



Date: March 10, 2026

To: Mayor Sherry Senis and Council Members

From: Adam Tobin, Manager of Public Works
R. Lane Vance, Manager of Financial Services

Subject: Lakefield Water & Sewer Budget 2026

Status: For Endorsement

Recommendation

That the report related to the Lakefield Water & Sewer Budget 2026 be received for information; and

That Council adopt the Budget Compliance Report for expenses excluded from the 2026 Lakefield Water & Sewer budget as outlined in and as a requirement of Ontario Regulation 284/09; and

That the budgets for Department # 30 Lakefield Sewer, Department # 31 Lakefield Water and Department # 35 Sewer and Water Equipment 2026 be approved as presented; and

That Bylaw 2026-024, a By-law to authorize the execution of the necessary paperwork and enact the funding agreement for the George Street infrastructure project under the Municipal Housing Infrastructure Program - Health and Safety Stream, be brought forth for passage under the By-laws section of the agenda; and

That staff bring forward the requisite By-laws for Council consideration at a future Council meeting to increase the Lakefield water and sewer rates by 1% effective with the July 2026 billing cycle.

Information

Staff are pleased to present the proposed budgets for department # 30 Lakefield Sewer, department # 31 Lakefield Water and department # 35 Sewer and Water Equipment for Council's consideration.

As Council is aware, Selwyn Township has now been managing in-house operations of the Townships' Municipal Water and Wastewater systems since July 2024. This budget builds upon last year's actuals in creating the in-house operations budget and projects expenses in a number of areas as we develop a better history of in-house operations.

The budget once again includes a significant number of capital investments in the systems as outlined in the Capital Project Worksheets attached.

The Township has received an ICIP grant (federal & provincial support) for water treatment plant improvements and standpipe design work. The 2026 budget continues this multi-year project and will bring the Strickland Street water standpipe back online after many years.

In addition, provincial funding has been secured for significant George Street upgrades through the Municipal Housing Infrastructure Program - Health and Safety Water Stream (MHIP-HSWS). This work will see the urbanization of George Street from Fraser Street to the George Street Pumping Station. Underground infrastructure through that section will be replaced in support of the linkage with the Lakefield South development area.

Any additional capital projects are funded through the respective reserve established for that purpose. Updated and/or new Capital projects are attached in addition to those projects reviewed in November 2025 at the Capital Budget meeting.

Financial Impact

The rates are proposed to increase by 1% in July. This nominal increase allows the departments to offset some of the annual inflationary pressures.

In-house water and sewer billing allows for a much-improved relationship with our ratepayers and good operational feedback from the users of the system.

This budget allows for solid reserve contributions to support capital investments and maintains a good contingency working reserve for operational matters that may arise.

Environmental Impact

There are no adverse environmental impacts associated with this report.

All water treatment processes are governed by the various disinfection operating manuals and related provincial Ministry guidelines.

Sewage treatment processes utilize aerated lagoon treatment and promote many natural processes before reaching legislated disinfection and continuous discharge to the receiving water body.

Strategic Plan Reference

Goal # 2 - Achieve excellence in governance and service delivery.

Goal # 3 - Support a sustainable, balanced, and investment-ready community

The annual budget process demonstrates *fiscal responsibility* and ensures that resources are managed responsibly and that taxpayers in the affected area continue to receive the best value for their service area charge.

Attachments

- PSAB Compliance Report – Lakefield Water & Sewer
- Budget Narrative & Worksheet Summary - Department # 30 Lakefield Sewer
- Capital Project Sheets and Related Photos
- Budget Narrative & Worksheet Summary - Department # 31 Lakefield Water
- Capital Projects Sheets and related photos
- Budget Narrative & Worksheet Summary - Department # 35 S&W Equipment
- Sewer & Water Equipment Replacement Schedule
- Reserve Summary for Lakefield Water and Sewer

Adam Tobin

Prepared By: Adam Tobin
Manager of Public Works

R. Lane Vance

Prepared By: R. Lane Vance
Manager of Financial Services
Treasurer

Janice Lavalley

Approved By: Janice Lavalley
CAO

Township of Selwyn
2026 PSAB Budget Reconciliation
For Ontario Regulation 284/09

Description	Lakefield
Non Water & Sewer Rates per water & sewer budgets	4,503,072
Water & Sewer Rates	2,439,430
Total Township revenues per budget	<u>6,942,502</u>
Less transfer from reserves - water & sewer budgets	-2,366,434
Less funding from Debenture Proceeds	-----
Total PSAB revenues	<u>4,576,068</u>
Total Township expenses per Water & Sewer budgets	6,942,503
Add Annual Amortization (2024 updated as initial estimate)	640,605
Less TCA costs in budget (from below)	-3,782,396
Less transfer to reserves - water & sewer budgets	-1,660,750
Less debt principal repayments	-----
Total PSAB expenses	<u>2,139,962</u>
Annual surplus/(deficit) in PSAB format	<u>2,436,106</u>

