

Consolidated Version – updated February 2025

The Corporation of the Township of Selwyn

By-law Number 2016-026

Being a By-law to provide for User Fees and Charges

Whereas the Municipal Act, 2001, S.O. 2011, C. 25, as amended, authorizes a municipality or local board to impose fees or charges on persons; and

Whereas it is desirable to formally adopt the fees and charges presently in existence, provide for some future increases for some of the fees and charges and to formally adopt the list that will be available for public inspection; and

Now therefore the Council for The Corporation of the Selwyn hereby enacts as follows:

1. That Schedule “A” attached hereto shall comprise the list of fees and charges that will be available for public inspection.
2. That all the fees and charges included in Schedule “A” attached hereto are hereby adopted if not otherwise done so by By-law.
3. That those fees and charges included in Schedule “A” and included in item number 1 (Building), 2(Development Charges), 3 (Planning), 10 (Entrance Permits) and **13 (Arenas and Parks - specifically: Ice Rates, Summer Floor Rates, Meeting Rooms, Ball Fields, Soccer Fields, and Parks)** shall be increased by the Consumer Price Index (CPI) where so indicated in order that the Township’s Fees and Charges are current and applicable. Such CPI amendments shall be coordinated with, and form part of Schedule “A”. **(Updated per By-law Amendment 2023-014).**
4. That Schedule “A” attached hereto and forming part of this By-law be reviewed annually as part of the municipal budget process and that fees be amended or added as necessary and appropriate in order that the Township’s Fees and Charges are current and applicable. Such amendments or additions shall be approved by Resolution of Council and be coordinated with, and form part of Schedule “A”.
5. That fees and charges be amended or added as necessary and that any such amendments or additions shall be approved by Resolution of Council and be coordinated with, and form part of Schedule “A”, with the exception of those fees charged for goods that are resold on a cost-recovery basis (including but not limited to recycling products, books, smoke detectors, maps, pins etc...), that these fees be updated on Schedule “A” as needed without a Council Resolution. **(Updated per By-law Amendment 2022-046)**
6. That By-law Numbers 2008-009, 2010-022, 2012-068, 2012-071, and 2013-024 be and are hereby repealed.
7. ~~That Schedule “A” the fees schedule of By-law 2001-02, a By-law for the Licencing and Registration of Dogs be deleted and that all other provisions of By-law 2001-02 remain in full force and effect and that By-laws 2005-132 and 2009-093 that further amended fees in Schedule “A” of By-law 2001-02 be repealed in their entirety. (Updated per By-law Amendment 2022-014).~~
8. That any person who has unpaid fees/fines, if such amounts remain unpaid sixty (60) days following notification of the amounts owing, the Township has the right to collect any unpaid costs, including interest, as authorized by this By-law by adding such charges to the tax roll where they may be collected in a like manner as municipal taxes, all of which is

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in accordance with Section 398 of the Municipal Act, 2001, c. 25, as amended. **(Updated per By-law Amendment 2021-010).**

9. That the following sections of Schedule A of By-law 2016-026, the Township's Fees and Charges By-law be amended as follows **(Updated per By-law Amendment 2023-014)**:
 - **Section 3. Planning**
Deposits - deposits for Zoning By-law Amendments, Site Plan Control Applications and Plans of Subdivision be established by staff based on relevant and current costs;
Site Plan Control Application - remove Site Plan Control for Waterfront Lots
 - **Section 10. Public Works Fees**
Add a new 911 Replacement Sign Fee - \$100 plus HST
 - **Section 13. – Lakefield Marina**
Lakefield Marina – mooring wait list fee – \$75
Hague Blvd Docks – mooring wait list fee – \$25
Refund of Fee – \$10 administrative fee
10. That the following sections of Schedule A of By-law 2016-026, the Township's Fees and Charges By-law be amended as follows **(Updated per By-law Amendment 2024-011)**:
 - **Section 7 – Licences**
Add new Refreshment Vehicle Licences for Owner/Operator Fee - 50% of the applicable Refreshment Vehicle Licence fee
 - **Section 8 – General Fees**
Add a new EV Charging Station Fee
Add a new Food Cyclor Supplies Fees
Remove fees for Blue Boxes
 - **Section 10 – Public Works**
Add a new Entrance Permit/Review Fee
Add new Culvert Extension Fees
Delete 2 m and 4 m extension fees
 - **Section 13 – Arenas and Parks**
Add new arena advertising (low visibility and penalty box)
 - **Section 14 – Water and Sewer**
Add new Water and Sewer Services Billing Fees:
 - Municipal Water Turn Off
 - Municipal Water Turn On
 - Water and Sewer Certificate
 - Certificate - Rush Request - Add 25% to each request
11. That the following section of Schedule A of By-law 2016-026, the Township Tariff of Fees and Charges By-law be amended as follows:
 - **Section 3 – Planning**
Add a new Municipal Support Resolution Fee **(Updated per By-law Amendment 2025-031)**:

Read a first, second and third time and finally passed this 22nd day of March, 2016.

Mayor, Mary Smith

Clerk, Angela Chittick

Corporate Seal