432.00	274.59	0.00	-274.59	0.00%			
1-4000-6755	Total Internet Services	823.77	432.00	274.59	0.00	-274.59	0.00%			
1-4000-6840	Taxes/Easements/PILs	7,881.14	9,500.00	0.00	0.00	0.00	0.00%			
Water Expenses - General - Salaries & Wages:										
1-31-4700-5100	Accrue Bi-Weekly P/R to Dec 31 1/2/2025	0.00	0.00	-65.32	0.00	0.00	0.00%			GLREV00010058
	Canadian Payroll Summary Batch 1/16/2025	0.00	0.00	219.23	0.00	0.00	0.00%			CPY25B-P02
	Canadian Payroll Summary Batch 1/30/2025	0.00	0.00	321.60	0.00	0.00	0.00%			CPY25B-P03
	Period 1 Total	0.00	0.00	475.51	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 2/13/2025	0.00	0.00	246.03	0.00	0.00	0.00%			CPY25B-P04
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	408.22	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	654.25	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 3/13/2025	0.00	0.00	384.10	0.00	0.00	0.00%			CPY25B-P06
	Canadian Payroll Summary Batch 3/27/2025	0.00	0.00	283.83	0.00	0.00	0.00%			CPY25B-P07
	Period 3 Total	0.00	0.00	667.93	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	334.48	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	334.48	0.00	0.00	0.00%			
1-31-4700-5100	Total Salaries & Wages	3,804.25	11,400.00	2,132.17	0.00	-2,132.17	0.00%			
1-4700-5100	Total Water Expenses - General - Salaries & Wages	3,804.25	11,400.00	2,132.17	0.00	-2,132.17	0.00%			
Water Expenses - General - Consulting Fees:										
1-31-4700-6320	Admin & Misc, Microbiological 1/13/2025	0.00	0.00	1,031.59	0.00	0.00	0.00%	11751632	SGS CANADA INC	PMTRX00000983
	Period 1 Total	0.00	0.00	1,031.59	0.00	0.00	0.00%			
	Admin & Misc, Microbiological 2/18/2025	0.00	0.00	659.66	0.00	0.00	0.00%	11762435	SGS CANADA INC	PMTRX00001012

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GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
1-31-4700-6320	Period 2 Total	0.00	0.00	659.66	0.00	0.00	0.00%			
	Admin & Bio, Microbiological 3/4/2025	0.00	0.00	366.85	0.00	0.00	0.00%	11772587	SGS CANADA INC	PMTRX00001021
	Admin & Misc, Microbiological 3/19/2025	0.00	0.00	672.39	0.00	0.00	0.00%	11779379	SGS CANADA INC	PMTRX00001031
	Period 3 Total	0.00	0.00	1,039.24	0.00	0.00	0.00%			
	Total Consulting Fees - Lab	10,736.50	12,500.00	2,730.49	0.00	-2,730.49	0.00%			
1-4700-6320	Total Water Expenses - General - Consulting Fees	10,736.50	12,500.00	2,730.49	0.00	-2,730.49	0.00%			
1-4700-6325	Water Expenses - General - PUS Operating Agreement	229,018.00	231,660.00	0.00	0.00	0.00	0.00%			
1-4700-6811	Water Expenses - General - Excess Flows	0.00	-5,000.00	0.00	0.00	0.00	0.00%			
Water Treatment Plant - Salaries & Wages:										
1-31-4701-5100										
	Accrue Bi-Weekly P/R to Dec 31 1/2/2025	0.00	0.00	-824.34	0.00	0.00	0.00%			GLREV00010058
	Canadian Payroll Summary Batch 1/16/2025	0.00	0.00	7,057.31	0.00	0.00	0.00%			CPY25B-P02
	Canadian Payroll Summary Batch 1/30/2025	0.00	0.00	7,654.34	0.00	0.00	0.00%			CPY25B-P03
	Period 1 Total	0.00	0.00	13,887.31	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 2/13/2025	0.00	0.00	7,543.11	0.00	0.00	0.00%			CPY25B-P04
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	6,781.78	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	14,324.89	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 3/13/2025	0.00	0.00	6,646.67	0.00	0.00	0.00%			CPY25B-P06
	Canadian Payroll Summary Batch 3/27/2025	0.00	0.00	6,228.52	0.00	0.00	0.00%			CPY25B-P07
	Period 3 Total	0.00	0.00	12,875.19	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	7,224.26	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	7,224.26	0.00	0.00	0.00%			
1-31-4701-5100	Total Salaries & Wages	59,030.09	60,821.00	48,311.65	0.00	-48,311.65	0.00%			
1-4701-5100	Total Water Treatment Plant - Salaries & Wages	59,030.09	60,821.00	48,311.65	0.00	-48,311.65	0.00%			
Water Treatment Plant - Materials/Supplies:										
1-31-4701-6200										
	Flochem 1/7/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H910446/E	SWISH MAINTENANCE	PMTRX00000978
	Accrue AP batch #1 to 2024 1/8/2025	0.00	0.00	-279.71	0.00	0.00	0.00%			GLREV00010117
	Accrue AP batch 2024 1/10/2025	0.00	0.00	-13.22	0.00	0.00	0.00%			GLREV00010149
	Ties, Cable 1/10/2025	0.00	0.00	13.22	0.00	0.00	0.00%	423643	KAWARTHA HOME HARDWARE	PMTRX00000979
	Glove Aloe 1/15/2025	0.00	0.00	6.93	0.00	0.00	0.00%	H911248/E	SWISH MAINTENANCE	PMTRX00000998
	Flochem 1/15/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H911249/E	SWISH MAINTENANCE	PMTRX00000998
	Flochem 1/15/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H912292/E	SWISH MAINTENANCE	PMTRX00000998
	Flochem 1/15/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H911808/E	SWISH MAINTENANCE	PMTRX00000998
	Aloe, Glove 1/15/2025	0.00	0.00	314.36	0.00	0.00	0.00%	H910710/E	SWISH MAINTENANCE	PMTRX00000998
	Accrue AP Batch to 2024 1/17/2025	0.00	0.00	-16.90	0.00	0.00	0.00%			GLREV00010213
	Water 1/17/2025	0.00	0.00	6.76	0.00	0.00	0.00%	1063	LAKEFIELD FOODLAND	PMTRX00000991
	Water 1/17/2025	0.00	0.00	10.14	0.00	0.00	0.00%	7548	LAKEFIELD FOODLAND	PMTRX00000991
	Period 1 Total	0.00	0.00	1,160.42	0.00	0.00	0.00%			
	Flochem 2/5/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H912819/E	SWISH MAINTENANCE	PMTRX00001001
	Flochem 2/18/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H913346/E	SWISH MAINTENANCE	PMTRX00001012
	Flochem 2/21/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H914210/E	SWISH MAINTENANCE	PMTRX00001017
	Clariflon A3 2/21/2025	0.00	0.00	5,636.16	0.00	0.00	0.00%	90203944	CHEMTRADE CHEMICALS CANADA LTD	PMTRX00001017
	Period 2 Total	0.00	0.00	6,475.29	0.00	0.00	0.00%			
	Flochem, Standard 2Ply 3/4/2025	0.00	0.00	606.00	0.00	0.00	0.00%	H913816/E	SWISH MAINTENANCE	PMTRX00001021
	Water 3/11/2025	0.00	0.00	10.14	0.00	0.00	0.00%	101	LAKEFIELD FOODLAND	PMTRX00001028
	Flochem 3/11/2025	0.00	0.00	417.68	0.00	0.00	0.00%	H914735/E	SWISH MAINTENANCE	PMTRX00001028
	Flochem 3/11/2025	0.00	0.00	559.42	0.00	0.00	0.00%	H915218/E	SWISH MAINTENANCE	PMTRX00001028
	Flochem 3/19/2025	0.00	0.00	559.42	0.00	0.00	0.00%	H915633/E	SWISH MAINTENANCE	PMTRX00001031
	Alum Sulfate Bulk 3/19/2025	0.00	0.00	7,650.93	0.00	0.00	0.00%	90198355	CHEMTRADE CHEMICALS CANADA LTD	PMTRX00001032
	Flochem 3/26/2025	0.00	0.00	279.71	0.00	0.00	0.00%	H916181/E	SWISH MAINTENANCE	PMTRX00001033
	Bulk Liquid Energy 3/31/2025	0.00	0.00	7,221.61	0.00	0.00	0.00%	UBA-000018039	UBA INC	PMTRX00001036
	Period 3 Total	0.00	0.00	17,304.91	0.00	0.00	0.00%			
	Flochem, Enviro Calcium 4/8/2025	0.00	0.00	289.12	0.00	0.00	0.00%	H916665/E	SWISH MAINTENANCE	PMTRX00001045
	Flochem 4/8/2025	0.00	0.00	580.48	0.00	0.00	0.00%	H917044/E	SWISH MAINTENANCE	PMTRX00001045
	WTP Testing Eqpmnt&Supplies 4/8/2025	0.00	0.00	3,632.42	0.00	0.00	0.00%	379829	HACH SALES & SERVICE CANADA LP	PMTRX00001045
	Vial 20 NTU 4/11/2025	0.00	0.00	550.42	0.00	0.00	0.00%	380458	HACH SALES & SERVICE CANADA LP	PMTRX00001049
	Period 4 Total	0.00	0.00	5,052.44	0.00	0.00	0.00%			
1-31-4701-6200	Total Materials (Chemicals)	30,026.99	30,223.00	29,993.06	0.00	-29,993.06	0.00%			
1-4701-6200	Total Water Treatment Plant - Materials/Supplies	30,026.99	30,223.00	29,993.06	0.00	-29,993.06	0.00%			
Water Treatment Plant - Building Maintenance:										
1-31-4701-6550										
	Black Nit Glove 1/15/2025	0.00	0.00	36.61	0.00	0.00	0.00%	069-493773	NAPA UNIVERSAL SUPPLY GROUP QUINTE TRUCK & TRAILER PARTS	PMTRX00000998
	Dry Chemical, Annual Inspect 1/15/2025	0.00	0.00	218.73	0.00	0.00	0.00%	C201595	PETERBOROUGH FIRE EXTINGUISHER INC	PMTRX00000998
	Accrue AP Batch to 2024 1/17/2025	0.00	0.00	-62.21	0.00	0.00	0.00%			GLREV00010213
	Butane Torch 1/17/2025	0.00	0.00	62.21	0.00	0.00	0.00%	906-769185	NAPA LAKEFIELD	PMTRX00000991
	Period 1 Total	0.00	0.00	255.34	0.00	0.00	0.00%			
	Standard 2Ply, Mop Head 3/4/2025	0.00	0.00	198.50	0.00	0.00	0.00%	H914333/E	SWISH MAINTENANCE	PMTRX00001021
	Chain Hoist Inspections 3/4/2025	0.00	0.00	286.63	0.00	0.00	0.00%	23260	WEBCO MATERIAL HANDLING INC	PMTRX00001021
	Lamps 3/5/2025	0.00	0.00	12.35	0.00	0.00	0.00%	425836	KAWARTHA HOME HARDWARE	PMTRX00001027
	Box, Nuts 3/5/2025	0.00	0.00	81.75	0.00	0.00	0.00%	425592	KAWARTHA HOME HARDWARE	PMTRX00001027
	Jumbo 2Ply, Soap 3/19/2025	0.00	0.00	433.29	0.00	0.00	0.00%	H913141/E	SWISH MAINTENANCE	PMTRX00001032
	Period 3 Total	0.00	0.00	1,012.52	0.00	0.00	0.00%			
	Lamps 4/3/2025	0.00	0.00	12.35	0.00	0.00	0.00%	426482	KAWARTHA HOME HARDWARE	PMTRX00001047