2026 Budgeted TCA Costs

Sewer - Plant & Collection	1,056,412
Water - Plant & Distribution	2,725,984
Water & Sewer - Vehicles	0
Total	<u>3,782,396</u>

Department 30 – Lakefield Sewer

Overview

This Department captures all costs related to sanitary sewers and lagoon operation in the Lakefield service area which is funded through user fees of the respective sewer ratepayers.

The system uses a combination of gravity sewer mains and five (5) local pumping stations, to collect and direct wastewater to the main pumping station. The main pumping station, located on Water Street, is equipped to pump wastewater through one of two force mains (pipes conveying pressurized wastewater) to the lagoon for treatment.

The lagoon consists of an aerated south pond and a non-aerated north pond. The aerated south pond accepts wastewater from the pumping station and facilitates most of the treatment through aerobic and anaerobic microbial activity and chemically assisted settling. The north cell operates as a polishing pond to allow for additional settling and passive chemical treatment. All treated effluent is directed through a bank of ultraviolet lights for disinfection before it is discharged to the Otonabee River in accordance with provincial and federal guidelines.

Revenue

The sewer ratepayers of Lakefield pay their respective costs in their service area through utility billings provided directly by the Township of Selwyn. Most ratepayers are billed with a flat-rate fee structure. Large commercial, industrial, and institutional customers are billed based on volume of wastewater generated. This figure is based on flow captured by their drinking water meters. The actual rates are updated annually based on sewer rates established by Council via by-law.

The Lakefield College School and SGS Lakefield Research are billed directly by the Township based on longstanding agreements. The actual rates are updated annually based on sewer rates established by Council via by-law.

Expenses

Operating expenses the Township must recover are those incurred from operating, maintaining, managing the system, and providing related billing services. The Township of Selwyn has been the full-time Operating Authority since July 1st of 2024 as the previous agreement with Peterborough Utilities Services was terminated as of July 2024.

In addition to costs related to the operation, maintenance, and management of the Lakefield sanitary sewer and lagoon treatment system, additional costs are also budgeted to offset unforeseen expenses, emergency call-ins and specific capital maintenance items.

Based on annual reserve contributions combined with efficiencies inherent in direct operational control of the system, the sewer utility will be prepared for future expenditures both planned and unplanned.

Department 30 - Lakefield Sewer

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	2026 Proposed Budget
Revenues						
<u>Grants and Receipts</u>						
1-3100-3100	Provincial Grants	6,716.79	18,757.00	5,691.26	0.00	664,396
1-3110-3110	Federal Grants	8,141.57	15,474.00	0.00	0.00	0
<u>Operating Sales - Revenues & Fees</u>						
1-3200-3200	Bank & Investment Interest	113,849.00	103,254.00	91,016.00	77,981.00	76,096
1-3400-3400	Miscellaneous Receipts	0.00	0.00	152.64	0.00	0
1-3600-3601	Flat Rate - Sewer	984,987.39	918,108.00	972,783.52	989,910.00	994,860
1-3600-3603	Other Municipalities Rate	25,550.26	27,700.00	37,098.66	25,678.00	37,284
1-3600-3604	Penalty Charges	13,724.07	15,000.00	5,078.92	13,793.00	5,000
1-3600-3605	Sewer Revenues	9,032.67	0.00	0.00	0.00	0
1-3600-3612	Metered Rate - Sewer	117,540.36	173,000.00	137,022.50	118,128.00	137,708
<u>Transfers In</u>						
1-3900-3960	From Other Departments	5,205.00	5,205.00	5,771.86	5,361.00	5,876
1-3900-3970	From Accumulated Revenue	180,303.10	180,303.00	190,262.60	190,263.00	203,752
1-3900-3990	From Reserves	62,822.21	242,283.00	70,731.86	219,906.00	406,631
Total Revenue		1,527,872.42	1,699,084.00	1,515,609.82	1,641,020.00	2,531,602
Expenditures						
<u>Operations & Overhead</u>						
1-4000-5100	Salaries & Wages	87,623.84	85,428.00	86,655.38	90,252.00	88,215
1-4000-5150	Payroll Benefits	42,879.06	53,035.00	74,660.07	77,643.00	76,004
1-4000-5180	Mileage	315.51	750.00	459.50	500.00	500
1-4000-5185	Uniforms & Clothing	2,678.62	2,200.00	1,246.74	1,250.00	1,500
1-4000-5190	Training & Seminars	1,583.70	12,500.00	2,401.61	2,500.00	2,500
1-4000-6205	Small Tools & Equipment	0.00	0.00	2,933.22	10,000.00	10,000
1-4000-6220	Postage & Delivery Charge	4,411.73	0.00	4,179.56	4,500.00	4,500
1-4000-6250	Memberships	155.18	1,500.00	531.60	1,000.00	1,000
1-4000-6260	Office Supplies	5.02	3,000.00	315.63	500.00	500
1-4000-6270	Computer & Assoc. Costs	1,413.25	5,000.00	1,137.63	1,500.00	1,000
1-4000-6271	Software Subscriptions & Licences	1,063.40	1,000.00	0.00	4,869.00	0
1-4000-6272	IT Support & Maintenance	589.39	2,750.00	0.00	600.00	1,000
1-4000-6280	Advertising	1,170.15	1,000.00	1,220.76	1,200.00	1,300
1-4000-6290	Photocopying	13.26	0.00	7.32	150.00	150
1-4000-6310	Audit Fees	2,000.00	2,000.00	2,000.00	2,000.00	2,000
1-4000-6320	Consulting Fees	5,917.34	6,000.00	0.00	6,000.00	6,000
1-4000-6326	Utility Billing Costs	12,691.46	17,500.00	0.00	0.00	0
1-4000-6330	Insurance	20,638.28	19,857.00	21,557.88	21,558.00	21,808
1-4000-6340	Legal Fees	0.00	0.00	678.74	0.00	0
1-4000-6500	Equipment Rental	14,500.00	14,500.00	14,500.00	14,500.00	14,500
1-4000-6515	Permits/Licences	630.91	631.00	646.75	662.00	666
1-4000-6710	Communications	1,819.16	900.00	2,661.58	1,910.00	2,700
1-4000-6750	Telephone	1,301.27	1,726.00	2,201.12	1,366.00	2,300
1-4000-6755	Internet Services	0.00	0.00	83.94	0.00	200
1-4000-6840	Taxes/Easements/PILs	20,518.04	20,549.00	21,219.39	20,928.00	21,347
1-4600-5100	Salaries & Wages	1,760.76	5,866.00	2,740.28	2,000.00	2,300
1-4600-6320	Sewer - General - Consulting Fees	9,618.93	4,500.00	13,205.33	10,000.00	10,000
1-4600-6325	Sewer - General - PUS Operating Agreement	219,661.66	231,660.00	0.00	0.00	0