## 4. a) Attach

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
1-31-4701-6550	Soap, Brush Set Toilet 4/3/2025	0.00	0.00	12.62	0.00	0.00	0.00%	426832	KAWARTHA HOME HARDWARE	PMTRX00001047
	Clock, Thermometer, Tape 4/3/2025	0.00	0.00	111.65	0.00	0.00	0.00%	426374	KAWARTHA HOME HARDWARE	PMTRX00001047
	MECP, Home Depot, MTO 4/8/2025	0.00	0.00	410.00	0.00	0.00	0.00%	2881-APR/25	US BANK NATIONAL ASSOCIATION	PMTRX00001048
	Period 4 Total	0.00	0.00	546.62	0.00	0.00	0.00%			
	Total Building Maintenance	2,047.70	4,820.00	1,814.48	0.00	-1,814.48	0.00%			
1-4701-6550	Total Water Treatment Plant - Building Maintenance	2,047.70	4,820.00	1,814.48	0.00	-1,814.48	0.00%			
Water Treatment Plant - Equipment Maintenance:										
1-31-4701-6560										
	Reverse accrual of AP batch 1/1/2025	0.00	0.00	-147.55	0.00	0.00	0.00%			GLTRX000010181
	Accrue AP batch 2024 1/10/2025	0.00	0.00	-41.79	0.00	0.00	0.00%			GLREV000010149
	Nipple 1/10/2025	0.00	0.00	41.79	0.00	0.00	0.00%	423358	KAWARTHA HOME HARDWARE	PMTRX00000979
	3 Valve Issues 1/13/2025	0.00	0.00	147.55	0.00	0.00	0.00%	20171468	WSP CANADA INC C/O TX4022 C	PMTRX00000981
	Period 1 Total	0.00	0.00	0.00	0.00	0.00	0.00%			
	Brass Body, General Purpose 2/21/2025	0.00	0.00	588.11	0.00	0.00	0.00%	I7186101	FRANKLIN EMPIRE	PMTRX00001017
	Period 2 Total	0.00	0.00	588.11	0.00	0.00	0.00%			
1-31-4701-6560	Total Equipment Maintenance	21,129.55	26,995.00	588.11	0.00	-588.11	0.00%			
1-4701-6560	Total Water Treatment Plant - Equipment Maintenance	21,129.55	26,995.00	588.11	0.00	-588.11	0.00%			
Water Treatment Plant - Hydro:										
1-31-4701-6800										
	13 Water 200309727637 2/5/2025	0.00	0.00	6,977.44	0.00	0.00	0.00%	27637-FEB/25	HYDRO ONE NETWORKS INC	PMTRX00000999
	Period 2 Total	0.00	0.00	6,977.44	0.00	0.00	0.00%			
	13 Water St 200309727637 3/11/2025	0.00	0.00	7,740.31	0.00	0.00	0.00%	27637-MAR/25	HYDRO ONE NETWORKS INC	PMTRX00001028
	13 Water 200309727637 3/19/2025	0.00	0.00	8,313.56	0.00	0.00	0.00%	27637-MAR/25(2)	HYDRO ONE NETWORKS INC	PMTRX00001032
	Period 3 Total	0.00	0.00	16,053.87	0.00	0.00	0.00%			
1-31-4701-6800	Total Hydro	4,757.93	56,628.00	23,031.31	0.00	-23,031.31	0.00%			
1-4701-6800	Total Water Treatment Plant - Hydro	4,757.93	56,628.00	23,031.31	0.00	-23,031.31	0.00%			
Water Booster Station - Hydro:										
1-31-4702-6800										
	Accrue AP batch 2024 1/10/2025	0.00	0.00	-26.81	0.00	0.00	0.00%			GLREV000010149
	Roll IStrick 200308883636 1/10/2025	0.00	0.00	26.81	0.00	0.00	0.00%	83636-JAN/25	HYDRO ONE NETWORKS INC	PMTRX00000979
	Period 1 Total	0.00	0.00	0.00	0.00	0.00	0.00%			
	Roll Strickland 200308883636 2/5/2025	0.00	0.00	32.36	0.00	0.00	0.00%	83636-FEB/25	HYDRO ONE NETWORKS INC	PMTRX00000999
	Period 2 Total	0.00	0.00	32.36	0.00	0.00	0.00%			
	Roll/Strick 200308883636 3/11/2025	0.00	0.00	26.81	0.00	0.00	0.00%	83636-MAR/25	HYDRO ONE NETWORKS INC	PMTRX00001028
	Period 3 Total	0.00	0.00	26.81	0.00	0.00	0.00%			
	Roll / Strick 200308883636 4/3/2025	0.00	0.00	26.81	0.00	0.00	0.00%	83636-APR/25	HYDRO ONE NETWORKS INC	PMTRX00001043
	Period 4 Total	0.00	0.00	26.81	0.00	0.00	0.00%			
1-31-4702-6800	Total Hydro	149.31	347.00	85.98	0.00	-85.98	0.00%			
1-4702-6800	Total Water Booster Station - Hydro	149.31	347.00	85.98	0.00	-85.98	0.00%			
Water Tower/Standpipe - Salaries & Wages:										
1-31-4703-5100										
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	125.43	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	125.43	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 3/13/2025	0.00	0.00	158.74	0.00	0.00	0.00%			CPY25B-P06
	Canadian Payroll Summary Batch 3/27/2025	0.00	0.00	83.62	0.00	0.00	0.00%			CPY25B-P07
	Period 3 Total	0.00	0.00	242.36	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	819.54	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	819.54	0.00	0.00	0.00%			
1-31-4703-5100	Total Salaries & Wages	600.56	2,682.00	1,187.33	0.00	-1,187.33	0.00%			
1-4703-5100	Total Water Tower/Standpipe - Salaries & Wages	600.56	2,682.00	1,187.33	0.00	-1,187.33	0.00%			
1-4703-6560	Water Tower/Standpipe - Equipment Maintenance	0.00	3,500.00	0.00	0.00	0.00	0.00%			
Water Tower/Standpipe - Hydro:										
1-31-4703-6800										
	Accrue AP batch to 2024 1/1/2025	0.00	0.00	-796.65	0.00	0.00	0.00%			GLREV000010345
	Accrue AP batch 2024 1/10/2025	0.00	0.00	-209.50	0.00	0.00	0.00%			GLREV000010149
	Strickland 200308869791 1/10/2025	0.00	0.00	209.50	0.00	0.00	0.00%	69791-JAN/25	HYDRO ONE NETWORKS INC	PMTRX00000979
	3362 Lakefield Rd 200308883333 1/29/2025	0.00	0.00	796.65	0.00	0.00	0.00%	83333-JAN/25	HYDRO ONE NETWORKS INC	PMTRX00000997
	Period 1 Total	0.00	0.00	0.00	0.00	0.00	0.00%			
	Strickland 200308869791 2/5/2025	0.00	0.00	261.19	0.00	0.00	0.00%	69791-FEB/25	HYDRO ONE NETWORKS INC	PMTRX00000999
	3362 Lakefield 200308883333 2/18/2025	0.00	0.00	1,001.88	0.00	0.00	0.00%	83333-FEB/25	HYDRO ONE NETWORKS INC	PMTRX00001012
	Period 2 Total	0.00	0.00	1,263.07	0.00	0.00	0.00%			
	Strickland 200308869791 3/11/2025	0.00	0.00	222.76	0.00	0.00	0.00%	69791-MAR/25	HYDRO ONE NETWORKS INC	PMTRX00001028
	3362 Lakefield 200308883333 3/19/2025	0.00	0.00	1,159.54	0.00	0.00	0.00%	83333-MAR/25	HYDRO ONE NETWORKS INC	PMTRX00001032
	Period 3 Total	0.00	0.00	1,382.30	0.00	0.00	0.00%			
	Strickland 200308869791 4/3/2025	0.00	0.00	203.64	0.00	0.00	0.00%	69791-APR/25	HYDRO ONE NETWORKS INC	PMTRX00001043
	Period 4 Total	0.00	0.00	203.64	0.00	0.00	0.00%			
1-31-4703-6800	Total Hydro	1,229.52	6,425.00	2,849.01	0.00	-2,849.01	0.00%			
1-4703-6800	Total Water Tower/Standpipe - Hydro	1,229.52	6,425.00	2,849.01	0.00	-2,849.01	0.00%			