**Township of Selwyn
Budget Worksheets 2026**

Department 30 - Lakefield Sewer

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	2026 Proposed Budget
1-4601-5100	Salaries & Wages	13,740.37	18,237.00	28,057.69	33,284.00	28,563
1-4601-6200	Materials/Supplies	4,397.25	9,000.00	20,006.47	5,000.00	20,000
1-4601-6360	Pumping Station, Sub-Contract	0.00	0.00	9,227.09	10,000.00	7,500
1-4601-6560	Main Sewage Pumping Station - Equipment Maintenance	2,002.53	1,500.00	39,938.66	40,000.00	41,000
1-4601-6800	Main Sewage Pumping Station - Hydro	1,883.45	8,779.00	16,830.37	22,441.00	20,196
1-4602-5100	Salaries & Wages	4,778.41	19,066.00	19,501.86	39,728.00	19,853
1-4602-6200	Materials/Supplies	10,479.61	9,000.00	747.19	9,000.00	7,500
1-4602-6560	Pumping Stations - Equipment Maintenance	7,634.51	2,000.00	12,872.04	15,269.00	12,500
1-4602-6800	Pumping Stations - Hydro	684.20	2,075.00	3,435.05	2,839.00	2,981
1-4602-6820	Pumping Stations, Heating Fuel	758.01	0.00	5,619.07	1,000.00	1,000
1-4603-5100	Lagoon - Salaries & Wages	6,362.61	8,800.00	10,382.04	13,500.00	13,743
1-4603-6200	Lagoon - Materials/Supplies	1,299.19	3,000.00	4,130.93	1,500.00	2,500
1-4603-6500	Lagoon, Equipment Rental	10.05	0.00	9,228.79	0.00	2,500
1-4603-6560	Lagoon - Equipment Maintenance	6,020.58	6,000.00	16,263.10	12,061.00	18,000
1-4603-6800	Lagoon - Hydro	9,790.62	18,440.00	40,924.90	48,813.00	49,110
1-4604-5100	Sewer Mains & Connections - Salaries & Wages	1,916.81	7,621.00	2,840.93	8,000.00	8,000
1-4604-6200	Sewer Mains & Connections - Materials/Supplies	379.22	2,500.00	1,535.79	500.00	1,500
1-4604-6360	Sewer Mains & Connections - Sub-Contract	17,497.71	19,715.00	31,361.71	30,000.00	40,000
1-4604-6500	Sewer Mains & Connections - Equipment Rental	558.00	4,000.00	434.00	1,116.00	1,200
	<u>Capital Purchases</u>					
2-4600-6400	Sewer Expenses - General, Capital Equipment	44,158.50	56,994.00	0.00	0.00	0
2-4601-6360	Main Sewage Pumping Station - Sub-Contract	0.00	95,146.00	0.00	96,163.00	110,664
2-4601-6370	Main Sewage Pumping Station - Engineering/Consulting	0.00	0.00	0.00	10,176.00	10,176
2-4602-6360	Pumping Stations - Sub-Contract	0.00	0.00	3,242.41	8,400.00	0
2-4602-6370	Pumping Stations - Engineering/Consulting	0.00	0.00	0.00	0.00	0
2-4603-5100	Lagoon - Salaries & Wages	6,512.26	12,562.00	2,527.42	5,760.00	3,000
2-4603-6200	Lagoon - Materials/Supplies	1,440.89	880.00	308.56	895.00	0
2-4603-6360	Lagoon - Sub-Contract	0.00	0.00	55,051.17	49,364.00	11,615
2-4603-6500	Lagoon - Equipment Rental	5,215.00	11,348.00	1,927.00	6,420.00	0
2-4604-6360	Sewer Mains & Connections - Sub-Contract	17,374.56	95,324.00	4,101.62	25,000.00	853,591
2-4604-6370	Sewer Mains & Connections - Engineering/Consulting	4,468.56	4,261.00	9,264.94	17,727.00	81,981
	<u>Transfers Out</u>					
1-4900-6960	To Other Depts	38,287.00	38,287.00	54,853.00	54,853.00	59,499
1-4900-6970	To Accumulated Revenue	190,262.60	200,697.00	203,751.99	194,823.00	181,441
1-4900-6990	To Reserves	675,000.00	550,000.00	650,000.00	600,000.00	650,000
	Total Expenses	1,527,872.42	1,699,084.00	1,515,609.82	1,641,020.00	2,531,603
	Balance	0.00	0.00	0.00	0.00	0

Department 31 – Lakefield Water

Overview

This Department captures all costs related to the delivery of safe drinking water in the Lakefield service area and is funded through user fees paid by the respective water ratepayers.

The water treatment plant is located on Water Street North and consists of intake pipes from the Otonabee River, a low lift pumping system, and a treatment process that uses chemically assisted coagulation, flocculation, sedimentation, filtration, and disinfection. The plant has a two-celled baffled clearwell and a high lift pumping facility that delivers treated water to the distribution system.

The water distribution system consists of water mains, hydrants, a booster station, a standpipe, and an elevated storage tank. The standpipe and elevated storage tank allow the system to operate as one pressure zone.

Revenue

The water ratepayers of Lakefield pay their respective costs in their service area through water billing provided directly by the Township. Most ratepayers are billed with a flat-rate fee structure. Large commercial, industrial, and institutional customers are billed based on volume of water consumed, which is captured by Township-owned water meters.

The Lakefield College School is billed directly by the Township based on a longstanding arrangement at the request of the Ministry of the Environment. The rates are now updated annually based on water rates established by Council via by-law.

Expenses

Operating expenses the Township must recover are those incurred from operating, maintaining, managing the system, and providing related billing services. The Township of Selwyn is the full-time Water Operating Authority since July 1st, 2024, as the previous agreement with Peterborough Utilities Services was terminated as of July 2024.

In addition to costs related to the transition of service, operation, maintenance, and management of the Lakefield Drinking Water System, additional costs are also budgeted to offset unforeseen expenses, emergency call-ins, and specific capital maintenance items.

In comparison to the sewer system, the water system typically includes more auto-dialer call outs for system alarms, challenging conditions, watermain breaks, and related restoration costs.

Ongoing annual reserve contributions combined with efficiencies inherent in direct operational control of the system will ensure that the water utility will be prepared for future expenditures both planned and unplanned.

Department 31 - Lakefield Water

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	2026 Proposed Budget
Revenues						
<u>Grants and Receipts</u>						
1-3100-3100	Provincial Grants	263,499.45	417,756.00	45,722.06	59,020.00	785,955
1-3110-3110	Federal Grants	319,393.28	506,371.00	55,420.68	65,222.00	394,577
<u>Operating Sales - Revenues & Fees</u>						
1-3200-3200	Bank & Investment Interest	266,682.00	263,711.00	181,588.50	159,676.00	142,160
1-3400-3400	Miscellaneous Receipts	1,400.00	0.00	1,400.00	0.00	0
1-3450-3450	Property Information Fees	40.00	0.00	220.00	100.00	0
1-3700-3701	Flat Rate - Residential Water	955,741.49	966,000.00	992,533.15	960,520.00	997,496
1-3700-3703	Water - LCS	47,816.11	45,083.00	68,272.79	48,055.00	68,614
1-3700-3704	Penalty Charges	14,284.24	15,000.00	14,693.95	14,355.00	14,500
1-3700-3705	Local Imprvt./Special Charges	5,918.08	0.00	0.00	0.00	0
1-3700-3712	Metered Rate - ICI Water	191,072.30	180,000.00	183,052.98	192,028.00	183,968
1-3710-3710	Work Orders - Water	40.00	0.00	120.00	50.00	0
<u>Transfers In</u>						
1-3900-3960	From Other Departments	29,909.00	29,909.00	37,455.10	25,455.00	38,579
1-3900-3970	From Accumulated Revenue	233,602.58	233,603.00	265,761.24	265,761.00	210,599
1-3900-3990	From Reserves	326,612.24	530,353.00	286,138.81	536,971.00	1,545,452
Total Revenue		2,656,010.77	3,187,786.00	2,132,379.26	2,327,213.00	4,381,900
Expenditures						
<u>Operations & Overhead</u>						
1-4000-5100	Salaries & Wages	80,184.60	86,072.00	76,975.06	100,231.00	78,361
1-4000-5150	Payroll Benefits	40,792.20	53,035.00	71,937.15	68,040.00	73,232
1-4000-5180	Mileage	551.25	1,500.00	0.00	600.00	0
1-4000-5185	Uniforms & Clothing	2,557.60	2,200.00	1,791.80	1,250.00	1,800
1-4000-5190	Training & Seminars	7,170.34	15,000.00	8,634.68	8,000.00	8,700
1-4000-6205	Small Tools & Equipment	0.00	0.00	3,965.01	10,000.00	10,000
1-4000-6220	Postage & Delivery Charge	4,440.48	0.00	4,179.56	4,500.00	4,300
1-4000-6250	Memberships	825.81	2,000.00	531.60	1,000.00	1,000
1-4000-6260	Office Supplies	0.00	3,000.00	970.10	1,000.00	1,000
1-4000-6270	Computer & Assoc. Costs	2,316.97	5,000.00	1,137.64	0.00	750
1-4000-6271	Software Subscriptions & Licences	315.46	1,000.00	476.28	4,551.00	1,000
1-4000-6272	IT Support & Maintenance	589.38	2,000.00	0.00	700.00	1,500
1-4000-6280	Advertising	1,294.61	2,000.00	1,220.76	1,300.00	1,300
1-4000-6290	Photocopying	13.25	0.00	7.33	100.00	100
1-4000-6310	Audit Fees	5,976.48	7,000.00	7,129.58	7,000.00	8,555
1-4000-6320	Consulting Fees	2,996.93	20,000.00	0.00	10,000.00	10,000
1-4000-6326	Utility Billing Costs	12,760.69	15,000.00	0.00	0.00	0
1-4000-6330	Insurance	26,246.91	25,308.00	31,172.04	31,172.00	30,071
1-4000-6340	Legal Fees	0.00	0.00	678.74	0.00	1,000
1-4000-6500	Equipment Rental	14,500.00	9,000.00	15,371.27	14,500.00	15,500
1-4000-6515	Permits/Licences	738.78	739.00	754.60	776.00	792
1-4000-6710	Communications	1,485.86	900.00	2,646.48	1,560.00	2,700
1-4000-6750	Telephone	1,704.25	1,500.00	3,165.72	1,789.00	1,800
1-4000-6755	Internet Services	823.77	432.00	1,098.36	1,024.00	1,024
1-4000-6840	Taxes/Easements/PILs	7,881.14	9,500.00	8,147.16	8,118.00	8,310
1-4700-5100	Water Expenses - General - Salaries & Wages	3,804.25	11,400.00	7,437.26	6,397.00	7,500
1-4700-6320	Water Expenses - General - Consulting Fees	10,736.50	12,500.00	13,179.03	8,191.00	14,000
1-4700-6325	Water Expenses - General - PUS Operating Agreement	229,018.00	231,660.00	0.00	0.00	0
1-4700-6811	Water Expenses - General - Excess Flows	0.00	-5,000.00	0.00	0.00	0
1-4701-5100	Water Treatment Plant - Salaries & Wages	59,030.09	60,821.00	163,906.83	118,060.00	120,185