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GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
<b>Watermains &amp; Connections - Salaries &amp; Wages:</b>										
1-31-4704-5100	Canadian Payroll Summary Batch 1/16/2025	0.00	0.00	33.31	0.00	0.00	0.00%			CPY25B-P02
	Canadian Payroll Summary Batch 1/30/2025	0.00	0.00	106.82	0.00	0.00	0.00%			CPY25B-P03
	Period 1 Total	0.00	0.00	140.13	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 2/13/2025	0.00	0.00	66.62	0.00	0.00	0.00%			CPY25B-P04
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	424.75	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	491.37	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	292.34	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	292.34	0.00	0.00	0.00%			
1-31-4704-5100	Total Salaries & Wages	4,077.70	31,132.00	923.84	0.00	-923.84	0.00%			
1-4704-5100	Total Watermains & Connections - Salaries & Wages	4,077.70	31,132.00	923.84	0.00	-923.84	0.00%			
<b>Watermains &amp; Connections - Materials/Supplies:</b>										
1-31-4704-6200	Jerry Can, Anchors 4/3/2025	0.00	0.00	22.60	0.00	0.00	0.00%	427117	KAWARTHA HOME HARDWARE	PMTRX00001047
	Chisel, Paint 4/3/2025	0.00	0.00	30.65	0.00	0.00	0.00%	427068	KAWARTHA HOME HARDWARE	PMTRX00001047
	Galvanized Steel 4/8/2025	0.00	0.00	19.32	0.00	0.00	0.00%	902-771940	NAPA LAKEFIELD	PMTRX00001045
1-31-4704-6200	Total Materials/Supplies	179.46	5,500.00	72.57	0.00	-72.57	0.00%			
1-4704-6200	Total Watermains & Connections - Materials/Supplies	179.46	5,500.00	72.57	0.00	-72.57	0.00%			
<b>Watermains &amp; Connections - Sub-Contract:</b>										
1-31-4704-6360	Accrue AP Batch to 2024 1/17/2025	0.00	0.00	-333.25	0.00	0.00	0.00%			GLREV00010213
	Utilities 1/17/2025	0.00	0.00	333.25	0.00	0.00	0.00%	INV042705	PROMARK TELECON INC	PMTRX00000991
	Period 1 Total	0.00	0.00	0.00	0.00	0.00	0.00%			
	Units Standard, Business Hours 2/5/2025	0.00	0.00	255.01	0.00	0.00	0.00%	INV043093	PROMARK TELECON INC	PMTRX00001001
	Period 2 Total	0.00	0.00	255.01	0.00	0.00	0.00%			
	Standard Units, Utilities 3/19/2025	0.00	0.00	401.05	0.00	0.00	0.00%	INV043339	PROMARK TELECON INC	PMTRX00001031
	Period 3 Total	0.00	0.00	401.05	0.00	0.00	0.00%			
	Standard Units 4/8/2025	0.00	0.00	265.23	0.00	0.00	0.00%	INV043619	PROMARK TELECON INC	PMTRX00001045
	Period 4 Total	0.00	0.00	265.23	0.00	0.00	0.00%			
1-31-4704-6360	Total Sub-Contract	8,446.35	7,715.00	921.29	0.00	-921.29	0.00%			
1-4704-6360	Total Watermains & Connections - Sub-Contract	8,446.35	7,715.00	921.29	0.00	-921.29	0.00%			
1-4704-6560	Watermains & Connections - Equipment Maintenance	27.46	5,000.00	0.00	0.00	0.00	0.00%			
<b>Watermain Breaks - Salaries &amp; Wages:</b>										
1-31-4705-5100	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	1,639.32	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	1,639.32	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	134.40	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	134.40	0.00	0.00	0.00%			
1-31-4705-5100	Total Salaries & Wages	1,586.72	5,363.00	1,773.72	0.00	-1,773.72	0.00%			
1-4705-5100	Total Watermain Breaks - Salaries & Wages	1,586.72	5,363.00	1,773.72	0.00	-1,773.72	0.00%			
1-4705-6200	Watermain Breaks - Materials/Supplies	152.64	0.00	0.00	0.00	0.00	0.00%			
<b>Watermain Breaks - Sub-Contract:</b>										
1-31-4705-6360	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	67.20	0.00	0.00	0.00%			CPY25B-P05
	Equip Time PP05 2025 2/27/2025	0.00	0.00	76.00	0.00	0.00	0.00%			GLTRX00010810
	Period 2 Total	0.00	0.00	143.20	0.00	0.00	0.00%			
	114 Ermatinger Watermain 3/4/2025	0.00	0.00	8,118.67	0.00	0.00	0.00%	19018	ACCUREX INC	PMTRX00001021
	Watermain Repair 3/4/2025	0.00	0.00	22,730.79	0.00	0.00	0.00%	19020	ACCUREX INC	PMTRX00001021
	Period 3 Total	0.00	0.00	30,849.46	0.00	0.00	0.00%			
1-31-4705-6360	Total Sub-Contract	78,054.60	95,600.00	30,992.66	0.00	-30,992.66	0.00%			
1-4705-6360	Total Watermain Breaks - Sub-Contract	78,054.60	95,600.00	30,992.66	0.00	-30,992.66	0.00%			
<b>Water Meters - Salaries &amp; Wages:</b>										
1-31-4706-5100	Canadian Payroll Summary Batch 1/16/2025	0.00	0.00	199.86	0.00	0.00	0.00%			CPY25B-P02
	Period 1 Total	0.00	0.00	199.86	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 2/13/2025	0.00	0.00	208.36	0.00	0.00	0.00%			CPY25B-P04
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	72.41	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	280.77	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 3/13/2025	0.00	0.00	166.55	0.00	0.00	0.00%			CPY25B-P06
	Period 3 Total	0.00	0.00	166.55	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 4/10/2025	0.00	0.00	266.48	0.00	0.00	0.00%			CPY25B-P08
	Period 4 Total	0.00	0.00	266.48	0.00	0.00	0.00%			
1-31-4706-5100	Total Salaries & Wages	1,203.37	4,693.00	913.66	0.00	-913.66	0.00%			
1-4706-5100	Total Water Meters - Salaries & Wages	1,203.37	4,693.00	913.66	0.00	-913.66	0.00%			

## 4. a) Attach

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
1-4706-6200	Water Meters - Materials/Supplies	190.00	1,500.00	0.00	0.00	0.00	0.00%			
1-4706-6360	Water Meters - Sub-Contract	81.38	0.00	0.00	0.00	0.00	0.00%			
Water Hydrants - Salaries & Wages:										
1-31-4707-5100										
	Canadian Payroll Summary Batch 1/16/2025	0.00	0.00	554.77	0.00	0.00	0.00%			CPY25B-P02
	Canadian Payroll Summary Batch 1/30/2025	0.00	0.00	190.10	0.00	0.00	0.00%			CPY25B-P03
	Period 1 Total	0.00	0.00	744.87	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 2/13/2025	0.00	0.00	834.82	0.00	0.00	0.00%			CPY25B-P04
	Canadian Payroll Summary Batch 2/27/2025	0.00	0.00	283.48	0.00	0.00	0.00%			CPY25B-P05
	Period 2 Total	0.00	0.00	1,118.30	0.00	0.00	0.00%			
	Canadian Payroll Summary Batch 3/13/2025	0.00	0.00	861.01	0.00	0.00	0.00%			CPY25B-P06
	Canadian Payroll Summary Batch 3/27/2025	0.00	0.00	483.00	0.00	0.00	0.00%			CPY25B-P07
	Period 3 Total	0.00	0.00	1,344.01	0.00	0.00	0.00%			
1-31-4707-5100	Total Salaries & Wages	7,853.75	13,408.00	3,207.18	0.00	-3,207.18	0.00%			
1-4707-5100	Total Water Hydrants - Salaries & Wages	7,853.75	13,408.00	3,207.18	0.00	-3,207.18	0.00%			
1-4707-6200	Water Hydrants - Materials/Supplies	302.35	0.00	0.00	0.00	0.00	0.00%			
<u>Building Expenses</u>										
<u>Capital Purchases</u>										
Water Expenses - Tools & Equipment Purchases:										
2-31-4700-6400										
	Reverse accrual of AP batch 1/1/2025	0.00	0.00	-485.77	0.00	0.00	0.00%			GLTRX00010181
	Accrue AP batch 2024 1/10/2025	0.00	0.00	-1,666.31	0.00	0.00	0.00%			GLREV00010149
	Tape Measure 1/10/2025	0.00	0.00	4.57	0.00	0.00	0.00%	424036	KAWARTHA HOME HARDWARE	PMTRX00000979
	Pusher Snow 1/10/2025	0.00	0.00	56.76	0.00	0.00	0.00%	423201	KAWARTHA HOME HARDWARE	PMTRX00000979
	Pump, Connector, Hose 1/10/2025	0.00	0.00	330.90	0.00	0.00	0.00%	424089	KAWARTHA HOME HARDWARE	PMTRX00000979
	Aluminum Diffuser 1/10/2025	0.00	0.00	1,274.08	0.00	0.00	0.00%	INV31805	WACHS CANADA LTD	PMTRX00000979
	V-Form Harness 1/13/2025	0.00	0.00	485.77	0.00	0.00	0.00%	6739106-00	WHITE CAP	PMTRX00000981
	Accrue AP Batch to 2024 1/17/2025	0.00	0.00	-1,634.97	0.00	0.00	0.00%			GLREV00010211
	Denios 1/17/2025	0.00	0.00	1,634.97	0.00	0.00	0.00%	2881-JAN/25	US BANK NATIONAL ASSOCIATION	PMTRX00000990
	Period 1 Total	0.00	0.00	0.00	0.00	0.00	0.00%			
	Ontario Rec, Habitat, Play 2/21/2025	0.00	0.00	37.50	0.00	0.00	0.00%	2340-FEB/25	US BANK NATIONAL ASSOCIATION	PMTRX00001018
	Period 2 Total	0.00	0.00	37.50	0.00	0.00	0.00%			
	Garbage Can, Mixer 3/5/2025	0.00	0.00	27.23	0.00	0.00	0.00%	425787	KAWARTHA HOME HARDWARE	PMTRX00001027
	Period 3 Total	0.00	0.00	27.23	0.00	0.00	0.00%			
2-31-4700-6400	Total Tools & Equipment Purchases	53,833.36	102,322.00	64.73	0.00	-64.73	0.00%			
2-4700-6400	Total Water Expenses - Tools & Equipment Purchases	53,833.36	102,322.00	64.73	0.00	-64.73	0.00%			
2-4701-6360	Water Treatment Plant - Sub-Contract	31,559.63	183,772.00	0.00	0.00	0.00	0.00%			
Water Treatment Plant - Engineering/Consulting:										
2-31-4701-6370										
	5588 Selwyn High Lift 2/21/2025	0.00	0.00	1,354.68	0.00	0.00	0.00%	27975	D M WILLS ASSOCIATES LTD	PMTRX00001017
	Period 2 Total	0.00	0.00	1,354.68	0.00	0.00	0.00%			
	ICIP 5588 Selwyn High Lift 3/18/2025	0.00	0.00	4,233.22	0.00	0.00	0.00%	28218	D M WILLS ASSOCIATES LTD	PMTRX00001030
	Period 3 Total	0.00	0.00	4,233.22	0.00	0.00	0.00%			
2-31-4701-6370	Total Engineering/Consulting	2,739.38	98,000.00	5,587.90	0.00	-5,587.90	0.00%			
2-4701-6370	Total Water Treatment Plant - Engineering/Consulting	2,739.38	98,000.00	5,587.90	0.00	-5,587.90	0.00%			
2-4703-6360	Water Tower/Standpipe - Sub-Contract	26,656.03	27,267.00	0.00	0.00	0.00	0.00%			
Watermains & Connections - Sub-Contract:										
2-31-4704-6360										
	Accrue AP batch 2024 1/10/2025	0.00	0.00	-100.74	0.00	0.00	0.00%			GLREV00010149
	Breaker, Faucet 1/10/2025	0.00	0.00	100.74	0.00	0.00	0.00%	423758	KAWARTHA HOME HARDWARE	PMTRX00000979
	Period 1 Total	0.00	0.00	0.00	0.00	0.00	0.00%			
	Strickland St Watermain 2/27/2025	0.00	0.00	6,374.24	0.00	0.00	0.00%	20227-CERT #9	ACCUREX INC	PMTRX00001019
	Period 2 Total	0.00	0.00	6,374.24	0.00	0.00	0.00%			
2-31-4704-6360	Total Sub-Contract	686,960.40	954,240.00	6,374.24	0.00	-6,374.24	0.00%			
2-4704-6360	Total Watermains & Connections - Sub-Contract	686,960.40	954,240.00	6,374.24	0.00	-6,374.24	0.00%			
Watermains & Connections - Engineering/Consulting:										
2-31-4704-6370										
	Strickland St Watermain 2/27/2025	0.00	0.00	2,466.40	0.00	0.00	0.00%	27903	D M WILLS ASSOCIATES LTD	PMTRX00001019
	Period 2 Total	0.00	0.00	2,466.40	0.00	0.00	0.00%			
	20227 Strickland St 3/4/2025	0.00	0.00	743.15	0.00	0.00	0.00%	28060	D M WILLS ASSOCIATES LTD	PMTRX00001021
	Period 3 Total	0.00	0.00	743.15	0.00	0.00	0.00%			
2-31-4704-6370	Total Engineering/Consulting	113,539.16	88,880.00	3,209.55	0.00	-3,209.55	0.00%			
2-4704-6370	Total Watermains & Connections - Engineering/Consultin	113,539.16	88,880.00	3,209.55	0.00	-3,209.55	0.00%			
<u>Transfers Out</u>										
1-4900-6960	To Other Depts	38,287.00	38,287.00	0.00	0.00	0.00	0.00%			



GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	+ or (-) Variance	Year to Date as a % of Budget	Invoice #	Name	Audit Code
1-4900-6970	To Accumulated Revenu	269,606.75	268,420.00	0.00	0.00	0.00	0.00%			
1-4900-6990	To Reserves	750,000.00	550,000.00	0.00	0.00	0.00	0.00%			
<b>Total Expenses</b>		<b>2,654,034.65</b>	<b>3,186,286.00</b>	<b>239,185.29</b>	<b>0.00</b>	<b>-239,185.29</b>	<b>0.00%</b>			
<b>Balance</b>		<b>1,976.12</b>	<b>1,500.00</b>	<b>259,652.60</b>	<b>0.00</b>	<b>-259,652.60</b>	<b>0.00%</b>			

**Township of Selwyn**  
**For the Period Ending 4/22/2025**

4. a) Attach

**Department 31 - Lakefield Water**

Duplicate Accounts Report

Account Code

Occurrences

Row Code (duplicates)

---

This report doesn't have any duplicate accounts.