**Township of Selwyn
Budget Worksheets 2026**

Department 31 - Lakefield Water

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	2026 Proposed Budget
1-4701-6200	Water Treatment Plant - Materials/Supplies	30,026.99	30,223.00	78,656.30	60,054.00	65,000
1-4701-6271	Water Treatment Plant, Software Subscriptions/Licence	444.13	0.00	0.00	0.00	0
1-4701-6360	Water Treatment Plant, Sub-Contract	0.00	0.00	6,605.56	9,500.00	10,000
1-4701-6550	Water Treatment Plant - Building Maintenance	2,047.70	4,820.00	14,451.39	5,443.00	10,000
1-4701-6560	Water Treatment Plant - Equipment Maintenance	21,129.55	26,995.00	21,597.45	42,259.00	23,000
1-4701-6800	Water Treatment Plant - Hydro	4,757.93	56,628.00	58,009.66	69,094.00	70,000
1-4701-6820	Water Booster Station, Heating Fuel	1,377.57	1,500.00	3,758.90	2,500.00	3,700
1-4702-5100	Water Booster Station, Salaries & Wages	154.42	0.00	305.08	0.00	500
1-4702-6800	Water Booster Station - Hydro	149.31	347.00	333.16	258.00	260
1-4703-5100	Water Tower/Standpipe - Salaries & Wages	600.56	2,682.00	2,786.85	1,510.00	2,837
1-4703-6200	Water Tower/Standpipe - Materials	0.00	0.00	17.29	0.00	0
1-4703-6560	Water Tower/Standpipe - Equipment Maintenance	0.00	3,500.00	677.71	1,500.00	1,575
1-4703-6800	Water Tower/Standpipe - Hydro	1,229.52	6,425.00	8,111.66	8,547.00	9,700
1-4704-5100	Watermains & Connections - Salaries & Wages	4,077.70	31,132.00	7,024.23	2,772.00	7,000
1-4704-6200	Watermains & Connections - Materials/Supplies	179.46	5,500.00	1,601.91	5,500.00	2,000
1-4704-6360	Watermains & Connections - Sub-Contract	8,446.35	7,715.00	16,127.45	10,000.00	10,000
1-4704-6500	Watermains & Connections - Equipment Rental	0.00	0.00	414.00	0.00	0
1-4704-6560	Watermains & Connections - Equipment Maintenance	27.46	5,000.00	0.00	1,000.00	1,000
1-4705-5100	Watermain Breaks - Salaries & Wages	1,586.72	5,363.00	6,425.58	3,360.00	7,500
1-4705-6200	Watermain Breaks - Materials/Supplies	152.64	0.00	891.96	305.00	1,000
1-4705-6360	Watermain Breaks - Sub-Contract	78,054.60	95,600.00	135,677.86	109,047.00	135,678
1-4706-5100	Water Meters - Salaries & Wages	1,203.37	4,693.00	3,465.68	2,741.00	3,750
1-4706-6200	Water Meters - Materials/Supplies	190.00	1,500.00	669.93	4,000.00	1,000
1-4706-6360	Water Meters - Sub-Contract	81.38	0.00	0.00	0.00	1,000
1-4707-5100	Water Hydrants - Salaries & Wages	7,853.75	13,408.00	10,304.45	9,622.00	10,304
1-4707-6200	Water Hydrants - Materials/Supplies	302.35	0.00	217.83	5,000.00	2,500
<u>Capital Purchases</u>						
2-4700-6400	Water Expenses - Tools & Equipment Purchases	53,833.36	102,322.00	0.00	0.00	0
2-4701-6360	Water Treatment Plant - Sub-Contract	31,559.63	183,772.00	82,105.61	183,993.00	795,732
2-4701-6370	Water Treatment Plant - Engineering/Consulting	2,739.38	98,000.00	19,502.31	98,000.00	254,439
2-4703-6360	Water Tower/Standpipe - Sub-Contract	26,656.03	27,267.00	41,484.47	94,058.00	956,334
2-4703-6370	Water Tower/Standpipe - Engineering/Consulting	0.00	0.00	28,808.36	0.00	52,192
2-4704-6360	Watermains & Connections - Sub-Contract	686,960.40	954,240.00	161,252.02	211,059.00	609,882
2-4704-6370	Watermains & Connections - Engineering/Consulting	113,539.16	88,880.00	54,128.78	74,102.00	57,405
<u>Transfers Out</u>						
1-4900-6960	To Other Depts	38,287.00	38,287.00	54,853.00	54,853.00	59,499
1-4900-6970	To Accumulated Revenue	269,606.75	268,420.00	210,598.78	197,277.00	187,633
1-4900-6990	To Reserves	750,000.00	550,000.00	675,000.00	650,000.00	625,000
Total Expenses		2,656,010.77	3,187,786.00	2,132,379.26	2,327,213.00	4,381,900
Balance		0.00	0.00	0.00	0.00	0