#REF!

3	<a href="#">pants</a>	\$64.00	\$70.40			
2	<a href="#">long-sleeved shirt</a>			\$28.95	\$31.85	\$0.00
3	<a href="#">short-sleeve shirt</a>			\$26.55	\$29.21	\$0.00
1	<a href="#">hooded sweatshirt</a>			\$82.10	\$90.31	\$0.00
	<a href="#">crewneck sweatshirt</a>					

9

#REF!

\$211.20
\$63.70
\$87.63
\$90.31
\$0.00
<u>\$452.84</u>

As-needed allotment	Type of garment (linked)	Unit Cost	Unit Cost (S - L)	Unit Cost (XL - 3XL)	Unit Cost (38 - 46)	Unit Cost (48 - 56)
1	<a href="#">parka</a>				\$183.50	\$201.85
1	<a href="#">rainsuit</a>		\$95.35	\$104.89		
2	<a href="#">coveralls</a>		\$107.45	\$118.20		
	<a href="#">toque</a>	\$21.70				

4

Total

\$201.85
\$104.89
\$236.40
\$0.00
<u>\$543.14</u>

Annual      4 \$553.77 #####

#REF!

<b>Annual cost for one operator (clothing only)</b> \$452.84 <b>OR</b> \$553.77 including 50% as-needed allotment
----------------------------------------------------------------------------------------------------------------------------

Average/year

<b>Initial allotment for one operator receiving</b> \$543.14 <b>OR</b> \$564.84
------------------------------------------------------------------------------------------

\$100.93

Township of Selwyn  
Sewer - Capital

Date: May 27, 2025

Capital Budget 2025

Department Name:

Sewer

General Ledger Code(s):

2.30.4601.6360

Capital Project Name:

Water Street SPS - Pump Replacement

Description:

Water Street Sewage Pumping Station directs all wastewater collection from the Village of Lakefield to the Lagoon.

Attachments:

Photos

Supporting Rationale:

Sub-Committee Support:

Not applicable

There are currently 3 - 60HP pumps that operate this station on a rotating basis or concurrently depending on incoming flow. The previous Operating Authority had identified a leak on a mechanical seal on one of the pumps. As these pumps are slated to be replaced with increased capacity for development staff are investigating the most economical approach to address this issue, major repair versus complete replacement.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$106,339

Costs in Current Year's Budget

\$106,339

Financial Plan:

This project would be a capital maintenance project and funded through Sewer reserves. Additionally, this upgrade is noted in our Development Charges study as an eligible expense.

Part of Long Term Replacement Schedule:

Capital purchases

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)



Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name:

Lakefield Sewer

General Ledger Code(s):

2.30.4602.6360

Capital Project Name:

LCS - remote communications upgrade and SCADA integration

Description:

Install cellular communications equipment at Lakefield College School sewage pumping station and integrate station control into Township SCADA system at Lakefield WTP.

Attachments:

Renderings

Supporting Rationale:

Sub-Committee Support:

Not applicable

The Lakefield College School sewage pumping station (SPS) is a remote site that pumps wastewater collected at Lakefield College School into the Lakefield wastewater collection system. Alarms are registered and alerted via a module that relies on a radio technology that will be obsolete by the end of 2025. At this time rather than upgrade the module and keep the SPS remote, the station will be upgraded and re-configured so it is integrated with the Township SCADA system. George SPS and Park SPS are already integrated in this manner and allow for data capture and remote operation of equipment.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$8,400

Costs in Current Year's Budget

\$8,400

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve

Part of Long Term Replacement Schedule:

Capital Project

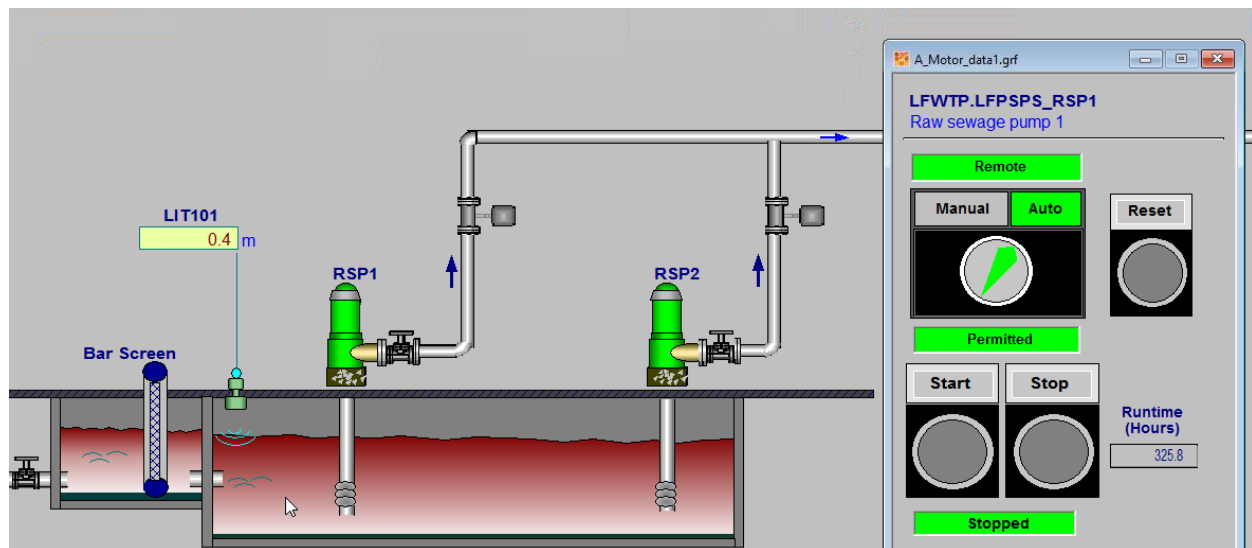
Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)



*Placeholder in SCADA for this upgrade*





Example of integrated sewage pump station into station (Lakefield Campground station pictured)

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4603.6360

Capital Project Name: Lakefield Lagoon Access Docks

Description:

Installation of access ramps and floating docks to permit safe sampling of water quality at wastewater treatment lagoon.

Attachments: Photo

Supporting Rationale: Sub-Committee Support: Not applicable

Monitoring of water quality at different stages of the wastewater treatment process is an important step in ensuring effective treatment. Installation of access docks at different points in the lagoon permits safe sample collection to perform this sampling and monitoring.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost \$16,261

Costs in Current Year's Budget \$16,261

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)



Approximate locations of access docks shown above

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4603.6360

Capital Project Name: Lakefield Lagoon Crossover Valve

Description:

Replace broken valve between north pond and south pond at lagoon, including installation of flushing points for maintenance cleaning.

Attachments: Diagram

Supporting Rationale: Sub-Committee Support: Not applicable

Flow between the two treatment ponds at the lagoon is primarily controlled via a valve in the eastern edge of the access road between the ponds. This valve allows for control of the flow between the two ponds, which in turn controls the water level in the ponds. Maintaining water level at different points across the ponds is an important component in ensuring effective wastewater treatment. This valve also allows for the ponds to be isolated from one another. The existing valve has been in place since construction and is broken.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost \$23,104

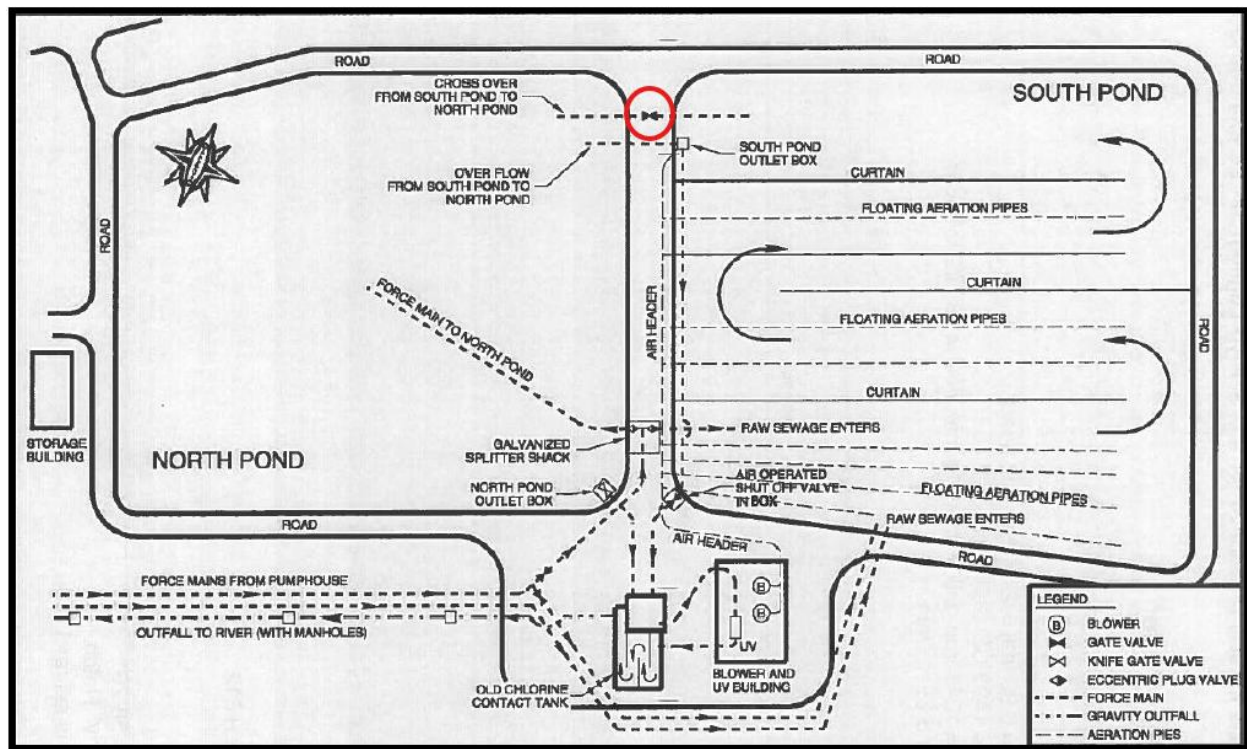
Costs in Current Year's Budget \$23,104

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)



Location of valve to be replaced circled in red

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name:	Sewer	General Ledger Code(s):	2.30.4603.0000 various accounts
Capital Project Name:	Lagoon Stormwater Management Facility		
Description:			

Final grading of the stormwater pond at Lagoon site including outlet pipe to drainage ditch along County Road 33. This work will be completed using Township labour and equipment.

Attachments:	Photos
Supporting Rationale:	Sub-Committee Support: Not applicable

The purpose of the stormwater pond is to reduce stormwater runoff peak flows to the receiving drainage system at County Road 33. This feature will be used by the County in their technical design for the future reconstruction of County Road #33. Treated effluent from the sewage lagoons is conveyed through the site by a piped gravity system to the south side of County Road 33, and flows westerly to the Otonabee River through a municipal outfall system that is located within the County right-of-way. Surface drainage from the sewage lagoon property is conveyed overland to an ditch inlet at County Road 33 where it is collected in a ditch inlet and conveyed westerly in combination with the effluent from the sewage lagoons. Delays with County design and construction of County Road 33 may extend this project completion timeline into 2026.

Strategic Plan/Related Plans Reference:
Achieve excellence in governance and service delivery.

Estimated Total Project Cost	<u>\$40,132</u>	Costs in Current Year's Budget	<u>\$13,075</u>
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Financial Plan:
This is a capital project and will be funded through the Lakefield Sewer Reserve.

Part of Long Term Replacement Schedule:	Capital Project
-----------------------------------------	-----------------

Other Key Considerations:
(accessibility, impact on future operations, annual savings, etc.)

The proposed facility will ensure that surface drainage from the lagoon property can be feasibly conveyed within the roadside ditch in the County Road right-of-way limits.





Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4603.6360

Capital Project Name: Vegetation Removal and Till

Description:

Remove overgrowth of vegetation into lagoon ponds and till into surrounding terrain.

Attachments: Photos

Supporting Rationale: Sub-Committee Support: Not applicable

Some amount of vegetation (cattails, bulrushes, phragmites, etc) is expected around the lagoon. Recent seasonal trends and warming temperatures have led to overgrowth around all sides of both the north and south lagoon ponds. Infringing vegetation decreases the functional treatment volume of the lagoon ponds, interferes with treatment equipment such as diffusers and baffles, and may destabilize the lining of the pond. Removal of vegetation improves treatment efficiency, decreases excess material depositing in lagoon, and limits potential for animal habitation.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost	<u>\$9,999</u>	Costs in Current Year's Budget	<u>\$9,999</u>
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Financial Plan:

This is capital maintenance, to be funded through Lakefield Sewer reserves.

Part of Long Term Replacement Schedule: Capital project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)





view from end of dock, looking towards laneway  
between ponds



view from south side of south pond, blower building in distance (white roof)

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name:

Lakefield Sewer

General Ledger Code(s):

2.30.4604.6370

Capital Project Name:

George Street Sewer Upgrades - Engineering and Design

Description:

Upgrade the sanitary sewer along George Street in Lakefield to accommodate expected flows from future development. Engineering & Design (including topographic survey, and Tendering) are estimated at 3% of the Construction Costs.

Attachments:

Conceptual Design

Supporting Rationale:

Sub-Committee Support:

Not applicable

The George Street sewage pumping station (SPS) was upgraded in 2018 following the recommendations of the MCEA. Those recommendations also included the upsizing and addition of sanitary sewer from Bridge Street to the SPS. A 450 mm diameter trunk sanitary sewer was constructed in 2021 from Bridge Street to the intersection of Fraser St and George St. To accommodate future flows from LSDA, the sanitary sewer upgrades on George from Fraser to the SPS need to be completed. The costs for engineering and design of this project are included in the 2025 project, projecting to tender the project for 2026.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$17,727

Costs in Current Year's Budget

\$17,727

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve. A portion of costs will be eligible to be recovered through Development Charges.

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Required to accommodate build-out of Lakefield South Development Area

## George Street Sanitary Sewer – Engineering / Design

2025



George Street Sanitary Sewer conceptual design in red

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4604.6360

Capital Project Name: Trenchless Sanitary Sewer Repair

Description:

Repair failing sections of sewer main or municipal sections of sanitary service laterals with cured-in-place pipe liner.

Attachments:

Supporting Rationale:

Sub-Committee Support: Not applicable

A sanitary sewer assessment from 2016/2017 assessed the sanitary sewer network in the Township and identified areas of highest priority for rehabilitation. Cured-in-place pipe (CIPP) technology allows for sections of sewer pipe to be repaired without digging. Funds set aside for targeted rehabilitations of sewer main based on priorities in sewer assessment. Repairs not to exceed budget based on pricing received.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost \$25,000

Costs in Current Year's Budget \$25,000

Financial Plan:

This is a capital project and would be funded through Lakefield sewer reserves.

Part of Long Term Replacement Schedule: Capital project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)



Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4701.6360

Capital Project Name: Water Treatment Plant Autodialler Failsafe

Description:

The Lakefield WTP uses an automated dialling system to notify staff after-hours of alarms. This system uses a traditional hard-line phone line to make phone calls. If there is an interruption in this phone service, the auto-dialler is unable to make phone calls and therefore unable to notify staff of alarms generated by connected water and wastewater processes.

Attachments:

Supporting Rationale:

Sub-Committee Support: Not applicable

The Township's SCADA (Supervisory Control and Data Acquisition) system controls plant processes to ensure continued operation during non-working hours. An operator is on-call at all times to respond to alarms generated by the SCADA system, which are conveyed through the autodialler and TAS. Adding a cellular network-based failsafe to the autodialler will ensure that the Township is not fully reliant on the continued functioning of the phone line.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost \$10,165

Costs in Current Year's Budget \$10,165

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)

Provides redundancy to an essential service in the Township's municipal drinking water systems.





## Telephone Line Manager STC 105C



- **Verifies Telephone Line Integrity**
- **D.P.D.T. Relay Output**
- **Dual Line Switching Capability**
- **N.O. or N.C. Alarm Panel Output**
- **Voltage and Current Monitoring**
- **Selectable Delay**
- **Microprocessor Controlled**



Township of Selwyn  
Water and Sewer Budget

Date: May 1, 2025

Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4701.6360

Capital Project Name: Lakefield WTP Backwash Pump Major Maintenance

Description:

2 millwrights and equipment 1 day to remove rusted packing gland and replace with new stuffing box assembly on vertical turbine pump. Work to be completed on both vertical turbine backwash pumps in use at Lakefield WTP.

Attachments: Photos

Supporting Rationale: Sub-Committee Support: Not applicable

During routine inspection of equipment, Township staff found major deterioration of the stuffing box assembly below the motors of the vertical turbine pumps that are used in backwashing the 4 filters in the water treatment plant. The cause of the corrosion is improper draining away from the stuffing box that would have taken place over several years. A failure of this part of the pump would lead to critical failure and render the pump unusable until it could be repaired. The initial cause has since been repaired by staff though repairs are necessary to prevent failure.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$15,428

Costs in Current Year's Budget

\$15,428

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)



Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s):

Capital Project Name: Lakefield WTP Intake Inspection and Cleaning

Description:

Underwater inspection and cleaning of WTP intake pipes, sampling pipes, and pre-chlorination tubing. Inspection to be video recorded and records provided to Township.

Attachments: Photos

Supporting Rationale: Sub-Committee Support: Not applicable

Routine inspection and cleaning of the intake structures into the water treatment plant is an important component in ensuring there are no structural issues and to evaluate any associated risk with intake structure failure. Previous inspection was seven years ago. Associated piping to the intake (zebra mussel chlorine application & raw water sampling tubing) will also be inspected.

Strategic Plan/Related Plans Reference:

Estimated Total Project Cost	<u>\$9,486</u>	Costs in Current Year's Budget	<u>\$9,486</u>
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Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4701.6360/6370

Capital Project Name: SCADA computer replacement

Description:

Supply and replacement of replacement computer hardware to replace Lakefield water treatment main SCADA computer and control panel touchscreen SCADA computer. Programming to update existing SCADA software to current software / hardware levels. Upgrade includes migration of all historical data from existing computers to new computers.

Attachments: None

Supporting Rationale: Sub-Committee Support: Not applicable

The existing SCADA computers in service at the Lakefield WTP are over 5 years old and are recommended for replacement by the Township's Instrumentation and Control provider. The computers run 24/7/365 and are vital to the operation of the Lakefield WTP and the production of safe drinking water. These replacements are for the main and backup SCADA computers.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost	<u>\$28,886</u>	Costs in Current Year's Budget	<u>\$28,886</u>
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Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4703.6360/6370

Capital Project Name:

Elevated Tank Programmable Logic Controller (PLC) Replacement

Description:

Design, supply, programming, installation and commissioning of PLC replacement hardware for obsolete SCADAPack32 PLC hardware with Allen Bradley compactlogix PLC hardware. Installation by CWD electrical contractors and commissioning to include programming of SCADA at Lakefield water treatment plant.

Attachments:

None

Supporting Rationale:

Sub-Committee Support:

Not applicable

The existing PLC at the elevated tank is obsolete. The PLC is vital to communication with the SCADA system at the Lakefield WTP.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$19,441

Costs in Current Year's Budget

\$19,441

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Township of Selwyn  
Lakefield Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4604.6360/6370

Capital Project Name:

Strickland Street Watermain Rehabilitation - project close out - asphalt top lift

Description:

Construction and contract administration (engineering) costs associated with the watermain rehabilitation project on Strickland Street. Construction area includes Strickland Street between Queen Street and Prospect Street, and a portion of Prospect Street.

Attachments:

Supporting Rationale:

Sub-Committee Support:

The section of watermain under Strickland Street between Queen Street and Prospect Street has had multiple watermain breaks over the years and leads to red water complaints during flushing season. Installed in 1955, it is near / at end of useful life. This is part of the greater Rehabilitation of the Lakefield Water System project. Recent excavation around the Strickland and Queen Street intersection have identified contaminated soils. Contingency funds have been allocated to remediate disturbed areas that are discovered.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$1,043,120

Costs in Current Year's Budget

\$107,722

Financial Plan:

This project is eligible for funding through the federal and provincial governments via the "Investing in Canada Infrastructure Program's (ICIP) Green Infrastructure Stream fund. Under the ICIP, the federal government contributes 40% of total cost, the provincial government contributes 33% of the total cost, and the Township contributes 27% of the total cost. Township funding (approximately \$421,716) to be drawn from Lakefield Water Reserves.

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

ICIP Eligible. Replacement of the existing watermain will reduce maintenance expenses, coloured water complaints and increase reliability.



Township of Selwyn  
Water and Sewer Budget

Date: May 1, 2025

Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4704.6360

Capital Project Name: Burnham Street Restoration and Valve Replacement

Description:

Restoration of the disturbed area from a watermain break in February 2025 requires restoration. During the course of the repair, the valve at the intersection of Queen and Burnham Street was found to not be operable and requires repair.

Attachments:

Supporting Rationale: Sub-Committee Support: Not applicable

Valves on watermains are essential parts of linear infrastructure as they permit sections of watermain to be isolated during required repair work and permit the directional control of water flow. The malfunctioning valve at Queen and Burnham Street required that the watermain repair be undertaken without stopping flow to the break site and under partial pressure reduction. Repair of this valve will permit successful isolation of this section of watermain, as the other perimeter valves at Burnham / Water and Burnham / Charlotte were recently installed.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost	<u>\$10,165</u>	Costs in Current Year's Budget	<u>\$10,165</u>
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Financial Plan:

Funded from Lakefield Water reserve.