Capital Budget 2026

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4703.6360/6370

Capital Project Name: Lakefield Elevated Water Storage Tank condition Assessment

Description:

Provide condition assessment of the Township's Elevated Water Storage Tank.

Supporting Rationale:

The Lakefield Elevated Water Storage Tank was built in 2011 and has remained in continuous service. The tank is nearing its first major rehabilitation milestone and a thorough condition assessment is highly recommended to establish its current condition and to determine the best future rehabilitation options for the facility.

Strategic Plan Reference:

Achieve excellence in governance and service delivery

Related Plans Reference:

n/a

Estimated Total Project Cost

\$36,328.32

Costs in Current Year's Budget

\$36,328.32

Financial Plan:

This project will be funded through the Lakefield Water Reserve

Part of Long Term Replacement Schedule:

Capital Project

Attachments:

Photo

Other Key Considerations:

(accessibility, impact on future operations, annual savings, etc.)

Part of long term proactive maintenance plan to ensure our highly essential infrastructure is maintained in a state of readiness.

Lakefield Water – Elevated Tank Inspection

2026



Lakefield Water – Elevated Tank Inspection

2026



Capital Budget 2026

Department Name: Lakefield Water

General Ledger Code(s): 2.31.4704.6360/6370

Capital Project Name: Lakefield WTP - Isolation Valve Replacement

Description:

Repair or replace distribution valve outside of Water Treatment Plant.

Supporting Rationale:

Watermain valve used to isolate WTP is not operating properly. Excavation and replacement is required to ensure effective isolation of the WTP from the distribution system.

Strategic Plan Reference:
Achieve excellence in governance and service delivery

Related Plans Reference:
n/a

Estimated Total Project Cost	<u>\$30,528.00</u>	Costs in Current Year's Budget	<u>\$30,528.00</u>
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Financial Plan:

This project would be funded through Lakefield Water Reserves.

Part of Long Term Replacement Schedule: Capital Project

Attachments: Photo

Other Key Considerations:
(accessibility, impact on future operations, annual savings, etc.)

Allows for efficient isolation of WTP.

Capital Budget 2026

Department Name: Lakefield Water General Ledger Code(s): 2.31.4704.6360/6370

Capital Project Name: Lakefield Water Distribution - George Street Watermain Construction

Description:

Upgrade the existing watermain from George Street river crossing to Fraser Street

Supporting Rationale:

Existing watermain crossing from Water Street to George street is 500mm, transitioning to 150mm on George Street to Clementi creating a flow restriction for this secondary feed. Watermain will be upgraded in conjunction with sanitary work to provide redundancy for Clementi and Smith Street feeds to Elevated Tank and West side of Lakefield

Strategic Plan Reference:
Achieve excellence in governance and service delivery

Related Plans Reference:
n/a

Estimated Total Project Cost	<u>\$626,263.55</u>	Costs in Current Year's Budget	<u>\$626,263.55</u>
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Financial Plan:

This project is capital maintenance and as such will be funded from the Lakefield Water Reserve.

Part of Long Term Replacement Schedule: Capital Project Attachments: Photo

Other Key Considerations:
(accessibility, impact on future operations, annual savings, etc.)

Completed in conjunction with sanitary, road and storm improvements.

Department 35 – Water and Wastewater Equipment

Overview

This department captures revenues and expenses related to the two Water and Wastewater department vehicles.

Revenues

There is an annual charge in place for each Water and Wastewater Department vehicle. The annual charge out is intended to fund, not only the repairs, licensing, insurance and fuel to operate the vehicles, but also their eventual replacement.