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)

Allows for isolation of a section of watermain which may be required from time to time, and for control of water flow in mains which is an essential component in watermain flushing.



nothing.

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4704.6370

Capital Project Name:

Burnham Street Watermain Upgrades - Engineering and Design

Description:

Replace the 150mm cast iron watermain on Burnham Street between Water Street and Queen Street with 150mm PVC watermain.

Attachments:

Supporting Rationale:

Sub-Committee Support:

Not applicable

The section of watermain on Burnham Street between Water Street and Queen Street and connected to Charlotte Street is original cast iron 150mm (6") watermain and has reached end of useful life. It has suffered multiple breaks, most recently in February 2025. The adjoining watermain on Water Street and Charlotte Street are upgraded PVC watermain and Burnham will be upgraded to match and connect to the existing watermain on Queen Street as well. Engineering, design, and tendering to occur in 2025 with construction to occur in 2026.

Strategic Plan/Related Plans Reference:

Estimated Total Project Cost

\$27,005

Costs in Current Year's Budget

\$27,005

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve.

Part of Long Term Replacement Schedule:

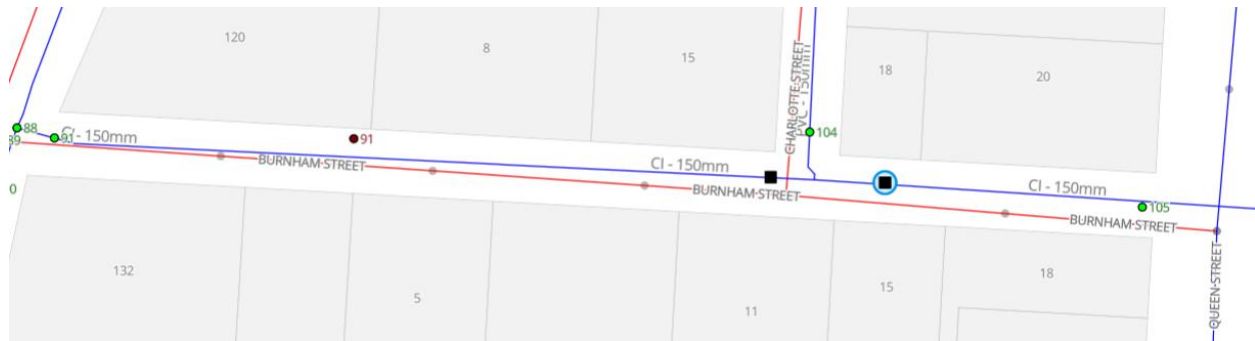
Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Section of watermain is aging iron pipe and has had repeated breaks. Number of breaks is leading indicator of future watermain breaks.



# Burnham Street Watermain – Engineering / Design

**2025**

Stretch of watermain on Burnham Street shown above in purple and labelled “CI – 150mm” (cast iron)

Township of Selwyn  
Water and Sewer Budget

Date: May 27, 2025

Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4704.6370

Capital Project Name:

George Street Watermain Upgrades - Engineering and Design

Description:

Upgrade the watermain along George Street in Lakefield between Hague Street and Clementi to alleviate flow restriction from river crossing watermain. Engineering & Design (including topographic survey, and Tendering) are estimated at 3% of the Construction Costs.

Attachments:

Conceptual Design

Supporting Rationale:

Sub-Committee Support:

Not applicable

The water distribution system on the west side of Lakefield is fed by two mains: a 300 mm diameter main on Bridge Street (bridge crossing) and a 500 mm river crossing at George Street. The 500 mm river crossing is reduced to 150 mm between Hague Street and Clementi Street; this section of watermain is undersized and creates restrictions in the water distribution system. The restrictions are amplified whenever the Bridge Street feed is shut down for service. Upsizing the watermain will reduce flow restrictions, increasing flow over 40L/s, providing the required fire flow and safely servicing the new housing units and in the LSDA.

Strategic Plan/Related Plans Reference:

Estimated Total Project Cost

\$11,689

Costs in Current Year's Budget

\$11,689

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve. Some costs will be eligible to be recovered through Development Charges.

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Required to accommodate build-out of Lakefield South Development Area

# George Street Watermain – Engineering / Design

**2025**

Conceptual drawing of path of George Street watermain upgrade shown in blue

**Township of Selwyn**  
**2025 PSAB Budget Reconciliation**  
For Ontario Regulation 284/09

<b>Description</b>	<b>Lakefield</b>
Non Water & Sewer Rates per water & sewer budgets	1,622,119
Water & Sewer Rates	2,334,321
Total Township revenues per budget	<u>3,956,440</u>
Less transfer from reserves - water & sewer budgets	-1,201,885
Total PSAB revenues	<u>2,754,555</u>
Total Township expenses per Water & Sewer budgets	3,956,440
Add Annual Amortization ( <i>2023 updated as initial estimate</i> )	585,605
Less TCA costs in budget (from below)	-779,196
Less transfer to reserves - water & sewer budgets	-1,656,600
Total PSAB expenses	<u>2,106,249</u>
Annual surplus/(deficit) in PSAB format	<u>648,306</u>

**2025 Budgeted TCA Costs**

Sewer - Plant & Collection	158,779
Water - Plant & Distribution	620,417
Water & Sewer - Vehicles	0
Total	<u>779,196</u>



Township of Selwyn  
Lakefield Sewer and Water Reserves  
Budget Working Paper

Dept. #	Details	Balance Jan. 1, 2025	Transfers Into Reserves	(revenue) Transfers from Reserves	(capital) Transfers from Reserves	Balance Dec. 31, 2025
<u>Working Funds:(Accumulated Revenue)</u>						
Dept. 30	Lakefield Sewer	190,263	194,823	-190,263		194,823
Dept. 31	Lakefield Water	265,761	197,277	-265,761		197,277
	Total Working Funds	456,024	392,100	-456,024	0	392,100
<u>Specific Reserves:</u>						
Dept. 30	Lakefield Sewer	2,219,286	600,000		-219,905	2,599,381
Dept. 31	Lakefield Water	5,198,477	650,000		-525,956	5,322,521
Dept. 35	Water & Sewer Equipment	28,096	14,500			42,596
	Total Reserves	7,445,859	1,264,500	0	-745,861	7,964,498
	<b>Grand Total</b>	<b>7,901,883</b>	<b>1,656,600</b>	<b>-456,024</b>	<b>-745,861</b>	<b>8,356,598</b>

**Township of Selwyn  
Water & Sewer Equipment Replacement Schedule  
Budget Working Papers 2025**

[illegible]

## Strategic Plan Reference

*Goal # 2 - Achieve excellence in governance and service delivery.*

*Goal # 3 - Support a sustainable, balanced, and investment-ready community*

The annual budget process demonstrates *fiscal responsibility* and ensures that resources are managed responsibly and that taxpayers in the affected area continue to receive the best value for their service area charge.

## Financial Impact

The rates are proposed to increase by 1% in July. This is the first increase since July 2023 where rates also increased by 1%. This nominal increase allows the departments to offset some of the annual inflationary pressures.

This budget still allows for reserve contributions to support capital investments and maintains a good contingency working reserve for operational matters that may arise.

## Attachments

- PSAB Compliance Report – Lakefield Water & Sewer
- Budget Narrative & Worksheet Summary - Department # 30 Lakefield Sewer
- Capital Project Sheets and Related Photos
- Budget Narrative & Worksheet Summary - Department # 31 Lakefield Water
- Capital Projects Sheets and related photos
- Budget Narrative & Worksheet Summary - Department # 35 S&W Equipment
- S&W Equipment Replacement Schedule
- Reserve Summary for Lakefield Water and Sewer

*Adam Tobin*

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**Prepared By:** Adam Tobin  
Manager of Public Works

*R. Lane Vance*

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**Prepared By:** R. Lane Vance  
Manager of Financial Services/Treasurer

***Janice Lavalley***

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**Approved By:** Janice Lavalley, CAO

Capital Budget 2025

Department Name:

Sewer

General Ledger Code(s):

2.30.4601.6360

Capital Project Name:

Water Street SPS - Pump Replacement

Description:

Water Street Sewage Pumping Station directs all wastewater collection from the Village of Lakefield to the Lagoon.

Attachments:

Photos

Supporting Rationale:

Sub-Committee Support:

Not applicable

There are currently 3 - 60HP pumps that operate this station on a rotating basis or concurrently depending on incoming flow. The previous Operating Authority had identified a leak on a mechanical seal on one of the pumps. As these pumps are slated to be replaced with increased capacity for development staff are investigating the most economical approach to address this issue, major repair versus complete replacement.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$106,339

Costs in Current Year's Budget

\$106,339

Financial Plan:

This project would be a capital maintenance project and funded through Sewer reserves. Additionally, this upgrade is noted in our Development Charges study as an eligible expense.

Part of Long Term Replacement Schedule:

Capital purchases

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)



Capital Budget 2025

Department Name:

Lakefield Sewer

General Ledger Code(s):

2.30.4602.6360

Capital Project Name:

LCS - remote communications upgrade and SCADA integration

Description:

Install cellular communications equipment at Lakefield College School sewage pumping station and integrate station control into Township SCADA system at Lakefield WTP.

Attachments:

Renderings

Supporting Rationale:

Sub-Committee Support:

Not applicable

The Lakefield College School sewage pumping station (SPS) is a remote site that pumps wastewater collected at Lakefield College School into the Lakefield wastewater collection system. Alarms are registered and alerted via a module that relies on a radio technology that will be obsolete by the end of 2025. At this time rather than upgrade the module and keep the SPS remote, the station will be upgraded and re-configured so it is integrated with the Township SCADA system. George SPS and Park SPS are already integrated in this manner and allow for data capture and remote operation of equipment.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$8,400

Costs in Current Year's Budget

\$8,400

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve

Part of Long Term Replacement Schedule:

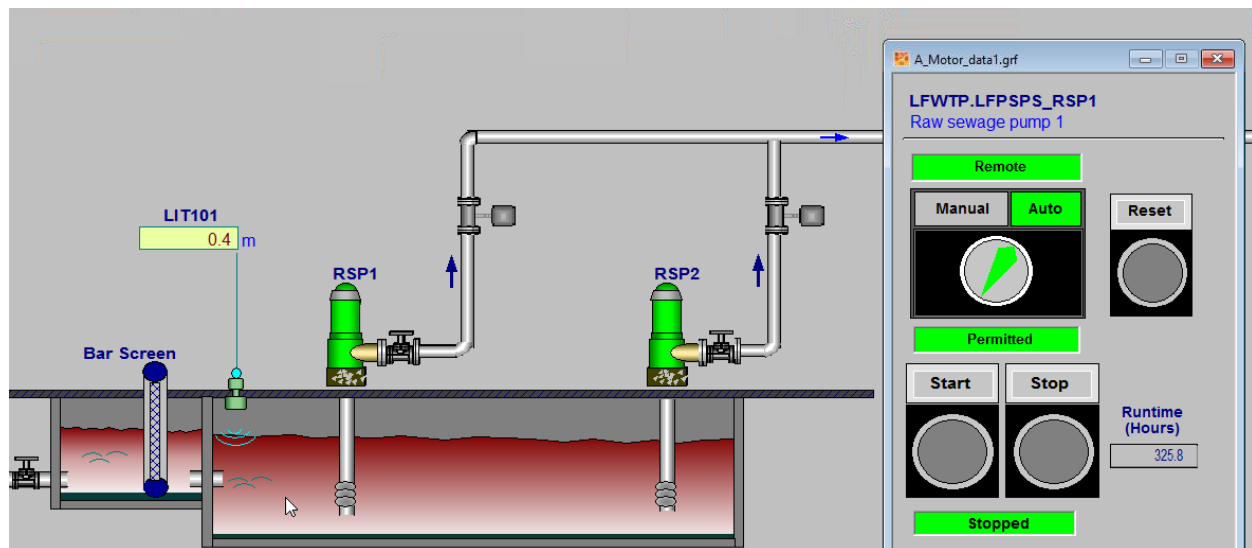
Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)



*Placeholder in SCADA for this upgrade*



*Example of integrated sewage pump station into station (Lakefield Campground station pictured)*



Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4603.6360

Capital Project Name: Lakefield Lagoon Access Docks

Description:

Installation of access ramps and floating docks to permit safe sampling of water quality at wastewater treatment lagoon.

Attachments: Photo

Supporting Rationale: Sub-Committee Support: Not applicable

Monitoring of water quality at different stages of the wastewater treatment process is an important step in ensuring effective treatment. Installation of access docks at different points in the lagoon permits safe sample collection to perform this sampling and monitoring.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost	\$16,261	Costs in Current Year's Budget	\$16,261
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Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)



Approximate locations of access docks shown above

Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4603.6360

Capital Project Name: Lakefield Lagoon Crossover Valve

Description:

Replace broken valve between north pond and south pond at lagoon, including installation of flushing points for maintenance cleaning.

Attachments: Diagram

Supporting Rationale: Sub-Committee Support: Not applicable

Flow between the two treatment ponds at the lagoon is primarily controlled via a valve in the eastern edge of the access road between the ponds. This valve allows for control of the flow between the two ponds, which in turn controls the water level in the ponds. Maintaining water level at different points across the ponds is an important component in ensuring effective wastewater treatment. This valve also allows for the ponds to be isolated from one another. The existing valve has been in place since construction and is broken.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost \$23,104

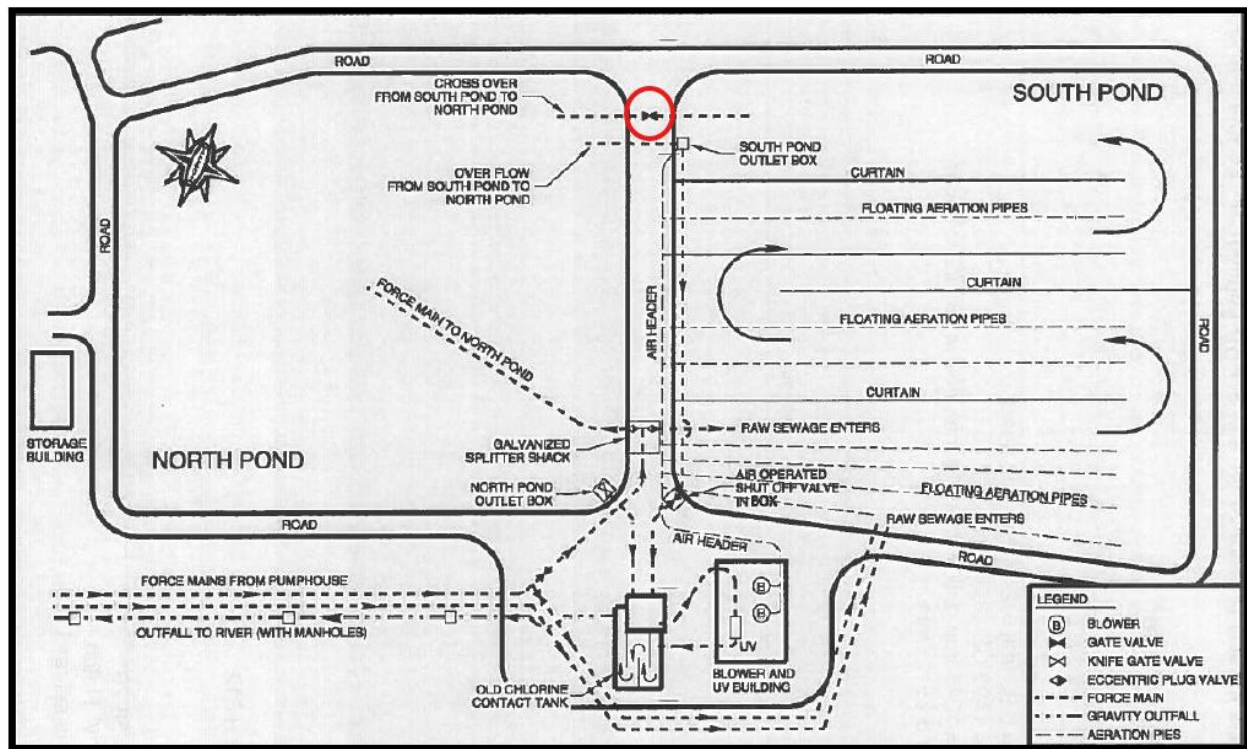
Costs in Current Year's Budget \$23,104

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)



Location of valve to be replaced circled in red

Capital Budget 2025

Department Name:

Sewer

General Ledger Code(s):

2.30.4603.0000  
various accounts

Capital Project Name:

Lagoon Stormwater Management Facility

Description:

Final grading of the stormwater pond at Lagoon site including outlet pipe to drainage ditch along County Road 33. This work will be completed using Township labour and equipment.

Attachments:

Photos

Supporting Rationale:

Sub-Committee Support:

Not applicable

The purpose of the stormwater pond is to reduce stormwater runoff peak flows to the receiving drainage system at County Road 33. This feature will be used by the County in their technical design for the future reconstruction of County Road #33. Treated effluent from the sewage lagoons is conveyed through the site by a piped gravity system to the south side of County Road 33, and flows westerly to the Otonabee River through a municipal outfall system that is located within the County right-of-way. Surface drainage from the sewage lagoon property is conveyed overland to an ditch inlet at County Road 33 where it is collected in a ditch inlet and conveyed westerly in combination with the effluent from the sewage lagoons. Delays with County design and construction of County Road 33 may extend this project completion timeline into 2026.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost	\$40,132	Costs in Current Year's Budget	\$13,075
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Financial Plan:

This is a capital project and will be funded through the Lakefield Sewer Reserve.

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

The proposed facility will ensure that surface drainage from the lagoon property can be feasibly conveyed within the roadside ditch in the County Road right-of-way limits.





Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4603.6360

Capital Project Name: Vegetation Removal and Till

Description:

Remove overgrowth of vegetation into lagoon ponds and till into surrounding terrain.

Attachments: Photos

Supporting Rationale: Sub-Committee Support: Not applicable

Some amount of vegetation (cattails, bulrushes, phragmites, etc) is expected around the lagoon. Recent seasonal trends and warming temperatures have led to overgrowth around all sides of both the north and south lagoon ponds. Infringing vegetation decreases the functional treatment volume of the lagoon ponds, interferes with treatment equipment such as diffusers and baffles, and may destabilize the lining of the pond. Removal of vegetation improves treatment efficiency, decreases excess material depositing in lagoon, and limits potential for animal habitation.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost \$9,999

Costs in Current Year's Budget \$9,999

Financial Plan:

This is capital maintenance, to be funded through Lakefield Sewer reserves.

Part of Long Term Replacement Schedule: Capital project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)





view from end of dock, looking towards laneway  
between ponds





view from south side of south pond, blower building in distance (white roof)

Capital Budget 2025

Department Name:

Lakefield Sewer

General Ledger Code(s):

2.30.4604.6370

Capital Project Name:

George Street Sewer Upgrades - Engineering and Design

Description:

Upgrade the sanitary sewer along George Street in Lakefield to accommodate expected flows from future development. Engineering & Design (including topographic survey, and Tendering) are estimated at 3% of the Construction Costs.

Attachments:

Conceptual Design

Supporting Rationale:

Sub-Committee Support:

Not applicable

The George Street sewage pumping station (SPS) was upgraded in 2018 following the recommendations of the MCEA. Those recommendations also included the upsizing and addition of sanitary sewer from Bridge Street to the SPS. A 450 mm diameter trunk sanitary sewer was constructed in 2021 from Bridge Street to the intersection of Fraser St and George St. To accommodate future flows from LSDA, the sanitary sewer upgrades on George from Fraser to the SPS need to be completed. The costs for engineering and design of this project are included in the 2025 project, projecting to tender the project for 2026.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$17,727

Costs in Current Year's Budget

\$17,727

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Sewer Reserve. A portion of costs will be eligible to be recovered through Development Charges.

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Required to accommodate build-out of Lakefield South Development Area





George Street Sanitary Sewer conceptual design in red

Capital Budget 2025

Department Name: Lakefield Sewer

General Ledger Code(s): 2.30.4604.6360

Capital Project Name: Trenchless Sanitary Sewer Repair

Description:

Repair failing sections of sewer main or municipal sections of sanitary service laterals with cured-in-place pipe liner.

Attachments:

Supporting Rationale:

Sub-Committee Support: Not applicable

A sanitary sewer assessment from 2016/2017 assessed the sanitary sewer network in the Township and identified areas of highest priority for rehabilitation. Cured-in-place pipe (CIPP) technology allows for sections of sewer pipe to be repaired without digging. Funds set aside for targeted rehabilitations of sewer main based on priorities in sewer assessment. Repairs not to exceed budget based on pricing received.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost \$25,000

Costs in Current Year's Budget \$25,000

Financial Plan:

This is a capital project and would be funded through Lakefield sewer reserves.

Part of Long Term Replacement Schedule: Capital project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)

Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4701.6360

Capital Project Name: Water Treatment Plant Autodialler Failsafe

Description:

The Lakefield WTP uses an automated dialling system to notify staff after-hours of alarms. This system uses a traditional hard-line phone line to make phone calls. If there is an interruption in this phone service, the auto-dialler is unable to make phone calls and therefore unable to notify staff of alarms generated by connected water and wastewater processes.

Attachments:

Supporting Rationale:

Sub-Committee Support: Not applicable

The Township's SCADA (Supervisory Control and Data Acquisition) system controls plant processes to ensure continued operation during non-working hours. An operator is on-call at all times to respond to alarms generated by the SCADA system, which are conveyed through the autodialler and TAS. Adding a cellular network-based failsafe to the autodialler will ensure that the Township is not fully reliant on the continued functioning of the phone line.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$10,165

Costs in Current Year's Budget

\$10,165

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Provides redundancy to an essential service in the Township's municipal drinking water systems.