Expenditures

Typical annual operating costs are included for 2026.

An annual transfer from operations to reserve will be made to ensure that adequate funding is available for the eventual replacement of equipment.



Activity Update – Beyond Budget and Dollars and Cents

Operations staff are able to schedule in-plant and field work to efficiently coordinate shared vehicle use between four (4) staff.

**Township of Selwyn
Budget Worksheets 2026**

Department 35 - Water & Wastewater Vehicles & Equipment

GL Account	Details	2024 Year End Actuals	2024 Approved Budget	2025 Year to Date Actuals	2025 Approved Budget	2026 Proposed Budget
<u>Revenues</u>						
<u>Operating Sales - Revenues & Fees</u>						
1-3300-3501	24-3 Chev	14,500.00	0.00	14,500.00	14,500.00	14,500
1-3300-3502	24-4 GMC	14,500.00	0.00	14,500.00	14,500.00	14,500
<u>Transfers In</u>						
1-3900-3990	From Reserves	143,140.98	0.00	0.00	0.00	-
Total Revenue		172,140.98	0.00	29,000.00	29,000.00	29,000
<u>Expenditures</u>						
<u>Operations & Overhead</u>						
1-4300-3501	24-3 Chev	79.50	0.00	85.47	500.00	500
1-4300-3502	24-4 GMC	5,689.60	0.00	105.27	500.00	500
1-4300-5100	Salaries & Wages	0.00	0.00	0.00	1,000.00	1,000
1-4300-6205	Small Tools & Equipment	114.42	0.00	0.00	500.00	200
1-4300-6330	Insurance	0.00	0.00	3,808.00	4,113.00	3,796
1-4300-6510	Fuel And Oil	2,697.27	0.00	5,752.58	7,887.00	6,328
<u>Capital Purchases</u>						
2-4300-6400	Equipment Expenses - Capital	143,140.98	0.00	0.00	0.00	-
<u>Transfers Out</u>						
1-4900-6990	To Reserves	20,419.21	0.00	19,248.68	14,500.00	16,676
Total Expenses		172,140.98	0.00	29,000.00	29,000.00	29,000
Balance		0.00	0.00	0.00	0.00	0

**Township of Selwyn
Water & Sewer Equipment Replacement Schedule
Budget Working Papers 2026**

	Details	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Balance Forward Jan. 1st	35,391	53,633	70,177	87,217	104,769	122,847	141,467	72,055	89,152	21,363
	Yearly Contribution - Sewer	8,340	7,250	7,250	7,250	7,250	7,250	7,250	7,250	7,250	7,250
	Yearly Contribution - Water	8,340	7,250	7,250	7,250	7,250	7,250	7,250	7,250	7,250	7,250
	Total Available	52,071	68,133	84,677	101,717	119,269	137,347	155,967	86,555	103,652	35,863
Dept.Life											
Years	Equipment Description										
10	WS01 GMC 1500 Crew Pro									82,911	
8	WS02 Chev 1500 Crew LT							86,011			
	Total Year Expenditure	0	0	0	0	0	0	86,011	0	82,911	0
	Reserve Balance - before Interest	52,071	68,133	84,677	101,717	119,269	137,347	69,956	86,555	20,741	35,863
	Interest on Reserve - 3%	1,562	2,044	2,540	3,052	3,578	4,120	2,099	2,597	622	1,076
	Reserve Balance - ending	53,633	70,177	87,217	104,769	122,847	141,467	72,055	89,152	21,363	36,939

Township of Selwyn
 Lakefield Sewer and Water Reserves
 Budget Working Paper

Dept. #	Details	Balance Jan. 1, 2026	Transfers Into Reserves	(revenue) Transfers from Reserves	(capital) Transfers from Reserves	Balance Dec. 31, 2026
<u>Working Funds:(Accumulated Revenue)</u>						
Dept. 30	Lakefield Sewer	203,752	181,441	-203,752		181,441
Dept. 31	Lakefield Water	210,599	187,633	-210,599		187,633
	Total Working Funds	414,351	369,074	-414,351	0	369,074
<u>Specific Reserves:</u>						
Dept. 30	Lakefield Sewer	2,800,481	650,000		-406,631	3,043,850
Dept. 31	Lakefield Water	5,587,338	625,000		-1,545,452	4,666,886
Dept. 35	Water & Sewer Equipment	42,596	16,676			59,272
	Total Reserves	8,430,415	1,291,676	0	-1,952,083	7,770,008
	Grand Total	8,844,766	1,660,750	-414,351	-1,952,083	8,139,082