### Telephone Line Manager STC 105C



- **Verifies Telephone Line Integrity**
- **D.P.D.T. Relay Output**
- **Dual Line Switching Capability**
- **N.O. or N.C. Alarm Panel Output**
- **Voltage and Current Monitoring**
- **Selectable Delay**
- **Microprocessor Controlled**



Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4701.6360

Capital Project Name: Lakefield WTP Backwash Pump Major Maintenance

Description:

2 millwrights and equipment 1 day to remove rusted packing gland and replace with new stuffing box assembly on vertical turbine pump. Work to be completed on both vertical turbine backwash pumps in use at Lakefield WTP.

Attachments: Photos

Supporting Rationale: Sub-Committee Support: Not applicable

During routine inspection of equipment, Township staff found major deterioration of the stuffing box assembly below the motors of the vertical turbine pumps that are used in backwashing the 4 filters in the water treatment plant. The cause of the corrosion is improper draining away from the stuffing box that would have taken place over several years. A failure of this part of the pump would lead to critical failure and render the pump unusable until it could be repaired. The initial cause has since been repaired by staff though repairs are necessary to prevent failure.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost	<u>\$15,428</u>	Costs in Current Year's Budget	<u>\$15,428</u>
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Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)



Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s):

Capital Project Name: Lakefield WTP Intake Inspection and Cleaning

Description:

Underwater inspection and cleaning of WTP intake pipes, sampling pipes, and pre-chlorination tubing. Inspection to be video recorded and records provided to Township.

Attachments: Photos

Supporting Rationale: Sub-Committee Support: Not applicable

Routine inspection and cleaning of the intake structures into the water treatment plant is an important component in ensuring there are no structural issues and to evaluate any associated risk with intake structure failure. Previous inspection was seven years ago. Associated piping to the intake (zebra mussel chlorine application & raw water sampling tubing) will also be inspected.

Strategic Plan/Related Plans Reference:

Estimated Total Project Cost	<u>\$9,486</u>	Costs in Current Year's Budget	<u>\$9,486</u>
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Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)

Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4701.6360/6370

Capital Project Name: SCADA computer replacement

Description:

Supply and replacement of replacement computer hardware to replace Lakefield water treatment main SCADA computer and control panel touchscreen SCADA computer. Programming to update existing SCADA software to current software / hardware levels. Upgrade includes migration of all historical data from existing computers to new computers.

Attachments: None

Supporting Rationale: Sub-Committee Support: Not applicable

The existing SCADA computers in service at the Lakefield WTP are over 5 years old and are recommended for replacement by the Township's Instrumentation and Control provider. The computers run 24/7/365 and are vital to the operation of the Lakefield WTP and the production of safe drinking water. These replacements are for the main and backup SCADA computers.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$28,886

Costs in Current Year's Budget

\$28,886

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4703.6360/6370

Capital Project Name:

Elevated Tank Programmable Logic Controller (PLC) Replacement

Description:

Design, supply, programming, installation and commissioning of PLC replacement hardware for obsolete SCADAPack32 PLC hardware with Allen Bradley compactlogix PLC hardware. Installation by CWD electrical contractors and commissioning to include programming of SCADA at Lakefield water treatment plant.

Attachments:

None

Supporting Rationale:

Sub-Committee Support:

Not applicable

The existing PLC at the elevated tank is obsolete. The PLC is vital to communication with the SCADA system at the Lakefield WTP.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$19,441

Costs in Current Year's Budget

\$19,441

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4604.6360/6370

Capital Project Name:

Strickland Street Watermain Rehabilitation - project close out - asphalt top lift

Description:

Construction and contract administration (engineering) costs associated with the watermain rehabilitation project on Strickland Street. Construction area includes Strickland Street between Queen Street and Prospect Street, and a portion of Prospect Street.

Attachments:

Supporting Rationale:

Sub-Committee Support:

The section of watermain under Strickland Street between Queen Street and Prospect Street has had multiple watermain breaks over the years and leads to red water complaints during flushing season. Installed in 1955, it is near / at end of useful life. This is part of the greater Rehabilitation of the Lakefield Water System project. Recent excavation around the Strickland and Queen Street intersection have identified contaminated soils. Contingency funds have been allocated to remediate disturbed areas that are discovered.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost

\$1,043,120

Costs in Current Year's Budget

\$107,722

Financial Plan:

This project is eligible for funding through the federal and provincial governments via the "Investing in Canada Infrastructure Program's (ICIP) Green Infrastructure Stream fund. Under the ICIP, the federal government contributes 40% of total cost, the provincial government contributes 33% of the total cost, and the Township contributes 27% of the total cost. Township funding (approximately \$421,716) to be drawn from Lakefield Water Reserves.

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

ICIP Eligible. Replacement of the existing watermain will reduce maintenance expenses, coloured water complaints and increase reliability.



Capital Budget 2025

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4704.6360

Capital Project Name: Burnham Street Restoration and Valve Replacement

Description:

Restoration of the disturbed area from a watermain break in February 2025 requires restoration. During the course of the repair, the valve at the intersection of Queen and Burnham Street was found to not be operable and requires repair.

Attachments:

Supporting Rationale: Sub-Committee Support: Not applicable

Valves on watermains are essential parts of linear infrastructure as they permit sections of watermain to be isolated during required repair work and permit the directional control of water flow. The malfunctioning valve at Queen and Burnham Street required that the watermain repair be undertaken without stopping flow to the break site and under partial pressure reduction. Repair of this valve will permit successful isolation of this section of watermain, as the other perimeter valves at Burnham / Water and Burnham / Charlotte were recently installed.

Strategic Plan/Related Plans Reference:

Achieve excellence in governance and service delivery.

Estimated Total Project Cost	<u>\$10,165</u>	Costs in Current Year's Budget	<u>\$10,165</u>
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Financial Plan:

Funded from Lakefield Water reserve.

Part of Long Term Replacement Schedule: Capital Project

Other Key Considerations:  
(accessibility, impact on future operations, annual savings, etc.)

Allows for isolation of a section of watermain which may be required from time to time, and for control of water flow in mains which is an essential component in watermain flushing.





Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4704.6370

Capital Project Name:

Burnham Street Watermain Upgrades - Engineering and Design

Description:

Replace the 150mm cast iron watermain on Burnham Street between Water Street and Queen Street with 150mm PVC watermain.

Attachments:

Supporting Rationale:

Sub-Committee Support:

Not applicable

The section of watermain on Burnham Street between Water Street and Queen Street and connected to Charlotte Street is original cast iron 150mm (6") watermain and has reached end of useful life. It has suffered multiple breaks, most recently in February 2025. The adjoining watermain on Water Street and Charlotte Street are upgraded PVC watermain and Burnham will be upgraded to match and connect to the existing watermain on Queen Street as well. Engineering, design, and tendering to occur in 2025 with construction to occur in 2026.

Strategic Plan/Related Plans Reference:

Estimated Total Project Cost

\$27,005

Costs in Current Year's Budget

\$27,005

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve.

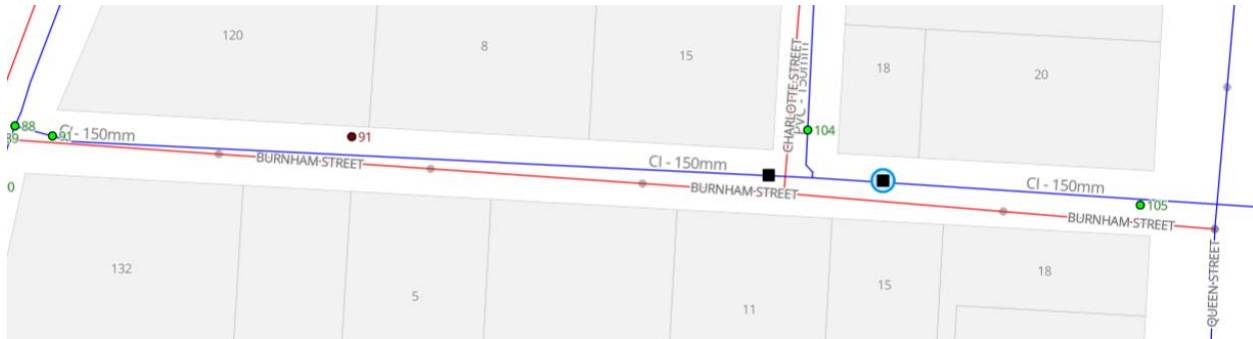
Part of Long Term Replacement Schedule:

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Section of watermain is aging iron pipe and has had repeated breaks. Number of breaks is leading indicator of future watermain breaks.





Stretch of watermain on Burnham Street shown above in purple and labelled “CI – 150mm” (cast iron)

Capital Budget 2025

Department Name:

Lakefield Water

General Ledger Code(s):

2.31.4704.6370

Capital Project Name:

George Street Watermain Upgrades - Engineering and Design

Description:

Upgrade the watermain along George Street in Lakefield between Hague Street and Clementi to alleviate flow restriction from river crossing watermain. Engineering & Design (including topographic survey, and Tendering) are estimated at 3% of the Construction Costs.

Attachments:

Conceptual Design

Supporting Rationale:

Sub-Committee Support:

Not applicable

The water distribution system on the west side of Lakefield is fed by two mains: a 300 mm diameter main on Bridge Street (bridge crossing) and a 500 mm river crossing at George Street. The 500 mm river crossing is reduced to 150 mm between Hague Street and Clementi Street; this section of watermain is undersized and creates restrictions in the water distribution system. The restrictions are amplified whenever the Bridge Street feed is shut down for service. Upsizing the watermain will reduce flow restrictions, increasing flow over 40L/s, providing the required fire flow and safely servicing the new housing units and in the LSDA.

Strategic Plan/Related Plans Reference:

Estimated Total Project Cost

\$11,689

Costs in Current Year's Budget

\$11,689

Financial Plan:

This project is capital maintenance and as such is being funded from the Lakefield Water Reserve. Some costs will be eligible to be recovered through Development Charges.

Part of Long Term Replacement Schedule:

Capital Project

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Required to accommodate build-out of Lakefield South Development Area



Conceptual drawing of path of George Street watermain upgrade shown in blue

## Department 35 – Water and Wastewater Equipment

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### Overview

This department captures revenues and expenses related to the two Water and Wastewater department vehicles.

### Revenues

There is an annual charge in place for each Water and Wastewater Department vehicle. The annual charge out is intended to fund, not only the repairs, licensing, insurance and fuel to operate the vehicles, but also their eventual replacement.

### Expenditures

Typical annual operating costs are included for 2025.

An annual transfer from operations to reserve will be made to ensure that adequate funding is available for the eventual replacement of equipment.



### Activity Update – Beyond Budget and Dollars and Cents

Operations staff are able to schedule in-plant and field work to efficiently coordinate shared vehicle use between four (4) staff.



The Corporation of the Township of Selwyn  
Budget Worksheets 2025

Department 35 - Water & Sewer Vehicles & Equipment

	2024 Yearend	2024 Approved	2025 Proposed
<b>Revenues</b>			
Operating Sales - Revenues & Fees	29,000	29,000	29,000
Transfers In	143,141	145,418	0
<b>Total Revenues</b>	172,141	174,418	29,000
<b>Expenses</b>			
Fuel, Oil, Insurance	2,697	11,800	12,000
Equipment Maintenance - Wages, Materials	5,884	2,500	2,500
Capital Purchases	143,141	145,418	0
Transfers Out	20,419	14,700	14,500
<b>Total Expenses</b>	172,141	174,418	29,000
<b>Balance</b>	0	0	0